

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670

Office (562) 944-9656 | Fax (562) 944-7976

Email: info@GLAmosquito.org | Website: www.GLAmosquito.org

IMPORTANT NOTICE

The regular meeting of the
Board of Trustees of the Greater Los Angeles County Vector Control District
will be held:

Thursday, February 13, 2025, at 7:00 p.m. at the Santa Fe Springs Headquarters

For your information, the following materials are enclosed:

AGENDA ITEMS

- **Minutes 2024-01 (Exhibit A) (p6)**
- Requisition Schedule **Resolution 2025-04 (Exhibit B) (p12)**
- Consideration of JTSR (2) SCV **1139 and 1141** from County Sanitation District (**Exhibit C & D**) (27)
- Consideration **Resolution 2025-05** Administrative Updates to District's Employee Handbook 4th Edition (**Exhibit E**) (p41)
- Consideration **Resolution 2025-06** Wildfire Assessment Relief (**Exhibit F**) (p48)
- Consideration **Southern California Mosquito and Vector Control Districts Mutal Aid Agreement (Exhibit G) (p55)**
- Consideration **2025 Committee Assignments (Exhibit H) (p65)**

STAFF REPORTS

- General Manager and Assistant General Managers' Report (p1)
- Scientific-Technical Services Report for January 2025 (**Staff Report A**) (p3)
- Operations Report for January 2025 (**Staff Report B**) (p4)
- Communications Report for January 2025 (**Staff Report C**) (p9)
- Fiscal Report for January 2025 (**Staff Report D**) (p13)
- Human Resources Report for January 2025 (**Staff Report E**) (p21)

GLACVCD BOARD OF TRUSTEES MEETING AGENDA & EXHIBITS



Thursday, February 13th, 2025

7:00 p.m. Board Meeting

Santa Fe Springs District Headquarters

12545 Florence Avenue, Santa Fe Springs, CA 90670

Trustee Ali Saleh, President

Trustee Melissa Ramoso, Vice President

Trustee Sonny Santa Ines, Secretary-Treasurer

General Manager, Susanne Kluh

Assistant General Manager, Administration, Allison Costa

Assistant General Manager, Vector Management, Steve Vetrone

Board General Counsel, Quinn M. Barrow, Richards, Watson, & Gershon

Labor Legal Counsel, Oliver Yee, Liebert Cassidy Whitmore

Clerk of the Board, Araceli Hernandez

Copies of staff reports or other written documentation relating to agenda items are available online at <https://www.GLAmosquito.org/board-meetings> and are on file at the District's Headquarters at the Front Office for public inspection.

If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 ext. 504 during regular business hours.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 or contact Araceli Hernandez at ahernandez@GLAmosquito.org. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.

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Board of Trustees

PRESIDENT

Ali Saleh, Bell

VICE PRESIDENT

Melissa Ramoso, Artesia

SECRETARY-TREASURER

Sonny Santa Ines, Bellflower

BELL GARDENS

Marco Barcena

CARSON

Jim Dear

CUDAHY

Daisy Lomeli

GARDENA

Paulette Francis

HUNTINGTON PARK

Marilyn Sanabria

LA MIRADA

Matthew Wight

LOS ANGELES CITY

Steven Appleton

MAYWOOD

Heber Marquez

PARAMOUNT

Isabel Aguayo

SAN FERNANDO

Sylvia Ballin

SIGNAL HILL

Robert D. Copeland

VERNON

Melissa Ybarra

BELLFLOWER

Sonny R. Santa Ines

CERRITOS

Mark W. Bollman

DIAMOND BAR

Ruth Low

GLENDALE

Stephen Ryfle

LA CAÑADA FLINTRIDGE

Leonard Pieroni

LAKESWOOD

Steve Croft

LOS ANGELES COUNTY

Steven A. Goldsworthy

MONTEBELLO

Avik Cordeiro

PICO RIVERA

Gustavo V. Camacho

SANTA FE SPRINGS

William K. Rounds

SOUTH EL MONTE

Hector Delgado

WHITTER

Mary Ann Pacheco

BURBANK

Dr. Jeff D. Wassem

COMMERCE

Kevin Lainez

DOWNEY

Dorothy Pemberton

HAWAIIAN GARDENS

Luis Roa

LA HABRA HEIGHTS

Catherine Houwen

LONG BEACH

Emily Holman

LYNWOOD

Rita Soto

NORWALK

Margarita L. Rios

SANTA CLARITA

Heidi Heinrich

SAN MARINO

Howard Brody

SOUTH GATE

Maria del Pilar Avalos

GENERAL MANAGER

Susanne Klueh

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A G E N D A

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, February 13, 2025

District Office
12545 Florence Avenue
Santa Fe Springs, CA 90670

1. **CALL TO ORDER**

2. **QUORUM (ROLL) CALL**

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **CORRESPONDENCE**

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

8. CONSENT AGENDA (8.1 – 8.5)

(VOTE REQUIRED)

- 8.1 Consideration of **Minutes 2025-01** of regular Board Meeting held on January 9th, 2025. ***(EXHIBIT A)***
- 8.2 Consideration of **Resolution 2025-04** Authorizing Payment of Attached Requisition January 1st through January 31st, 2025. ***(EXHIBIT B)***
- 8.3 Consideration of a Corrected Joint Tax Sharing Resolution, related to the annexation of SCV-1139. This resolution authorizes the Sanitation Districts of Los Angeles County and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the Santa Clarita Valley Sanitation District. A copy of the letter from the Sanitation Districts of Los Angeles County requesting this resolution is attached. ***(EXHIBIT C)***

Analysis: Similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of SCV- 1139, as noted above. Similar resolutions have previously been adopted by the Board; SCV-1139, relates to funding for the operation and maintenance of off-site disposal of sewage. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the Sanitation Districts.

- 8.4 Consideration of a Corrected Joint Tax Sharing Resolution, related to the annexation of SCV- 1141. This resolution authorizes the Sanitation Districts of Los Angeles County and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the Santa Clarita Valley Sanitation District. A copy of the letter from the Sanitation Districts of Los Angeles County requesting this resolution is attached. ***(EXHIBIT D)***

Analysis: Similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of SCV-1141, as noted above. Similar resolutions have previously been adopted by the Board; SCV-1141, relates to funding for the operation and maintenance of off-site disposal of sewage. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the Sanitation Districts.

- 8.5 Consideration of **Resolution 2025-05** Administrative Updates to District's *Employee Handbook 4th Edition - District Credit Card Usage Policy* ***(EXHIBIT E)***

15. Administrative Services
(Staff Reports C – E)

A. Costa, Assitant GM

- a. Presentation by David Pailin Jr., Communications Manager
- b. Fiscal Report by Yani Segoro-Nguyen, Finance Manager

15.4 General Counsel Report

Q. Barrow, General Counsel

16. OTHER

Pursuant to Government Code (Brown Act) §54954.2(b), the Board may not take action on items not on the agenda unless:

- (1) A majority of the Board votes to determines that an emergency situation exists; or
- (2) Two-thirds of the Board votes in support of a motion that:
 - a. there is a need to take immediate action and
 - b. the need for action came to the attention of the Board after the agenda was posted.

17. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, March 13th, 2025, at 7:00 PM at the District’s headquarters at 12545 Florence Avenue, Santa Fe Springs.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act (“ADA”) please contact Araceli Hernandez at ahernandez@GLAmosquito.org 48 hours prior to the meeting for assistance. Additionally, this agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Clerk of the Board, Araceli Hernandez at (562)944-9656, during business hours, at least 48 hours prior to the time of the meeting.

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2025-01**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, January 9, 2025, via teleconference at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Melissa Ramoso, Secretary-Treasurer, *City of Artesia*
Ali Saleh, Vice President- *City of Bell*
Marco Barcena, *City of Bell Gardens*
Sonny Santa Ines, *City of Bellflower*
Dr. Jeff Wassem, *City of Burbank*
Jim Dear, *City of Carson*
Mark Bollman, *City of Cerritos*
Kevin Lainez, *City of Commerce*
Dorothy Pemberton, *City of Downey*
Paulette Francis, *City of Gardena*
Stephen Ryfle, *City of Glendale*
Luis Roa, *City of Hawaiian Gardens*
Marilyn Sanabria, President- *City of Huntington Park*
Catherine Houwen, *City of La Habra Heights*
Matthew Wight, *City of La Mirada*
Steve Croft, *City of Lakewood*
Emily Holman, *City of Long Beach*
Rita Soto, *City of Lynwood*
Heber Marquez, *City of Maywood*
Avik Cordeiro, *City of Montebello*
Isabel Aguayo, *City of Paramount*
Gustavo Camacho, *City of Pico Rivera*
Heidi Heinrich, *City of Santa Clarita*
Sylvia Ballin, *City of San Fernando*
William K. Rounds, *City of Santa Fe Springs*
Howard Brody, *City of San Marino*
Robert D. Copeland, *City of Signal Hill*
Hector Delgado, *City of South El Monte*
Maria del Pilar Avalos, *City of South Gate*
Leticia Lopez, *City of Vernon*
Mary Ann Pacheco, *City of Whittier*

TRUSTEES ABSENT (EXCUSED)

TRUSTEES ABSENT

Daisy Lomeli, *City of Cudahy*
Ruth Low, *City of Diamond Bar*
Leonard Pieroni, *City of La Cañada Flintridge*
Vacant, *City of Los Angeles*
Steven Goldsworthy, *Los Angeles County*
Margarita Rios, *City of Norwalk*

OTHERS PRESENT

Susanne Klueh, General Manager
Allison Costa, Assistant General Manager, Administrative Services
Steve Vetrone, Assistant General Manager, Vector Management Services
David Pailin Jr., Communications Manager
Yani Segoro-Nguyen, Finance Manager
Quinn Barrow, General Counsel
Araceli Hernandez, Clerk of the Board/Executive Assistant
Stephanie Lowe, Labor Counsel, Liebert, Cassidy, & Whitmore

* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

1. CALL TO ORDER

Board President Sanabria (Huntington Park) called the meeting to order at 7:02 p.m.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 31 Trustees were present and six were absent.

3. DETERMINATION OF IMMINENT RISK

The Board shall consider whether to determine, by majority vote, that as a result of the emergency, meeting in person for this meeting would present imminent risks to the health or safety of attendees (*VOTE REQUIRED*)

Motioned by Vice President Saleh (Bell) and seconded by Trustee Santa Ines (Bellflower). Roll call conducted due to remote meeting and its requirement under AB 361/557. Approved unanimously with 31 Trustees in favor.

YES: Artesia, Bell, Bell Gardens, Bellflower, Burbank, Carson, Cerritos, Commerce, Downey, Gardena, Glendale, Hawaiian Gardens, Huntington Park, La Habra Heights, La Mirada, Lakewood, Long Beach, Lynwood, Maywood, Montebello, Paramount, Pico Rivera, Santa Clarita, San Marino, San Fernando, Santa Fe Springs, Signal Hill, South El Monte, South Gate, Vernon, Whittier

NO: NONE

ABSTAIN: NONE

ABSENT: Cudahy, Diamond Bar, La Cañada Flintridge, LA City, LA County, Norwalk

4. INVOCATION

Board President Sanabria (Huntington Park) led the invocation.

5. PLEDGE OF ALLEGIANCE

Board President Sanabria (Huntington Park) led the Pledge of Allegiance.

6. CORRESPONDENCE

NONE

7. INTRODUCTIONS

General Manager, Susanne Kluh, introduced Stephanie Lowe, Labor Counsel with Liebert, Cassidy, Whitmore.

8. PUBLIC COMMENT

NONE

9. RECOGNITION OF TRUSTEE REAPPOINTMENTS

Trustee reappointments include:

<u>Trustee Representative</u>	<u>City</u>	<u>Term</u>
Sonny Santa Ines	Bellflower	4-year Term
Daisy Lomeli	Cudahy	4-year Term
Catherine Houwen	La Habra Heights	4-year Term
Heber Marquez	Maywood	2-year Term
Isabel Aguayo	Paramount	2-year Term
Gustavo Camacho	Pico Rivera	2-year Term
Sylvia Ballin	San Fernando	2-year Term
William K. Rounds	Santa Fe Springs	4-year Term
Mary Ann Pacheco	Whittier	2-year Term

10. RECOGNITION OF NEW TRUSTEES

New Trustees appointed include:

<u>Trustee Representative</u>	<u>City</u>	<u>Term</u>
Marco Barcena	Bell Gardens	2-year Term
Melissa Ybarra	Vernon	2-year Term

11. COMMITTEE REPORT

11.1 Nominating Committee Emily Holman, Chair

11.1.a Consider and discuss nominations for the 2025 Board Secretary/Treasurer

Nominating Committee Chair, Emily Holman, shared Nominating Committee met prior to the General Meeting to nominate two Secretary-Treasurer candidates, Trustee Santa Ines (Bellflower), Trustee Copeland (Signal Hill), and opened to the floor for self-nominations. No additional nominations were made. Voting commenced for two candidates.

12. ELECTION OF DISTRICT SECRETARY-TREASURER FOR CALENDAR YEAR 2025 (VOTE REQUIRED)

Board policy of February 14, 1957, page 137 of Minute Book No. 1 and July 13, 1967, page 13 of Minute Book No. 3, provides for the election of officers on a rotational (succession) basis and nomination of a minimum of two candidates for the Office of Secretary-Treasurer by the Nominating Committee composed of Past Presidents.

Following the vote, Trustee Santa Ines (Bellflower) received the majority of votes and was duly elected as Secretary-Treasurer for the year 2025.

13. INSTALLATION OF BOARD PRESIDENT ALI SALEH FOR CALENDAR YEAR 2025

14. INSTALLATION OF VICE-PRESIDENT MELISSA RAMOSO AND NEWLY ELECTED SECRETARY-TREASURER FOR CALENDAR YEAR 2025

15. CONSENT AGENDA (15.1 – 15.4)

(VOTE REQUIRED)

- 15.1 Consideration of **Minutes 2024-12** of regular Board Meeting held on December 12th, 2024. ***(EXHIBIT A)***
- 15.2 Consideration of **Resolution 2025-01** Authorizing Payment of Attached Requisition December 1st through December 31st, 2024. ***(EXHIBIT B)***
- 15.3 Consideration of **Resolution No. 2025-02** Approving Amendment No. 2 To The Agreement Between The District And Eide Bailly LLP For Fiscal Operations Services To Increase The Maximum Compensation ***(EXHIBIT C)***
- 15.4 District’s FY 2024-2025 Goals Status Report for 1st Quarter ***(EXHIBIT D)***

Board President Saleh (Bell) asked for a motion to approve Consent Agenda. Motioned by Trustee Croft (Lakewood) and seconded by Trustee Dear (Carson). No discussion ensued. Roll call conducted due to remote meeting and its requirement under AB 361/557. Approved unanimously with 31 Trustees in favor.

YES: Artesia, Bell, Bell Gardens, Bellflower, Burbank, Carson, Cerritos, Commerce, Downey, Gardena, Glendale, Hawaiian Gardens, Huntington Park, La Habra Heights, La Mirada, Lakewood, Long Beach, Lynwood, Maywood, Montebello, Paramount, Pico Rivera, Santa Clarita, San Marino, San Fernando, Santa Fe Springs, Signal Hill, South El Monte, South Gate, Vernon, Whittier

NO: NONE

ABSTAIN: NONE

ABSENT: Cudahy, Diamond Bar, La Cañada Flintridge, LA City, LA County, Norwalk

16. COMMITTEE REPORT

16.1 Personnel Committee

Robert Copeland, Chair

16.1.a Discuss and Consider **Resolution 2025-03** approving changes to the District’s authorized Position Schedule to include creating a full-time Applications Development Specialist position to replace the part-time Junior Programmer position. ***(EXHIBIT E)***
(VOTE REQUIRED)

Personnel Committee Chair, Trustee Robert Copeland (Signal Hill), stated Personnel committee met before general board meeting to review item on agenda, followed by presentation from General Manager, Susanne Kluh. Trustee Copeland (Signal Hill) reported committee unanimously recommends item to Board.

Board President Saleh (Bell) asked for a motion to approve Resolution 2025-03. Motioned by Trustee Croft (Lakewood) and seconded by Trustee Santa Ines

(Bellflower). No discussion ensued. Roll call conducted due to remote meeting and its requirement under AB 361/557. Approved unanimously with 31 Trustees in favor.

YES: Artesia, Bell, Bell Gardens, Bellflower, Burbank, Carson, Cerritos, Commerce, Downey, Gardena, Glendale, Hawaiian Gardens, Huntington Park, La Habra Heights, La Mirada, Lakewood, Long Beach, Lynwood, Maywood, Montebello, Paramount, Pico Rivera, Santa Clarita, San Marino, San Fernando, Santa Fe Springs, Signal Hill, South El Monte, South Gate, Vernon, Whittier

NO: NONE

ABSTAIN: NONE

ABSENT: Cudahy, Diamond Bar, La Cañada Flintridge, LA City, LA County, Norwalk

17. DISCUSSION OF BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS AND INTEREST FOR 2025

Summary: Trustees interested in serving on a Board Committee for 2025 are asked to indicate their interest(s) on the Committee Interest Form and return it to Clerk of The Board Araceli Hernandez by January 20th, 2025. The Board President will select the slate of 2025 Committee Members for ratification at the February Board of Trustees Meeting.

(EXHIBIT F)

18. CLOSED SESSION

18.1 Conference with Legal Counsel (ANTICIPATED LITIGATION) (Government Code Section 54956.9(d)(2)(E)(1))

Number of Cases: 1

A point has been reached where, in the opinion of the Board of Trustees on the advice of the General Counsel, based upon existing facts and circumstances, there is a significant exposure to litigation against the District.

General Counsel, Quinn Barrow, recessed Board Meeting into Closed Session to discuss item on agenda.

After Closed Session, General Counsel, Quinn Barrow, stated Board of Trustees went into Closed Session to discuss item on agenda and gave direction to labor counsel and General Manager; there was no other reportable action was taken.

19. STAFF PROGRAM REPORTS: December 2024

19.1 Managers' Report

S. Kluh, General Manager

General Manager, Susanne Kluh, thanked Trustees for their commitment to the District and welcomed new Trustees.

19.2 Assistant GM Vector Management
(Staff Reports A & B)

S. Vetrone, Asst. GM, Vector Management

Assistant General Manager, Vector Management Services, Steve Vetrone did not add to Operations report; added to Scientific-Technical report, nine additional travel associated human dengue cases reported by the Los Angeles Department of Public Health, bringing total to 141 human cases in 2024; 128 of those cases were medium risk for local transmission designated by LA County Health Department and demanded appropriate response. Vetrone commended staff who responded to the cases.

19.3 Assistant GM Administration A. Costa, Asst. GM, Administration
(Staff Reports C – E)

- a. Presentation by David Pailin Jr., Communications Manager
- b. Fiscal Report by Yani Segoro-Nguyen, Finance Manager

Assistant General Manager, Administrative Services, Allison Costa, reported Administration closed out 2024 and is preparing for 2025, shared all her departments are fully staffed and collaborating. Costa thanked Yani Segoro-Nguyen, Finance Manager, for all her hard work and reported mobile education unit is out visiting schools again after a break due to staff vacancies.

Communications Manager, David Pailin Jr., provided Communications Department recap of social media and community engagement for 2024, shared Prop 218 timeline, and community outreach timeline for Q1.

Finance Manager, Yani Segoro-Nguyen, thanked Allison and Susanne for their support and reported she has two full time staff members who will be introduced at February's meeting.

19.4 General Counsel Report Q. Barrow, General Counsel
General Counsel, Quinn Barrow, did not add to report.

20. OTHER

Pursuant to Government Code (Brown Act) §54954.2(b), the Board may not take action on items not on the agenda unless:

- (1) A majority of the Board votes to determine that an emergency situation exists; or
- (2) Two-thirds of the Board votes in support of a motion that:
 - a. there is a need to take immediate action and
 - b. the need for action came to the attention of the Board after the agenda was posted.

NONE

21. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, February 13th, 2025, at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

Board President Saleh (Bell) adjourned the meeting 8:30 p.m.

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RESOLUTION NO. 2025-04

**A RESOLUTION OF THE BOARD OF TRUSTEES OF
THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
RATIFYING AND AUTHORIZING THE PAYMENT
OF CERTAIN CLAIMS AND DEMANDS**

CERTIFICATION

In accordance with Section 2000.0 of the District's Accounting Procedures Policy, the Finance Manager hereby certifies to the accuracy of the Requisition Schedule attached to this resolution and to the availability of funds for the payment of expenses set forth in that Requisition Schedule.

Finance Manager

**THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT DETERMINES AND RESOLVES AS FOLLOWS:**

Section 1: The claims and demands set forth in the attached Requisition Schedule are ratified and approved in the amounts set forth as follows:

- A. In the amount of \$160,995.71 as issued, signed, and released as Check Nos. 5519 through 5557 and Check Nos. 1615 and 1616.**
- B. In the amount of \$425,627.43 as issued and released as ACH and wire transfers**

Section 2: The Secretary-Treasurer is directed to certify to the adoption of the resolution.

PASSED, APPROVED, AND ADOPTED this 13th day of February 2025.

President

I, _____, Secretary-Treasurer of the Greater Los Angeles County Vector Control District, hereby certify that Resolution No. 2025-04 was duly adopted by the Board of Trustees at its regular meeting held on February 13th, 2025.

Secretary-Treasurer



Greater Los Angeles County VCD, CA

Check Report

By Check Number

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00002	A & B TIRE	01/10/2025	Regular	0.00	2,807.44	5519
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
25968	Invoice	11/05/2024	Tire Purchase	0.00	1,465.60	
	10-400-67510		Vehicle Repair & Services		1,465.60	
25979	Invoice	11/07/2024	Tire Purchase	0.00	1,341.84	
	10-400-67510		Vehicle Repair & Services		1,341.84	
01799	Verizon Wireless	01/10/2025	Regular	0.00	4,243.62	5520
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
6101154278	Invoice	12/14/2024	Flip Phone Plan - 11/15/2024 - 12/14/2024	0.00	417.83	
	10-100-63040		Wireless Telephone		417.83	
6101860675	Invoice	12/23/2024	Wireless Telephone - 11/24/2024 - 12/23/...	0.00	3,825.79	
	10-100-63040		Wireless Telephone		3,825.79	
00108	AMERICAN FIDELITY ASSURANCE CO.	01/10/2025	Regular	0.00	7,335.26	5521
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
D796591	Invoice	12/01/2024	Benefits Insurnace - 12/01/2024 - 12/31/2...	0.00	7,335.26	
	10-100-21215		Benefits Payable - Americ...		7,335.26	
00109	American Fidelity Assurance Company	01/10/2025	Regular	0.00	2,128.26	5522
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2332305	Invoice	12/16/2024	Benefits Insurance URM - 12/01/2024 - 12...	0.00	2,128.26	
	10-100-21215		Benefits Payable - Americ...		2,128.26	
00147	APPLEONE, INC	01/10/2025	Regular	0.00	3,892.68	5523
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01-7015092	Invoice	12/25/2024	Temporary Staff - 12/14/2024 - 12/21/2024	0.00	2,128.20	
	10-100-61000		Professional Services		2,128.20	
01-7018028	Invoice	01/01/2025	Temporary Staff - 12/22/2024 - 12/28/2024	0.00	1,764.48	
	10-100-61000		Professional Services		1,764.48	
00267	C. E. Mechanical, Inc.	01/10/2025	Regular	0.00	329.49	5524
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
57546	Invoice	01/02/2025	4th Quarter 2024 Preventative HVAC Main...	0.00	329.49	
	10-400-66020		HVAC & Other Building I...		329.49	
00370	CINTAS CORPORATION NO. 3	01/10/2025	Regular	0.00	729.34	5525
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
4215745985	Invoice	12/24/2024	Uniform and Towel Cleaning - 12/2024	0.00	343.56	
	10-100-62030		Uniforms		307.88	
	10-100-64130		Supplies & Equipment		26.66	
	10-100-66010		Janitorial Expenses		9.02	
4216452897	Invoice	12/31/2024	Uniform and Towel Cleaning - 12/2024	0.00	385.78	
	10-100-62030		Uniforms		295.53	
	10-100-64130		Supplies & Equipment		26.66	

Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	10-100-66010		Janitorial Expenses		9.02	
	10-400-66810		Building Supplies		54.57	
00388	City of Los Angeles, Public Works	01/10/2025	Regular	0.00	775.15	5526
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
20241369816	Invoice	12/18/2024	Inspection And Control Fee 10/01/2024 - ...	0.00	775.15	
	10-100-65510		Permits & Fees		528.25	
	10-100-65510		Permits & Fees		246.90	
00399	Clean Net of Southern California, Inc	01/10/2025	Regular	0.00	697.00	5527
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
SCA0073587	Invoice	01/01/2025	Monthly Janitorial Services 01/2025 Loc: S...	0.00	697.00	
	10-100-66010		Janitorial Expenses		697.00	
00475	D&S SECURITY INC.	01/10/2025	Regular	0.00	182.50	5528
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2997966	Invoice	01/02/2025	Monthly Monitoring/Fire Com - 01/2025	0.00	182.50	
	10-100-63010		Security Equipment and E...		45.00	
	10-100-63010		Security Equipment and E...		50.00	
	10-100-63010		Security Equipment and E...		87.50	
00331	CELL BUSINESS EQUIPMENT	01/10/2025	Regular	0.00	1,661.77	5529
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
83383580	Invoice	12/21/2024	Copier Charges - 12/15/2024 - 01/14/2025	0.00	1,661.77	
	10-100-64130		Supplies & Equipment		1,661.77	
00615	Eide Bailly LLP	01/10/2025	Regular	0.00	7,855.32	5530
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
EI01785956	Invoice	12/12/2024	Accounting Consultant Services - 11/2024	0.00	7,264.69	
	10-100-61000		Professional Services		7,264.69	
EI01791740	Invoice	12/28/2024	Accounting and Consultant Services - 11/2...	0.00	590.63	
	10-100-61000		Professional Services		590.63	
00674	Fidelity Security Life Insurance Company	01/10/2025	Regular	0.00	1,650.48	5531
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
166571739	Invoice	12/01/2024	Vision and Retiree Medical Benefits - 12/2...	0.00	1,650.48	
	10-100-21205		Benefits Payable - EyeMed		461.80	
	10-100-60851		Retiree Medical Benefits		422.00	
	10-100-60880		Vision Insurance		766.68	
00791	HOSE-MAN, INC.	01/10/2025	Regular	0.00	682.66	5532
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
00081753	Invoice	11/06/2024	Hydraulic Assembly	0.00	82.78	
	10-400-67510		Vehicle Repair & Services		82.78	
00084540	Invoice	12/12/2024	Hydraulic Hoses Channel Jeep	0.00	599.88	
	10-400-67510		Vehicle Repair & Services		99.94	
	10-400-67510		Vehicle Repair & Services		98.48	
	10-400-67510		Vehicle Repair & Services		81.34	
	10-400-67510		Vehicle Repair & Services		54.70	
	10-400-67510		Vehicle Repair & Services		48.96	
	10-400-67510		Vehicle Repair & Services		76.78	
	10-400-67510		Vehicle Repair & Services		76.25	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	10-400-67510	01/10/2025	Regular	0.00	63.43	
01033	LANDSCO INC	01/10/2025	Regular	0.00	525.00	5533
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
7990	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	12/01/2024	Monthly Landscape Maintenance - 12/202...	0.00	525.00	
	10-400-67830		Landscape Maintenance		525.00	
01193	MidAmerica Administrative & Retirement Solut	01/10/2025	Regular	0.00	981.00	5534
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
0279745	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	12/11/2024	3rd Quarter 2024 Administration/Platform...	0.00	981.00	
	10-100-63030		Website Services		960.00	
	10-100-63030		Website Services		21.00	
01276	NIGRO & NIGRO	01/10/2025	Regular	0.00	12,000.00	5535
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
21239	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	11/26/2024	Final Audit Work June 30, 2024	0.00	12,000.00	
	10-100-61030		Accounting and Auditing		10,500.00	
	10-100-61030		Accounting and Auditing		1,500.00	
01331	PACIFIC WEST AIR CONDITIONING	01/10/2025	Regular	0.00	716.00	5536
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
147666	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	11/28/2024	Heat Repair Administration Wing	0.00	716.00	
	10-400-66020		HVAC & Other Building I...		716.00	
01382	PITNEY BOWES GLOBAL FINANCIAL SVC LLC	01/10/2025	Regular	0.00	204.55	5537
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
3106973079	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	12/16/2024	Postage - 11/04/2024 - 02/03/2025	0.00	204.55	
	10-100-64150		Postage Expenses		204.55	
01593	SIAPIN HORTICULTURE, INC	01/10/2025	Regular	0.00	7,544.92	5538
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
62185	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	11/30/2024	Palm Tree Pruning	0.00	4,625.00	
	10-400-67830		Landscape Maintenance		2,925.00	
	10-400-67830		Landscape Maintenance		1,700.00	
62249	Invoice	12/25/2024	Monthly Maintenance for Month 12/2024 ...	0.00	1,330.00	
	10-400-67830		Landscape Maintenance		1,330.00	
62299	Invoice	12/31/2024	Fix Broken Lateral Line And Sprinklers	0.00	1,589.92	
	10-400-67830		Landscape Maintenance		1,589.92	
01683	T-MOBILE USA INC.	01/10/2025	Regular	0.00	2,023.70	5539
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
479512212024	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	12/21/2024	GPS Services - 11/21/2024 - 12/20/2024	0.00	2,023.70	
	10-400-67840		GPS		2,023.70	
01752	Tyler Technologies, Inc.	01/10/2025	Regular	0.00	145.00	5540
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
025-489114	Account Number	Account Name	Item Description	Distribution Amount		
	Invoice	12/11/2024	ERP PRO Financials - Pre-requisite Payroll B..	0.00	145.00	
	10-100-61000		Professional Services		145.00	
00058	AIRGAS USA, LLC	01/23/2025	Regular	0.00	22.50	5541

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
5513560475	Invoice 10-400-67810	12/31/2024	Rental Cylinder Argon - 12/01/2024 - 12/3... Parts & Supplies	0.00	22.50 22.50	
00055	AIRGAS DRY ICE	01/23/2025	Regular	0.00	1,133.27	5542
9153781354	Invoice 10-500-67920	09/16/2024	Dry Ice Field Equipment	0.00	653.60 653.60	
9155810323	Invoice 10-500-67920	11/18/2024	Dry Ice Field Equipment	0.00	479.67 479.67	
00147	APPLEONE, INC	01/23/2025	Regular	0.00	8,060.08	5543
01-6989104	Invoice 10-100-61000	11/13/2024	Temporary Staff - 11/03/2024 - 11/09/2024 Professional Services	0.00	1,403.64 1,403.64	
01-7020677-880...	Invoice 10-100-61000	01/07/2025	Temporary Employee Conversion to Perm... Professional Services	0.00	4,219.20 4,219.20	
01-7023369	Invoice 10-100-61000	01/08/2025	Temporary Staff - 12/29/2024 - 01/04/2025 Professional Services	0.00	1,365.47 1,365.47	
01-7026383	Invoice 10-100-61000	01/15/2025	Temporary Staff - 01/04/2025 - 01/11/2025 Professional Services	0.00	1,071.77 1,071.77	
01878	Bay Alarm Company	01/23/2025	Regular	0.00	4,261.89	5544
21912788	Invoice 10-100-63010	01/02/2025	Camera System - 02/01/2025 - 04/30/2025.. Security Equipment and E...	0.00	2,994.30 2,994.30	
21932252	Invoice 10-100-63010	01/04/2025	Monitoring/Sprinkler - 02/01/2025 - 04/30... Security Equipment and E...	0.00	685.35 519.00	
21955644	Invoice 10-100-63010	01/06/2025	Alarm Monitoring - 02/01/2025 - 04/30/2... Security Equipment and E...	0.00	582.24 582.24	
00267	C. E. Mechanical, Inc.	01/23/2025	Regular	0.00	3,200.11	5545
57237	Invoice 10-400-66020	11/21/2024	Replacement of Cracked Heater Exchanger... HVAC & Other Building I...	0.00	2,870.62 2,870.62	
57652	Invoice 10-400-66020	01/15/2025	January 2025 Preventative HVAC Mainten... HVAC & Other Building I...	0.00	329.49 329.49	
00370	CINTAS CORPORATION NO. 3	01/23/2025	Regular	0.00	1,985.31	5546
4215776731	Invoice 10-100-62030	12/26/2024	Uniform and Towel Cleaning 12/2024 Uniforms	0.00	323.67 221.76	
4216485744	Invoice 10-100-64130		Supplies & Equipment		80.95	
4217112236	Invoice 10-100-66810		Building Supplies		20.96	
4216485744	Invoice 10-100-62030	01/21/2025	Uniform and Towel Cleaning - 01/2025 Uniforms	0.00	323.67 221.76	
4217112236	Invoice 10-100-64130		Supplies & Equipment		80.95	
4217112236	Invoice 10-100-66810		Building Supplies		20.96	
4217112236	Invoice 10-100-62030	01/07/2025	Uniform and Towel Cleaning - 01/2025 Uniforms	0.00	318.03 282.35	
4217112236	Invoice 10-100-64130		Supplies & Equipment		26.66	

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	10-100-66010		Janitorial Expenses		9.02	
4217138475	Invoice	01/08/2025	Uniform and Towel Cleaning - 01/2025	0.00	323.67	
	10-100-62030		Uniforms		221.76	
	10-100-64130		Supplies & Equipment		80.95	
	10-400-66810		Building Supplies		20.96	
4217831573	Invoice	01/14/2025	Uniform and Towel Cleaning - 01/2025	0.00	372.60	
	10-100-62030		Uniforms		282.35	
	10-100-64130		Supplies & Equipment		26.66	
	10-100-66010		Janitorial Expenses		9.02	
	10-400-66810		Building Supplies		54.57	
4217873492	Invoice	01/15/2025	Uniform and Towel Cleaning - 01/2025	0.00	323.67	
	10-100-62030		Uniforms		221.76	
	10-100-64130		Supplies & Equipment		80.95	
	10-400-66810		Building Supplies		20.96	
00387	Los Angeles Fire Department - CUPA	01/23/2025	Regular	0.00	1,269.00	5547
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
IN0355078	Invoice	12/03/2024	Hazardous Material And Waste - Annual F...	0.00	1,269.00	
	10-100-65510		Permits & Fees		526.00	
	10-100-65510		Permits & Fees		649.00	
	10-100-65510		Permits & Fees		94.00	
00963	K'WEST PRINTING	01/23/2025	Regular	0.00	2,116.08	5548
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
00824632	Invoice	12/20/2024	Attention Notice Cards - Door Hangers	0.00	563.55	
	10-200-61080		Public Outreach		563.55	
00824633	Invoice	12/20/2024	Communications Business Cards	0.00	171.28	
	10-100-64120		Office Supplies		35.00	
	10-100-64120		Office Supplies		30.00	
	10-100-64120		Office Supplies		30.00	
	10-100-64120		Office Supplies		30.00	
	10-100-64120		Office Supplies		46.28	
00824634	Invoice	12/20/2024	Blue Mosquito Booklets	0.00	1,381.25	
	10-200-61080		Public Outreach		1,381.25	
01017	LA DEPT WATER & POWER	01/23/2025	Regular	0.00	5,529.25	5549
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
08499276355529...	Invoice	01/13/2025	Electric Charges - 12/05/2024 - 01/07/202...	0.00	5,529.25	
	10-100-66110		Electricity & Gas Costs		5,462.11	
	10-100-66130		Water		67.14	
01067	LIEBERT CASSIDY WHITMORE	01/23/2025	Regular	0.00	3,899.50	5550
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
282196	Invoice	11/30/2024	Re: General	0.00	1,260.00	
	10-100-61050		Legal Services		1,260.00	
282197	Invoice	11/30/2024	Re: Audit of Personnel Rules	0.00	1,912.50	
	10-100-61050		Legal Services		1,912.50	
282198	Invoice	11/30/2024	Re: Reorganization Advice/Counsel	0.00	180.00	
	10-100-61050		Legal Services		180.00	
282199	Invoice	11/30/2024	Re: Advice re: Complaint	0.00	547.00	
	10-100-61050		Legal Services		547.00	
01165	McMASTER-CARR	01/23/2025	Regular	0.00	560.27	5551

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
39005668	Invoice	01/13/2025	United States and California State Flags	0.00	298.02	
	10-400-66810		Building Supplies		109.92	
	10-400-66810		Building Supplies		188.10	
39010992	Invoice	01/13/2025	Roll Up Bullet Earplugs, 200 Pairs	0.00	60.95	
	10-400-67820		Safety & First Aid Supplies...		60.95	
			Roll Up Bullet Earplugs, 200 Pairs			
39021305	Invoice	01/13/2025	Coolant For Flood Systems, Synthetic Base...	0.00	201.30	
	10-400-67810		Parts & Supplies		201.30	
01240	Mosquito and Vector Control Association of Cal	01/23/2025	Regular	0.00	8,994.00	5552
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
7365271	Invoice	01/15/2025	Mosquito Pools Quarter 4 2024	0.00	8,514.00	
	10-500-67930		Lab Supplies & Equipment		8,514.00	
7365292	Invoice	01/17/2025	93rd Annual Conference - 2025 Stephen R...	0.00	480.00	
	10-100-62010		Continuing Education & S...		480.00	
			93rd Annual Conference - 2025 S...			
01593	SIAPIN HORTICULTURE, INC	01/23/2025	Regular	0.00	949.78	5553
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
62303	Invoice	01/07/2025	Repair Broken Marlex and Sprinkler	0.00	949.78	
	10-400-67830		Landscape Maintenance		949.78	
01623	SOUTHERN CALIFORNIA EDISON COMPANY	01/23/2025	Regular	0.00	3,688.14	5554
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
STMT01132025P...	Invoice	01/13/2025	Electric Charges - 12/12/2024 - 01/12/202...	0.00	3,688.14	
	10-100-66110		Electricity & Gas Costs		3,688.14	
			Electric Charges - 12/12/2024 - ...			
01624	THE GAS COMPANY; SO CAL GAS	01/23/2025	Regular	0.00	1,693.02	5555
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
512931287632	Invoice	01/08/2025	Gas Charges - 12/05/2024 - 01/06/2025 Lo...	0.00	992.47	
	10-100-66110		Electricity & Gas Costs		992.47	
			Gas Charges - 12/05/2024 - 01/...			
972291416193	Invoice	01/13/2025	Gas Charges - 12/10/2024 - 01/09/2025 Lo...	0.00	700.55	
	10-100-66110		Electricity & Gas Costs		700.55	
			Gas Charges - 12/10/2024 - 01/...			
01754	U.S. BANK	01/30/2025	Regular	0.00	53,003.43	5556
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1/15/2025 0402	Invoice	01/30/2025	Card Statement	0.00	124.38	
	10-100-62030		Uniforms		106.00	
	10-100-64110		Meetings & Supplies		18.38	
1/15/2025 0410	Invoice	01/30/2025	Card Statement	0.00	318.32	
	10-100-64120		Office Supplies		299.92	
	10-100-64120		Office Supplies		18.40	
1/15/2025 0808	Invoice	01/30/2025	Card Statement	0.00	471.18	
	10-100-64120		Office Supplies		471.18	
1/15/2025 0925	Invoice	01/30/2025	Card Statement	0.00	57.89	
	10-500-67920		Field Equipment		57.89	
1/15/2025 1099	Invoice	01/30/2025	Card Statement	0.00	370.00	
	10-100-61040		Pre & Post Employment S...		148.00	
	10-100-61040		Pre & Post Employment S...		148.00	
	10-100-61040		Pre & Post Employment S...		74.00	
1/15/2025 1143	Invoice	01/30/2025	Card Statement	0.00	115.05	
	10-100-64110		Meetings & Supplies		28.00	
	10-300-67110		Support Equipment		29.80	
			WATERIA WHITTIER - Drinking ...			
			AMAZON - Support Equipment			

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Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	10-300-67110		Support Equipment		46.54	
	10-300-67110		Support Equipment		10.71	
1/15/2025 1328	Invoice	01/30/2025	Card Statement	0.00	271.01	
	10-100-62030		Uniforms		271.01	
1/15/2025 1559	Invoice	01/30/2025	Card Statement	0.00	922.38	
	10-300-67110		Support Equipment		251.24	
	10-300-67110		Support Equipment		55.25	
	10-300-67110		Support Equipment		172.24	
	10-300-67110		Support Equipment		36.09	
	10-300-67110		Support Equipment		149.00	
	10-300-67110		Support Equipment		16.66	
	10-300-67110		Support Equipment		91.96	
	10-300-67110		Support Equipment		68.03	
	10-300-67110		Support Equipment		58.87	
	10-300-67110		Support Equipment		48.77	
	10-300-67110		Support Equipment		-58.87	
	10-300-67110		Support Equipment		33.14	
1/15/2025 1575	Invoice	01/30/2025	Card Statement	0.00	40.62	
	10-100-64110		Meetings & Supplies		32.98	
	10-500-67920		Field Equipment		7.64	
1/15/2025 1747	Invoice	01/30/2025	Card Statement	0.00	1,445.18	
	10-100-66120		Waste Disposal		974.16	
	10-100-66120		Waste Disposal		471.02	
1/15/2025 1910	Invoice	01/30/2025	Card Statement	0.00	19,318.06	
	10-100-62010		Continuing Education & S...	MOSQUITO & VECTOR CONTROL...	820.00	
	10-100-62030		Uniforms	AMAZON- Uniforms	154.65	
	10-100-63030		Website Services	GETSTREAMLINE.COM - Website...	642.00	
	10-100-63510		IT Subscriptions	GOOGLE ONE - Communication ...	9.99	
	10-100-63510		IT Subscriptions	GRAMMARLY CO - Communicati...	150.00	
	10-100-63510		IT Subscriptions	ADOBE - Communication Softwa...	199.99	
	10-100-63510		IT Subscriptions	ZOOM.COM - Communication So...	82.95	
	10-100-63510		IT Subscriptions	PAYPRO US INC. - Communicati...	116.40	
	10-100-63510		IT Subscriptions	OPENAI - Communication Softw...	20.00	
	10-100-63510		IT Subscriptions	GRAMMARLY CO - Communicati...	12.09	
	10-100-63510		IT Subscriptions	MONDAY.COM - Communication..	240.00	
	10-100-63510		IT Subscriptions	GOOGLE ONE - Communication ...	9.99	
	10-200-61005		Temporary Services	APPLEONE EMPLOYMENT SERVI...	9,491.18	
	10-200-61070		Advertising	GOOGLE ADS - Summer Campai...	189.24	
	10-200-61070		Advertising	METAPLATFORM - Summer Cam...	900.00	
	10-200-61070		Advertising	GOOGLE ADS - Summer Campai...	500.00	
	10-200-61070		Advertising	GOOGLE ADS - Summer Campai...	500.00	
	10-200-61070		Advertising	METAPLATFORM - Summer Cam...	190.76	
	10-200-61070		Advertising	GOOGLE ADS - Summer Campai...	500.00	
	10-200-61070		Advertising	METAPLATFORM - Summer Cam...	451.57	
	10-200-61070		Advertising	GOOGLE ADS - Summer Campai...	500.00	
	10-200-61070		Advertising	METAPLATFORM - Summer Cam...	900.00	
	10-200-61070		Advertising	GOOGLE ADS - Summer Campai...	500.00	
	10-200-61070		Advertising	GOOGLE ADS - Summer Campai...	500.00	
	10-200-61070		Advertising	GOOGLE ADS - Summer Campai...	500.00	
	10-200-61070		Advertising	METAPLATFORM - Summer Cam...	900.00	
	10-200-61200		Educational Materials & S...	BEST BUY - Education Materials ...	337.25	
1/15/2025 2276	Invoice	01/30/2025	Card Statement	0.00	180.21	
	10-100-64110		Meetings & Supplies	KING TROPHY - Gavel for Outgoi...	160.41	
	10-100-64110		Meetings & Supplies	THE UPS STORE - Printing for Bo...	4.00	
	10-100-64120		Office Supplies	AMAZON - Office Item	15.80	
1/15/2025 2320	Invoice	01/30/2025	Card Statement	0.00	1,578.57	
	10-100-66010		Janitorial Expenses	ARAMSCO - Janitorial Supplies	162.46	
	10-100-66010		Janitorial Expenses	ARAMSCO - Janitorial Supplies	94.29	

Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	10-100-66010		Janitorial Expenses		11.00	
	10-400-66810		Building Supplies		110.50	
	10-400-67510		Vehicle Repair & Services		88.20	
	10-400-67510		Vehicle Repair & Services		88.20	
	10-400-67510		Vehicle Repair & Services		975.63	
	10-400-67510		Vehicle Repair & Services		48.29	
1/15/2025 3662	Invoice	01/30/2025	Card Statement	0.00	2,376.11	
	10-100-63510		IT Subscriptions		1,901.52	
	10-100-63510		IT Subscriptions		1.70	
	10-100-63510		IT Subscriptions		229.00	
	10-100-63510		IT Subscriptions		99.90	
	10-100-63510		IT Subscriptions		143.99	
1/15/2025 3982	Invoice	01/30/2025	Card Statement	0.00	4,635.31	
	10-100-63510		IT Subscriptions		19.99	
	10-100-64120		Office Supplies		48.61	
	10-100-66010		Janitorial Expenses		289.00	
	10-100-66010		Janitorial Expenses		33.16	
	10-100-66010		Janitorial Expenses		498.27	
	10-100-66010		Janitorial Expenses		144.84	
	10-100-66010		Janitorial Expenses		144.84	
	10-100-66010		Janitorial Expenses		57.31	
	10-100-66120		Waste Disposal		1,077.76	
	10-400-66810		Building Supplies		162.42	
	10-400-66810		Building Supplies		323.79	
	10-400-66810		Building Supplies		200.65	
	10-400-67810		Parts & Supplies		463.37	
	10-400-67810		Parts & Supplies		99.45	
	10-400-67810		Parts & Supplies		59.08	
	10-400-67810		Parts & Supplies		241.43	
	10-400-67810		Parts & Supplies		37.39	
	10-400-67810		Parts & Supplies		546.58	
	10-400-67820		Safety & First Aid Supplies...		12.02	
	10-400-67820		Safety & First Aid Supplies...		134.76	
	10-400-67820		Safety & First Aid Supplies...		27.34	
	10-400-67820		Safety & First Aid Supplies...		13.25	
1/15/2025 4111	Invoice	01/30/2025	Card Statement	0.00	4,477.05	
	10-100-66010		Janitorial Expenses		108.44	
	10-400-66810		Building Supplies		93.67	
	10-400-67510		Vehicle Repair & Services		182.60	
	10-400-67510		Vehicle Repair & Services		1,594.88	
	10-400-67510		Vehicle Repair & Services		31.72	
	10-400-67510		Vehicle Repair & Services		160.14	
	10-400-67510		Vehicle Repair & Services		451.13	
	10-400-67510		Vehicle Repair & Services		68.00	
	10-400-67510		Vehicle Repair & Services		226.44	
	10-400-67510		Vehicle Repair & Services		68.00	
	10-400-67510		Vehicle Repair & Services		224.50	
	10-400-67510		Vehicle Repair & Services		65.69	
	10-400-67510		Vehicle Repair & Services		165.07	
	10-400-67510		Vehicle Repair & Services		62.25	
	10-400-67510		Vehicle Repair & Services		-451.13	
	10-400-67510		Vehicle Repair & Services		186.46	
	10-400-67520		Fuel		80.01	
	10-400-67810		Parts & Supplies		78.23	
	10-400-67810		Parts & Supplies		544.04	
	10-400-67810		Parts & Supplies		536.91	
1/15/2025 4585	Invoice	01/30/2025	Card Statement	0.00	146.35	
	10-100-64110		Meetings & Supplies		12.25	
	10-300-67520		Fuel		134.10	

Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1/15/2025 4635	Invoice	01/30/2025	Card Statement	0.00	425.29	
	10-100-63020		Internet Expenses		278.35	
	10-100-63030		Website Services		33.58	
	10-100-63030		Website Services		36.00	
	10-100-63510		IT Subscriptions		77.36	
1/15/2025 4668	Invoice	01/30/2025	Card Statement	0.00	707.50	
	10-100-63020		Internet Expenses		707.50	
1/15/2025 4747	Invoice	01/30/2025	Card Statement	0.00	24.55	
	10-100-21190		Employee Fund Contribut...		6.56	
	10-100-64110		Meetings & Supplies		17.99	
1/15/2025 5005	Invoice	01/30/2025	Card Statement	0.00	8,433.98	
	10-400-67510		Vehicle Repair & Services		124.23	
	10-400-67510		Vehicle Repair & Services		544.32	
	10-400-67510		Vehicle Repair & Services		2,022.64	
	10-400-67510		Vehicle Repair & Services		65.00	
	10-400-67510		Vehicle Repair & Services		2,500.00	
	10-400-67510		Vehicle Repair & Services		3,177.79	
1/15/2025 5302	Invoice	01/30/2025	Card Statement	0.00	21.48	
	10-400-67510		Vehicle Repair & Services		21.48	
1/15/2025 5970	Invoice	01/30/2025	Card Statement	0.00	784.82	
	10-100-62010		Continuing Education & S...		534.53	
	10-100-64110		Meetings & Supplies		101.11	
	10-100-64110		Meetings & Supplies		149.18	
1/15/2025 7302	Invoice	01/30/2025	Card Statement	0.00	37.70	
	10-400-67510		Vehicle Repair & Services		37.70	
1/15/2025 7701	Invoice	01/30/2025	Card Statement	0.00	575.00	
	10-100-63030		Website Services		65.00	
	10-100-63030		Website Services		29.00	
	10-100-63510		IT Subscriptions		472.00	
	10-100-63510		IT Subscriptions		9.00	
1/15/2025 7995	Invoice	01/30/2025	Card Statement	0.00	1,055.26	
	10-100-63020		Internet Expenses		1,055.26	
1/15/2025 8404	Invoice	01/30/2025	Card Statement	0.00	151.30	
	10-100-64120		Office Supplies		151.30	
1/15/2025 8762A	Invoice	01/30/2025	Card Statement	0.00	34.99	
	10-100-64110		Meetings & Supplies		34.99	
1/15/2025 8762B	Credit Memo	01/15/2025	STAPLES - Refund - Office Supplies	0.00	-42.09	
	10-100-64120		Office Supplies		-42.09	
1/15/2025 9233	Invoice	01/30/2025	Card Statement	0.00	81.99	
	10-100-64120		Office Supplies		30.85	
	10-100-64120		Office Supplies		28.17	
	10-100-64120		Office Supplies		22.97	
1/15/2025 9535	Invoice	01/30/2025	Card Statement	0.00	3,812.73	
	10-100-63030		Website Services		2,181.98	
	10-100-63030		Website Services		1,630.75	
1/15/2025 9741	Invoice	01/30/2025	Card Statement	0.00	51.26	
	10-100-64120		Office Supplies		23.09	
	10-100-64120		Office Supplies		28.17	
	Void	01/30/2025	Regular	0.00	0.00	5557

Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01886	California Public Employees' Retirement System	01/09/2025	Bank Draft	0.00	155,283.18	DFT0000064
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
100000017773440	Invoice	01/09/2025	Health Premium 01/2025	0.00	155,283.18	
	10-100-21350		CalPERS Payable		804.92	
	10-100-60850		Medical & Health Insuran...		148,849.84	
	10-100-60851		Retiree Medical Benefits		5,628.42	
01885	Wex Bank	01/08/2025	Bank Draft	0.00	10,760.39	DFT0000065
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
101543523	Invoice	12/15/2024	Monthly Fuel Charges - 12/15/2024	0.00	10,760.39	
	10-200-67520		Fuel		122.07	
	10-300-67520		Fuel		9,728.32	
	10-400-67520		Fuel		556.27	
	10-500-67520		Fuel		353.73	
01193	MidAmerica Administrative & Retirement Solut	01/10/2025	Bank Draft	0.00	39,092.38	DFT0000066
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0000021 - 01...	Invoice	01/10/2025	Medical & Health Insurance - 01/2025	0.00	39,092.38	
	10-100-60850		Medical & Health Insuran...		2,000.00	
	10-100-60851		Retiree Medical Benefits		37,092.38	

Bank Code Payable Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	98	38	0.00	159,476.77
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	3	3	0.00	205,135.95
EFT's	0	0	0.00	0.00
	101	42	0.00	364,612.72

Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
00921	JONATHAN R. TOWNS	01/23/2025	Regular	0.00	861.11	1615
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0000020	Invoice	01/16/2025	Social Security Reimbursement	0.00	861.11	
	10-100-60020		Hourly Employees		861.11	
01590	Shirley Marie Campbell	01/23/2025	Regular	0.00	657.83	1616
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV0000019	Invoice	01/16/2025	Social Security Reimbursement	0.00	657.83	
	10-100-60020		Hourly Employees		657.83	
01891	MissionSquare Retirement	01/22/2025	Bank Draft	0.00	9,844.82	DFT0000067
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
108984 - 01.22.25	Invoice	01/22/2025	401A Contributions Plan 108984 01/17/20...	0.00	9,844.82	
	10-100-21300		Mission Square 401A Plan...		2,771.43	
	10-100-21301		Mission Square 401A Plan...		938.68	
	10-100-21302		Mission Square 401A Plan...		6,134.71	
01891	MissionSquare Retirement	01/06/2025	Bank Draft	0.00	8,925.07	DFT0000068
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
108984 - 01.06.2...	Invoice	01/06/2025	401A Contributions Plan - 01/03/2025 Pay...	0.00	8,925.07	
	10-100-21300		Mission Square 401A Plan...		2,771.17	
	10-100-21302		Mission Square 401A Plan...		6,153.90	
01891	MissionSquare Retirement	01/22/2025	Bank Draft	0.00	1,061.47	DFT0000069
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
301722 - 01.22.25	Invoice	01/22/2025	457 Contributions Plan 301722 - 01/17/25...	0.00	1,061.47	
	10-100-21310		Mission Square 457 Plan - ...		1,061.47	
01259	Nationwide Retirement Solutions, Inc	01/22/2025	Bank Draft	0.00	6,085.00	DFT0000070
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
0028800-001 - 0...	Invoice	01/22/2025	457 Contributions - 01/17/25 Pay Date	0.00	6,085.00	
	10-100-21320		Nationwide & TDS 457 Pl...		6,085.00	
00030	ADP, Inc.	01/17/2025	Bank Draft	0.00	220.50	DFT0000071
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
679915586	Invoice	01/17/2025	ADP Payroll HCM Fees 12/16/2024	0.00	220.50	
	10-100-61020		Payroll Processing Fees		220.50	
00030	ADP, Inc.	01/17/2025	Bank Draft	0.00	108.40	DFT0000072
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
679915674	Invoice	01/17/2025	ADP - Trustee Payroll Fee - 12/12/2024	0.00	108.40	
	10-100-61020		Payroll Processing Fees		108.40	
00030	ADP, Inc.	01/17/2025	Bank Draft	0.00	3,354.40	DFT0000073
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
679914667	Invoice	01/17/2025	ADP Payroll Processing Fees - 01/2025	0.00	3,354.40	
	10-100-61020		Payroll Processing Fees		3,354.40	
01890	The TDS Group, Inc.	01/22/2025	Bank Draft	0.00	195.00	DFT0000074

Check Report

Date Range: 01/01/2025 - 01/31/2025

Vendor Number	Vendor DBA Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
TDS457 - 1.22.25	Invoice 10-100-21320	01/22/2025	457 Contributions - 01/17/25 Pay Date Nationwide & TDS 457 Pl...	0.00	195.00	
00030	ADP, Inc.	01/14/2025	Bank Draft	0.00	3,100.00	DFT0000075
2294 - 01.09.25	Invoice 10-100-61800	01/14/2025	Trustees Checks - 01/09/25 Board Date Board of Trustee Stipends	0.00	3,100.00	
01886	California Public Employees' Retirement System	01/17/2025	Bank Draft	0.00	2,175.00	DFT0000076
100000017802188	Invoice 10-100-21360	01/17/2025	457 Contributions - 01/17/2025 Pay Date CalPERS 457 Plan - Emplo...	0.00	2,175.00	
01886	California Public Employees' Retirement System	01/31/2025	Bank Draft	0.00	2,175.00	DFT0000077
100000017811963	Invoice 10-100-21360	01/31/2025	457 Contributions - 01/31/2025 Pay Date CalPERS 457 Plan - Emplo...	0.00	2,175.00	
01886	California Public Employees' Retirement System	01/23/2025	Bank Draft	0.00	183,246.82	DFT0000078
64748,64792,647...	Invoice 10-100-21350 10-100-60800	01/23/2025	Retirement Contribution - 12/20/2024 - 01... CalPERS Payable CalPERS Retirement	0.00	183,246.82	

Bank Code PY Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	1,518.94
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	12	12	0.00	220,491.48
EFT's	0	0	0.00	0.00
	14	14	0.00	222,010.42

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	100	40	0.00	160,995.71
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	15	15	0.00	425,627.43
EFT's	0	0	0.00	0.00
	115	56	0.00	586,623.14

Fund Summary

Fund	Name	Period	Amount
10	General Fund	1/2025	586,623.14
			586,623.14

EXHIBIT B

**TOTAL SALARIES
FOR JANUARY 2025**

EMPLOYEE	3RD PAYROLL	17TH PAYROLL	31ST PAYROLL	TOTAL
<u>ADMINISTRATION-SFS</u>				
Total Administration-SFS	\$ 51,118.09	\$ 54,746.38	\$ 54,357.62	\$ 160,222.09
<u>OPERATIONS-SFS</u>				
Total Operations-SFS	\$ 80,938.99	\$ 77,332.52	\$ 79,862.09	\$ 238,133.60
<u>OPERATIONS-SYLMAR</u>				
Total Operations-Sylmar	\$ 85,799.37	\$ 89,933.82	\$ 85,798.33	\$ 261,531.52
<u>UNDERGROUND-SFS</u>				
Total Underground-SFS	\$ 37,120.59	\$ 38,434.96	\$ 37,236.73	\$ 112,792.28
<u>UNDERGROUND-SYLMAR</u>				
Total Underground-Sylmar	\$ 12,517.77	\$ 12,442.56	\$ 12,691.64	\$ 37,651.97
<u>SCIENTIFIC - TECH-SFS</u>				
Total Scientific-Tech-SFS	\$ 24,363.84	\$ 24,847.64	\$ 24,381.23	\$ 73,592.71
<u>SCIENTIFIC - TECH-SYLMAR</u>				
Total Scientific-Tech-Sylmar	\$ 14,521.41	\$ 14,535.80	\$ 14,527.63	\$ 43,584.84
<u>PUBLIC INFORMATION</u>				
Total Public Information	\$ 18,482.43	\$ 17,933.80	\$ 18,240.81	\$ 54,657.04
<u>EDUCATION PROGRAM</u>				
Total Education Program	\$ 3,731.26	\$ 3,285.23	\$ 3,372.44	\$ 10,388.93
<u>MAINTENANCE-SFS</u>				
Total Maintenance-SFS	\$ 18,587.55	\$ 19,045.07	\$ 18,577.69	\$ 56,210.31
<u>MAINTENANCE-SYLMAR</u>				
Total Maintenance-Sylmar	\$ 7,163.01	\$ 7,194.38	\$ 7,192.27	\$ 21,549.66
<u>SEASONAL OPS</u>				
Total Seasonal Ops	\$ -	\$ -	\$ -	\$ -
Total Gross Payroll	\$ 354,344.31	\$ 359,732.16	\$ 356,238.48	\$ 1,070,314.95
Employer Taxes	\$ 27,036.63	\$ 21,538.85	\$ 7,448.03	\$ 56,023.51
Employee Benefits*	\$ 39,115.46	\$ 38,755.32	\$ 39,220.36	\$ 117,091.14
Leaves Cash Outs	\$ -	\$ -	\$ -	\$ -
Trustee Payroll	\$ -	\$ 3,100.00	\$ -	\$ 3,100.00
Total Payroll	\$ 420,496.40	\$ 423,126.33	\$ 402,906.87	\$ 1,246,529.60

*Employee benefits includes the amount contributed by the District to PERS retirement and the 401(a).



JAN27'25 RCVD

January 23, 2025

General Annexation File

Ms. Susanne Klueh, General Manager
Greater Los Angeles County Vector Control District
12545 Florence Avenue
Santa Fe Springs, CA 90670

Dear Ms. Klueh:

Tax Sharing Resolutions

Thank you for signing and returning the last joint resolutions that were submitted to your office for tax sharing purposes.

Enclosed, in triplicate, is a Joint Tax Sharing Resolution (resolution) involving your agency and others. The applicant has requested, in writing, annexation of his property into the Santa Clarita Valley Sanitation District (District) in order to receive off-site disposal of sewage. Please see the table below for the annexation and its associated project. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. For any jurisdictional change which will result in a special district providing new service not previously provided to an area, the law requires the governing bodies of all local agencies that receive an apportionment of the property tax from the area to determine by resolution the amount of the annual tax increment to be transferred to the special district (Revenue and Taxation Code Section 99.01). Please note that by sharing the property tax increment with the District resulting from this annexation, your agency will not lose any existing ad valorem tax revenue it currently receives from the affected territory. Your agency would only be giving up a portion of the revenues it would receive on increased assessed valuation.

<u>Annexation No.</u>	<u>Type of Project</u>
SCV-1139	one proposed park

Also, attached for the annexation is a copy of the applicable worksheet and map showing the location of the annexation. The worksheet lists the annual tax increment to be exchanged between your agency, other affected taxing entities, and the District. The tax sharing ratios listed in the worksheet were calculated by the County Auditor Controller by specific Tax Rate Area (TRA). For example, if the annexing territory were to lie within two separate TRAs, there would be a worksheet for each TRA. The Los Angeles County Chief Executive Office (CEO) is requiring the District to implement the worksheet for all District annexations in order to increase efficiency for the calculation of property tax sharing ratios.

The resolution is being distributed to all parties for signature in counterpart. Therefore, you will only be receiving a signature page for your agency. Enclosed are three sets of the resolution. One set of the resolution is for your files and the other two sets of the resolution need to be returned to the District. Please execute the two sets of the resolution and return them to the undersigned within 60 days as required by the Government Code. In addition, the County CEO's legal counsel is also requesting that the signature pages be properly executed from all affected agencies. Therefore, please have the Attest line signed by the appropriate person. Upon completion of the annexation process, your office will receive a fully executed copy of the tax sharing resolution for your files.

Your continued cooperation in this matter is very much appreciated. If you have any questions, please do not hesitate to call me at (562) 908-4288, extension 2708.

Very truly yours,



Shirly Wang
Customer Service Specialist
Facilities Planning Department

SW:sw

Enclosures: SCV-1139

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES
ACTING IN BEHALF OF

Los Angeles County General Fund

Los Angeles County Consolidated Fire Protection District

Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS
ANGELES COUNTY, AND THE GOVERNING BODIES OF

Greater Los Angeles County Vector Control District

City of Santa Clarita

Santa Clarita Library

Santa Clarita Valley Water Agency

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES
RESULTING FROM ANNEXATION TO SANTA CLARITA VALLEY SANITATION DISTRICT.

"ANNEXATION NO. 1139"

WHEREAS, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

WHEREAS, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to Santa Clarita Valley Sanitation District entitled annexation *No. 1139*;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to Santa Clarita Valley Sanitation District in the annexation entitled annexation *No. 1139* is approved and accepted.

2. For each fiscal year commencing on and after July 1, 2024, or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to Santa Clarita Valley Sanitation District a total of 0.9814896 percent of the annual tax increment attributable to the land area encompassed within annexation *No. 1139* as shown on the attached Worksheet.

3. No additional transfer of property tax revenues shall be made from any other tax agencies to Santa Clarita Valley Sanitation District as a result of annexation entitled annexation *No. 1139*.

4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.

5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County, and the governing bodies of Greater Los Angeles County Vector Control District, City of Santa Clarita, Santa Clarita Library, and Santa Clarita Valley Water Agency, signatory hereto.

GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT

SIGNATURE

ATTEST:

PRINT NAME AND TITLE

Secretary

Date

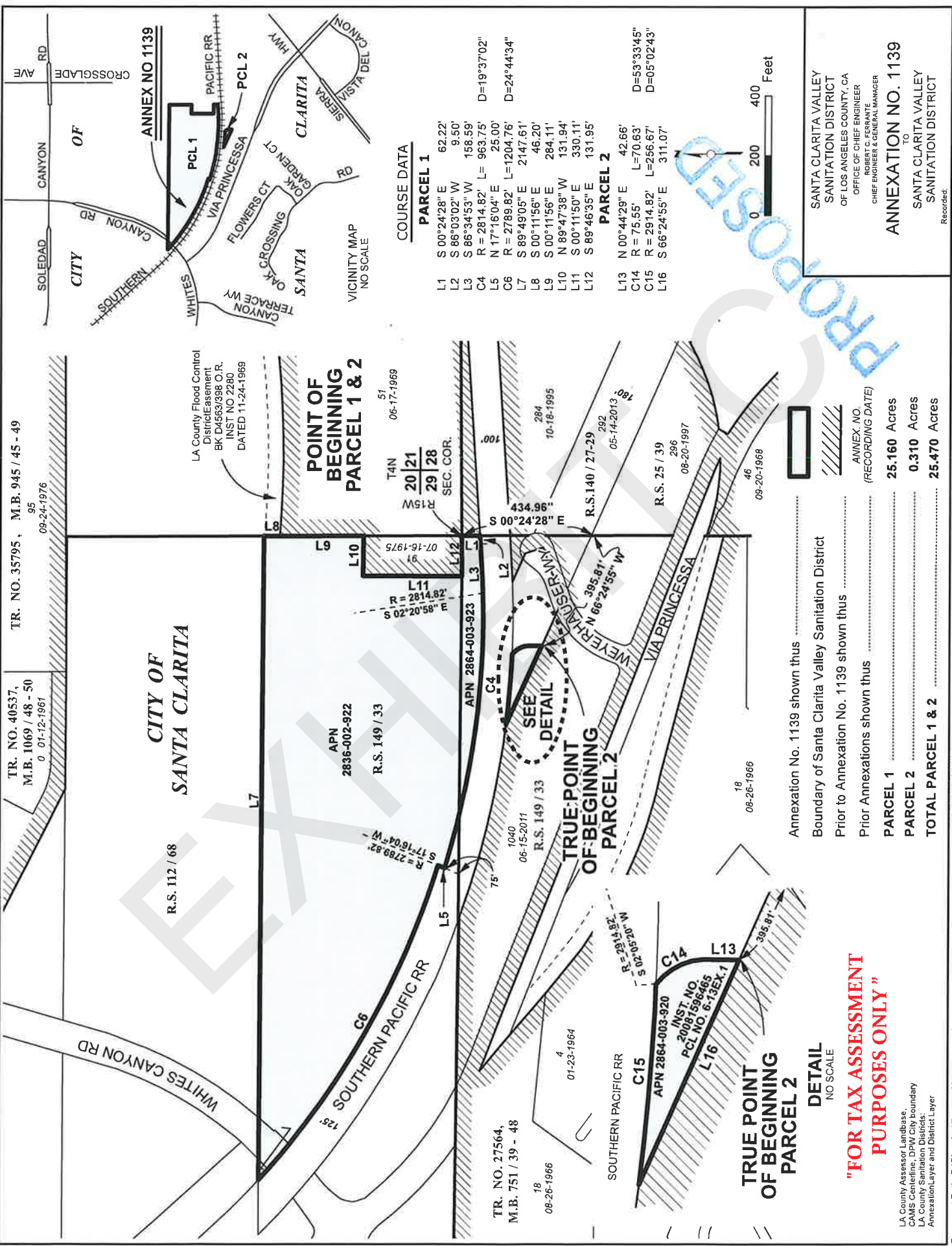
(SIGNED IN COUNTERPART)

ANNEXATION TO: STA CLRTA VLY SANIT DIS OF LA CO
 ACCOUNT NUMBER: 067.35
 TRA: 00328
 EFFECTIVE DATE: 07/01/2024
 ANNEXATION NUMBER: SCV-1139
 DISTRICT SHARE: 0.017337943
 PROJECT NAME: ANNEXATION SCV-1139

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.243282459	24.3292 %	0.017337943	0.004218028	-0.004315397	0.238967062
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000027395	0.0027 %	0.017337943	0.000000474	0.000000000	0.000027395
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.170597991	17.0597 %	0.017337943	0.002957818	-0.002957818	0.167640173
007.31	L A C FIRE-FFW	0.005588646	0.5588 %	0.017337943	0.000096895	0.000000000	0.005588646
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001652085	0.1652 %	0.017337943	0.000028643	-0.000028643	0.001623442
030.70	LA CO FLOOD CONTROL MAINT	0.009349405	0.9349 %	0.017337943	0.000162099	-0.000162099	0.009187306
061.80	GREATER L A CO VECTOR CONTROL	0.000322714	0.0322 %	0.017337943	0.000005595	-0.000005595	0.000317119
249.01	CITY-SANTA CLARITA TD #1	0.057336488	5.7336 %	0.017337943	0.000994096	-0.000994096	0.056342392
249.56	CITY-SANTA CLARITA LIBRARY	0.022461207	2.2461 %	0.017337943	0.000389431	-0.000389431	0.022071776
302.01	SANTA CLARITA VALLEY WATER-CLWA	0.055474705	5.5474 %	0.017337943	0.000961817	-0.000961817	0.054512888
400.00	EDUCATIONAL REV AUGMENTATION FD	0.068995376	6.8995 %	0.017337943	0.001196237	EXEMPT	0.068995376
400.01	EDUCATIONAL AUG FD IMPOUND	0.133767785	13.3767 %	0.017337943	0.002319258	EXEMPT	0.133767785
400.15	COUNTY SCHOOL SERVICES	0.001370599	0.1370 %	0.017337943	0.000023763	EXEMPT	0.001370599
400.21	CHILDREN'S INSTIL TUITION FUND	0.002720108	0.2720 %	0.017337943	0.000047161	EXEMPT	0.002720108
665.01	SULPHUR SPRINGS UNION SCHOOL DIS	0.063011266	6.3011 %	0.017337943	0.001092485	EXEMPT	0.063011266
665.06	CO.SCH.SERV.FD.- SULPHUR SPRINGS	0.007517990	0.7517 %	0.017337943	0.000130346	EXEMPT	0.007517990
665.07	DEV.CTR.HDCPD-MINOR-SULPHUR SPGS	0.000849401	0.0849 %	0.017337943	0.000014726	EXEMPT	0.000849401
757.02	HART WILLIAM S UNION HIGH	0.078244034	7.8244 %	0.017337943	0.001356590	EXEMPT	0.078244034
757.06	CO.SCH.SERV.FD.- HART,WILLIAM S.	0.000326162	0.0326 %	0.017337943	0.000005654	EXEMPT	0.000326162

ANNEXATION NUMBER: SCV-1139 PROJECT NAME: ANNEXATION SCV-1139 TRA: 00328

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
757.07	HART, WILLIAM S. - ELEM SCHOOL FUND	0.041169559	4.1169 %	0.017337943	0.000713795	EXEMPT	0.041169559
814.04	SANTA CLARITA COMMUNITY COLLEGE	0.035934625	3.5934 %	0.017337943	0.000623032	EXEMPT	0.035934625
***067.35	STA CLARITA VLY SANIT DIS OF LA CO	0.000000000	0.0000 %	0.017337943	0.000000000	0.000000000	0.009814896
TOTAL:		1.000000000	100.0000 %		0.017337943	-0.009814896	1.000000000



TR. NO. 35795, M.B. 945 / 45 - 49
09-24-1976

TR. NO. 40537, M.B. 1069 / 48 - 50
01-12-1961

TR. NO. 112 / 68

TR. NO. 27564, M.B. 751 / 39 - 48
08-26-1966

TR. NO. 1069 / 48 - 50
01-12-1961

TR. NO. 35795, M.B. 945 / 45 - 49
09-24-1976

CITY OF SANTA CLARITA

ANNEX NO 1139

ANNEX NO. 1139

LA County Flood Control District Easement BK D4563/398 O.R. INST NO. 2280 DATED 11-24-1969

LA County Flood Control District Easement BK D4563/398 O.R. INST NO. 2280 DATED 11-24-1969

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LA County Flood Control District Easement BK D4563/398 O.R. INST NO. 2280 DATED 11-24-1969

COURSE DATA

PARCEL 1	
L1	S 00°24'28" E 62.22'
L2	S 86°03'02" W 9.50'
L3	S 86°34'53" W 158.59'
C4	R = 2814.82' L = 963.75'
L5	N 17°16'04" E 25.00'
C6	R = 2789.82' L = 1204.76'
L7	S 89°49'05" E 2147.61'
L8	S 00°11'56" E 46.20'
L9	S 00°11'56" E 284.11'
L10	N 89°47'38" W 131.94'
L11	S 00°11'50" E 330.11'
L12	S 89°46'35" E 131.95'

PARCEL 2	
L13	N 00°44'29" E 42.66'
C14	R = 75.55' L = 70.63'
C15	R = 2914.82' L = 256.67'
L16	S 66°24'55" E 311.07'

POINT OF BEGINNING PARCEL 1 & 2

TRUE POINT OF BEGINNING PARCEL 2

TRUE POINT OF BEGINNING PARCEL 2

TRUE POINT OF BEGINNING PARCEL 2

TRUE POINT OF BEGINNING PARCEL 2

CITY OF SANTA CLARITA

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January 23, 2025

General Annexation File

Ms. Susanne Klüh, General Manager
Greater Los Angeles County Vector Control District
12545 Florence Avenue
Santa Fe Springs, CA 90670

Dear Ms. Klüh:

Tax Sharing Resolutions

Thank you for signing and returning the last joint resolutions that were submitted to your office for tax sharing purposes.

Enclosed, in triplicate, is a Joint Tax Sharing Resolution (resolution) involving your agency and others. The applicant has requested, in writing, annexation of his property into the Santa Clarita Valley Sanitation District (District) in order to receive off-site disposal of sewage. Please see the table below for the annexation and its associated project. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. For any jurisdictional change which will result in a special district providing new service not previously provided to an area, the law requires the governing bodies of all local agencies that receive an apportionment of the property tax from the area to determine by resolution the amount of the annual tax increment to be transferred to the special district (Revenue and Taxation Code Section 99.01). Please note that by sharing the property tax increment with the District resulting from this annexation, your agency will not lose any existing ad valorem tax revenue it currently receives from the affected territory. Your agency would only be giving up a portion of the revenues it would receive on increased assessed valuation.

<u>Annexation No.</u>	<u>Type of Project</u>
SCV-1141	one existing single-family home

Also, attached for the annexation is a copy of the applicable worksheet and map showing the location of the annexation. The worksheet lists the annual tax increment to be exchanged between your agency, other affected taxing entities, and the District. The tax sharing ratios listed in the worksheet were calculated by the County Auditor Controller by specific Tax Rate Area (TRA). For example, if the annexing territory were to lie within two separate TRAs, there would be a worksheet for each TRA. The Los Angeles County Chief Executive Office (CEO) is requiring the District to implement the worksheet for all District annexations in order to increase efficiency for the calculation of property tax sharing ratios.

The resolution is being distributed to all parties for signature in counterpart. Therefore, you will only be receiving a signature page for your agency. Enclosed are three sets of the resolution. One set of the resolution is for your files and the other two sets of the resolution need to be returned to the District. Please execute the two sets of the resolution and return them to the undersigned within 60 days as required by the Government Code. In addition, the County CEO's legal counsel is also requesting that the signature pages be properly executed from all affected agencies. Therefore, please have the Attest line signed by the appropriate person. Upon completion of the annexation process, your office will receive a fully executed copy of the tax sharing resolution for your files.

Your continued cooperation in this matter is very much appreciated. If you have any questions, please do not hesitate to call me at (562) 908-4288, extension 2708.

Very truly yours,



Shirly Wang
Customer Service Specialist
Facilities Planning Department

SW:sw

Enclosures: SCV-1141

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES
ACTING IN BEHALF OF

Los Angeles County General Fund

Los Angeles County Consolidated Fire Protection District

Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF SANTA CLARITA VALLEY SANITATION DISTRICT OF LOS
ANGELES COUNTY, AND THE GOVERNING BODIES OF

Greater Los Angeles County Vector Control District

Antelope Valley Resource Conservation District

City of Santa Clarita

Santa Clarita Library

Santa Clarita Valley Water Agency

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES
RESULTING FROM ANNEXATION TO SANTA CLARITA VALLEY SANITATION DISTRICT.

"ANNEXATION NO. 1141"

WHEREAS, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

WHEREAS, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to Santa Clarita Valley Sanitation District entitled Annexation *No. 1141*;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to Santa Clarita Valley Sanitation District in the annexation entitled Annexation *No. 1141* is approved and accepted.
2. For each fiscal year commencing on and after July 1, 2024, or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to Santa Clarita Valley Sanitation District a total of 0.9439545 percent of the annual tax increment attributable to the land area encompassed within Annexation *No. 1141* as shown on the attached Worksheet.
3. No additional transfer of property tax revenues shall be made from any other tax agencies to Santa Clarita Valley Sanitation District as a result of annexation entitled Annexation *No. 1141*.

4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.

5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of Santa Clarita Valley Sanitation District of Los Angeles County, and the governing bodies of Greater Los Angeles County Vector Control District, Antelope Valley Resource Conservation District, City of Santa Clarita, Santa Clarita Library, and Santa Clarita Valley Water Agency, signatory hereto.

GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT

SIGNATURE

ATTEST:

PRINT NAME AND TITLE

Secretary

Date

(SIGNED IN COUNTERPART)

ANNEXATION TO:
ACCOUNT NUMBER:
TRA:
EFFECTIVE DATE:
ANNEXATION NUMBER:
DISTRICT SHARE:

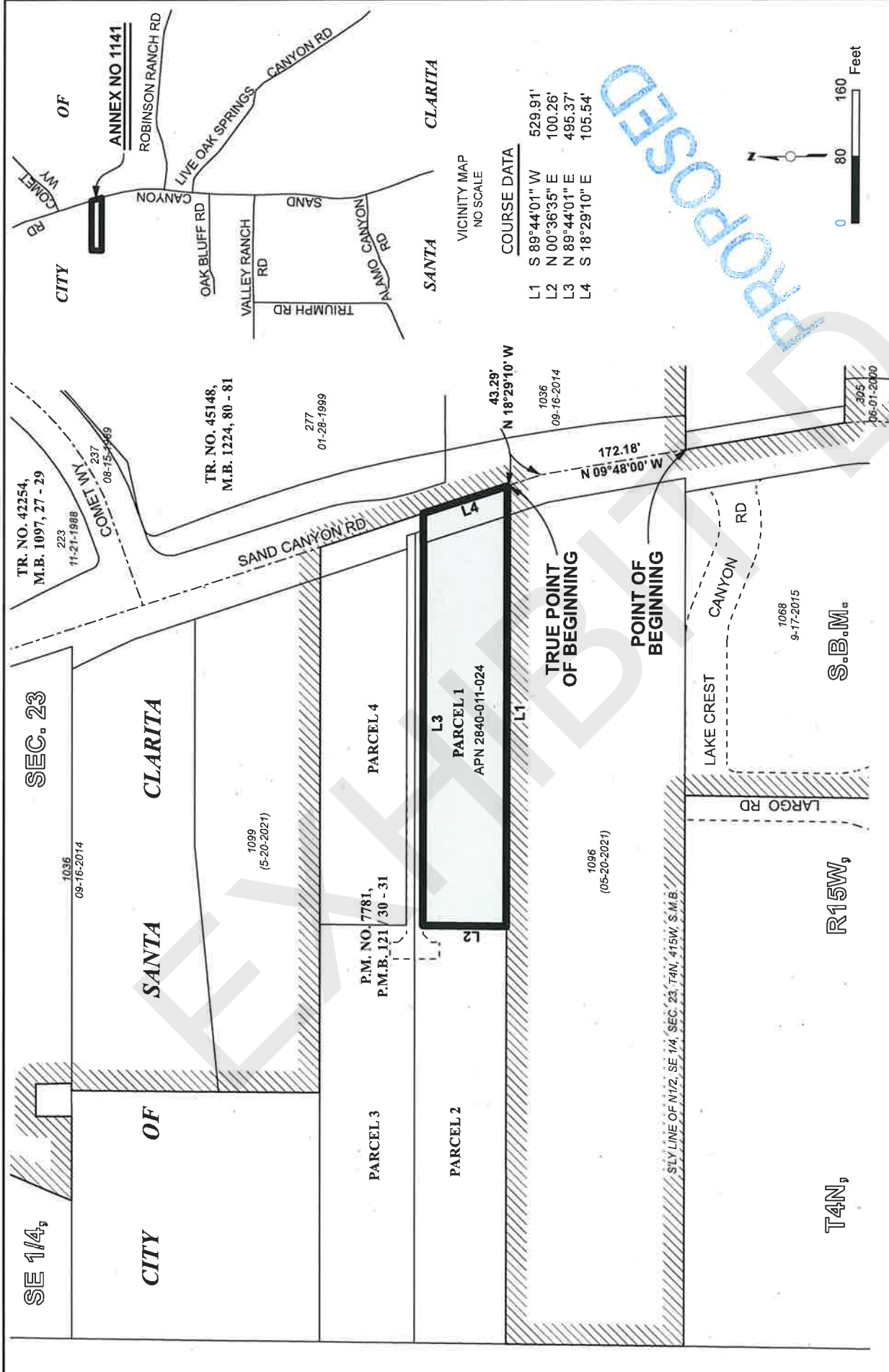
STA CLRTA VLY SANIT DIS OF LA CO
067.35
06563
07/01/2024
SCV-1141
0.017337943

PROJECT NAME: ANNEXATION NO. SCV-1141

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.226360637	22.6370 %	0.017337943	0.003924635	-0.004016746	0.222343891
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000111252	0.0111 %	0.017337943	0.000001928	0.000000000	0.000111252
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.166529333	16.6529 %	0.017337943	0.002887276	-0.002887276	0.163642057
007.31	L A C FIRE-FFW	0.005201487	0.5201 %	0.017337943	0.000090183	0.000000000	0.005201487
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001669389	0.1669 %	0.017337943	0.000028943	-0.000028943	0.001640446
030.70	LA CO FLOOD CONTROL MAINT	0.009447444	0.9447 %	0.017337943	0.000163799	-0.000163799	0.009283645
061.80	GREATER L A CO VECTOR CONTROL	0.000322715	0.0322 %	0.017337943	0.000005595	-0.000005595	0.000317120
068.05	ANTELOPE VY RESOURCE CONSER DIST	0.000000000	0.0000 %	0.017337943	0.000000000	0.000000000	0.000000000
249.01	CITY-SANTA CLARITA TD #1	0.056308214	5.6308 %	0.017337943	0.000976268	-0.000976268	0.055331946
249.56	CITY-SANTA CLARITA LIBRARY	0.022649405	2.2649 %	0.017337943	0.000392694	-0.000392694	0.022256711
302.01	SANTA CLARITA VALLEY WATER-CLWA	0.055844237	5.5844 %	0.017337943	0.000968224	-0.000968224	0.054876013
400.00	EDUCATIONAL REV AUGMENTATION FD	0.068990365	6.8990 %	0.017337943	0.001196151	EXEMPT	0.068990365
400.01	EDUCATIONAL AUG FD IMPOUND	0.133766009	13.3766 %	0.017337943	0.002319227	EXEMPT	0.133766009
400.15	COUNTY SCHOOL SERVICES	0.001379705	0.1379 %	0.017337943	0.000023921	EXEMPT	0.001379705
400.21	CHILDREN'S INSTIL TUITION FUND	0.002738230	0.2738 %	0.017337943	0.000047475	EXEMPT	0.002738230
665.01	SULPHUR SPRINGS UNION SCHOOL DIS	0.083973999	8.3973 %	0.017337943	0.001455936	EXEMPT	0.083973999
665.06	CO.SCH.SERV.FD.- SULPHUR SPRINGS	0.007200288	0.7200 %	0.017337943	0.000124838	EXEMPT	0.007200288
665.07	DEV.CTR.HDCPD-MINOR-SULPHUR SPGS	0.000795961	0.0795 %	0.017337943	0.000013800	EXEMPT	0.000795961
757.02	HART WILLIAM S UNION HIGH	0.078765207	7.8765 %	0.017337943	0.001365626	EXEMPT	0.078765207

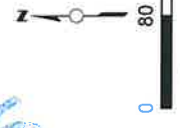
ANNEXATION NUMBER: SCV-1141 PROJECT NAME: ANNEXATION NO. SCV-1141 TRA: 06563

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
757.06	CC. SCH.SERV.FD.- HART, WILLIAM S.	0.000328335	0.0328 %	0.017337943	0.000005692	EXEMPT	0.000328335
757.07	HART, WILLIAM S.-ELEM SCHOOL FUND	0.041443794	4.1443 %	0.017337943	0.000718550	EXEMPT	0.041443794
814.04	SANTA CLARITA COMMUNITY COLLEGE	0.036173994	3.6173 %	0.017337943	0.000627182	EXEMPT	0.036173994
***067.35	STA CLRTA VLY SANIT DIS OF LA CO	0.000000000	0.0000 %	0.017337943	0.000000000	0.000000000	0.009439545
TOTAL:		1.000000000	100.0000 %		0.017337943	-0.009439545	1.000000000



VICINITY MAP
NO SCALE

COURSE DATA	
L1	S 89°44'01" W 529.91'
L2	N 00°36'35" E 100.26'
L3	N 89°44'01" E 495.37'
L4	S 18°29'10" E 105.54'



SANTA CLARITA VALLEY
SANITATION DISTRICT
OF LOS ANGELES COUNTY, CA
OFFICE OF CHIEF ENGINEER
ROBERT C. FERRANTE
CHIEF ENGINEER & GENERAL MANAGER

ANNEXATION NO. 1141
TO
SANTA CLARITA VALLEY
SANITATION DISTRICT

Recorded

1.180 Acres

ANNEX NO.
(RECORDING DATE)

Annexation No. 1141 shown thus

Boundary of Santa Clarita Valley Sanitation District

Prior to Annexation No. 1141 shown thus

Prior Annexations shown thus

Area of Annexation

**"FOR TAX ASSESSMENT
PURPOSES ONLY"**

LA County Assessor Landbase
CAMS Centerline, DPW City boundary
LA County Sanitation Districts:
Annexation Layer and District Layer

RESOLUTION NO. 2025-05

A RESOLUTION OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT BOARD OF TRUSTEES AMENDING THE DISTRICT CREDIT CARD USAGE, AND TRAVEL AND COST REIMBURSEMENT POLICY TO PROPERLY REFLECT DAY-TO-DAY PRACTICES AT THE DISTRICT

RECITALS

- A. The Greater Los Angeles County Vector Control District (“District”) issues credit cards to managers and supervisors who have purchasing authority within their departments and key non-managerial department staff who must make purchases of supplies to perform routine and daily tasks.
- B. The District wishes to update its District Credit Card Usage, and Travel and Cost Reimbursement Policy to properly reflect day-to-day practices at the district.
- C. The District’s day-to-day practices include submitting receipts to the Finance Department within five (5) business days of the account statement closing date.
- C. The District no longer has “Director” positions and wishes to replace the position title throughout with “Manager”.
- D. The District wishes to remove advance payment for travel expenditures.

NOW, THEREFORE, THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT BOARD OF TRUSTEES HEREBY RESOLVES:

- 1. The District determines that each Finding set forth above is true and correct, and by this reference incorporates those Findings as an integral part of this Resolution.
- 2. The District hereby approves amending the District Credit Card Usage, and Travel and Cost Reimbursement Policy to properly reflect day-to-day practices at the District.
- 3. This Resolution shall become effective immediately upon its adoption. The District Secretary shall certify to the passage and adoption of this resolution.

ADOPTED BY THE DISTRICT ON FEBRUARY 13, 2025.

President

ATTEST:

Secretary-Treasurer

APPENDIX A District Credit Card Usage, and Travel and Cost Reimbursement Policy

I. District Credit Cards

A. Issuance of District Credit Cards

The following employees may be issued a District credit card:

1. All ~~Directors-Managers~~ and Supervisors who have purchasing authority within their departments; and
2. Key non-managerial department staff who must make purchases of supplies to perform routine and daily tasks.

When deciding whether to issue a credit card to a non-managerial staff member, the General Manager will assess whether it is inefficient and/or disruptive to the daily operations of the District to require a ~~director-manager~~ or supervisor to make certain District purchases. (For example, maintenance mechanics in the Sylmar office may need to purchase tools and supplies for vehicle repairs, but the mechanics' supervisor regularly reports to headquarters in Santa Fe Springs. It would be disruptive to require the supervisor to drive to Sylmar to purchase parts and supplies each day.)

B. Open Credit Accounts

Whenever possible, the District will set up open customer accounts with regular vendors. This will allow for District purchases to be made without a District employee having to individually provide payment through a credit card. All employees making purchases through an open customer account are subject to the same rules and requirements as those employees who have been issued District credit cards.

C. Requirements for Use of District Credit Cards/Accounts

1. Employees may not make purchases with a District credit card or through a District open customer account unless they have been specifically authorized to do so.
2. All employees making purchases with a District credit card or through a District open customer account must familiarize themselves with this Policy and the District's Purchasing of Supplies and Equipment and Professional Services Policy Procedures Manual (also known as the District's Purchasing Policy).
3. All credit card and open customer account purchases must be accompanied by a receipt and appropriate documentation as outlined in the District's Purchasing Policy. This means that for any purchase costing \$500 or less, the employee must submit the original receipt or invoice (not a copy or facsimile) showing the credit card or open customer account

number, the amount of the purchase, and a description of the purchase. The receipt or invoice must be submitted to the [Director of Fiscal Operations \(DFO\) Finance Department](#) within ~~ten~~ five working days of [purchase account statement closing date](#). The employee may also be required to explain in writing why the purchase was necessary.

4. Accidental unauthorized purchases must immediately be reimbursed to the District in full with a check made payable to “Greater Los Angeles County Vector Control District.”
5. For additional requirements regarding use of a District credit card for travel, please see Section II(B), below.

D. Consequences for Misuse/Failure to Follow Requirements

Penalties for violating or failing to follow the requirements of this Policy, including but not limited to misuse and unauthorized use of District credit cards and open customer accounts, may include but are not limited to the following:

1. Disciplinary action, up to and including termination;
2. Restitution to the District;
3. Civil penalties for misuse of public resources pursuant to Government Code Section 8314;
4. Prosecution for misuse of public resources, pursuant to Penal Code section 424, which is punishable by 2, 3 or 4 years of imprisonment.

II. Travel

A. Permissible District-Funded Travel

The District shall pay for expenses incurred for authorized employees to attend approved conferences, seminars or meeting “events” as set forth below.

1. The authorization to travel for all employees shall be the approved annual budget for the event(s). Travel approved by the Board of Trustees in the annual budget need not be brought for further consideration by the Board.
2. The employee may attend an event not specifically itemized in the approved annual budget, providing the event will directly benefit the District, the event is approved by the Board of Trustees, and the cost of such event will not exceed the budgeted amount of travel.

B. Guidelines

1. Transportation

Transportation to and from the approved event shall be paid or reimbursed by the District pursuant to this rule. The General Manager shall direct the mode of travel of District employees and is directed to require the most feasible and economical means of transportation consistent with the purpose, propriety, and travel needs of the District.

- a. **District Vehicles:** A District vehicle shall be used for travel within a one hundred (100) mile radius from District headquarters. For insurance purposes, only trustees, employees, and employees of other VCJPA member districts may travel in District vehicles.
- b. **Private Vehicles:** Every effort should be made to utilize a District vehicle. The District provides District vehicles for business travel and the District encourages employees to utilize District vehicles. The District does not require employees to use a private vehicle. However, an employee may voluntarily submit a request to the General Manager to use a private vehicle for business travel. After receiving the General Manager's approval, the employee shall be reimbursed in the amount authorized by the current allowable IRS standard mileage deduction rate.

In order to use a private vehicle for travel, the employee must submit requisite evidence that meets the requirement and terms of the Vector Control Joint Powers Agency (VCJPA); and complete, sign, and obtain approval of any required permission forms.

Furthermore, the District shall not be responsible or liable in any manner whatsoever, for the replacement or repair of a private vehicle when damaged or destroyed when associated with District travel.

- c. **Air Travel:** When directed to do so by the General Manager, an employee may travel by air. When appropriate, the District will pay for the employee's airfare in advance. If the District is unable to pay for the airfare in advance, the District will reimburse the employee for the cost incurred. All receipts must be submitted for reimbursement within 10 working days after returning from the event. Alternatively, a District credit card may be used to pay for an employee's airfare. Receipts must be submitted to the Finance Department for all credit card purchases within 10 working days after returning from the event.

When the employee must travel by air, and the spouse is traveling with the employee, the District will not pay for spouse's travel expenses.

2. Lodging

The cost of accommodations for the approved event shall be paid by the District pursuant to this rule.

- a. The event must be at least a sixty (60) mile radius from the District headquarters in order to qualify for the District's payment of costs associated with the overnight accommodations.
- b. Except for pre-arranged lodging involving reserving blocked rooms negotiated by an outside event organizer, reasonable cost accommodations shall be used by the employee in keeping with availability, convenience, and propriety.
- c. When appropriate, the District will pay for all lodging in advance. If the District is unable to pay for accommodations in advance, the District will either issue a check to the employee before departure to cover the cost of lodging or will reimburse the employee for the cost incurred within 10 working days after returning from the event. All receipts must be submitted for reimbursement. Alternatively, a District credit card may be used to pay for an employee's lodging. Receipts must be submitted to the Finance Department for all credit card purchases within 10-5 working days after returning from the event of account statement closing date.

3. Registration

If registration fees are required for the approved event, they shall be paid by the District.

4. Payment of Miscellaneous Travel Costs

Funds may be provided to employees to cover miscellaneous costs associated with travel for an approved event as described below. The amount per day will be determined by the Board of Trustees in the annual budget.

Miscellaneous travel expenses include:

- a. Meals;
- b. Incidental Travel Costs (for instance, parking fees or transportation to and from the airport);
- c. Gratuities; and
- d. Expenses associated with lodging other than basic room rate and taxes.

Generally, an employee will pay for these miscellaneous travel expenses out of pocket, and the District will reimburse the employee after he or she submits all necessary receipts and otherwise complies with the District's reimbursement procedure as set forth below in Section II(B)(5), Report of Expenditures. ~~However, the District reserves the right to provide an employee with an advance.~~

An employee who pays for miscellaneous travel costs with a District credit card is required to submit a receipt to the Finance Department for every purchase within ~~10-5~~ working days ~~after returning from the event of account statement closing date.~~ Daily charges shall not exceed the amount approved by the Board of Trustees in the annual budget.

District employees shall not be reimbursed, and the advance and District credit cards shall not be used, for alcoholic beverages, personal expenses including personal hygiene items, or to pay for meals and expenses of accompanying family members or guests.

5. Report of Expenditures

a. Within 10 working days after returning from the approved event, an "Expense Claim" form shall be completed, listing and totaling all actual expenses with receipts for the event, ~~and reduced by any advances received. If the expenses are greater than the advances,~~ ~~Any~~ legitimate and documented expenses will be reimbursed to the employee. ~~If the expenses are less than the advances, the funds will be returned to the District to credit the travel account.~~

b. The "Expense Claim" form must be approved as follows:

EMPLOYEE AFFECTED BY POLICY	APPROVING PARTY
Board Trustee General Manager District Staff	General Manager Board Secretary-Treasurer General Manager

c. Employees who have paid for travel purchases with a District credit card should see Section I(C)(3), above, regarding what information must be provided to the ~~DFO~~ Finance Department.

C. Consequences for Violation of Policy

It is against the law to falsify any expense report. Penalties for violating or failing to follow the requirements of this Policy may include but are not limited to the following:

1. Disciplinary action, up to and including termination;

2. The loss of reimbursement privileges;
3. Civil penalties for misuse of public resources pursuant to Government Code section 8314;
4. Prosecution for misuse of public resources, pursuant to Penal Code section 424, which is punishable by 2, 3 or 4 years of imprisonment.

EXHIBIT E

**GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT**

RESOLUTION 2025-06

A RESOLUTION OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT BOARD OF TRUSTEES GRANTING RELIEF FOR THE VECTOR SURVEILLANCE AND CONTROL ASSESSMENT FOR FISCAL YEAR 2024-2025 TO PARCELS IMPACTED BY THE JANUARY 2025 HURST FIRE

WHEREAS, the **GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT** (the “District”) is an independent special district formed and governed pursuant to California Health and Safety Code Sections 2000 *et seq.* (former Health and Safety Code Sections 2200 to 2406); and

WHEREAS, the District’s jurisdiction and service area encompass the whole or portions of the cities of Artesia, Bell, Bellflower, Bell Gardens, Burbank, Carson, Cerritos, Commerce, Cudahy, Diamond Bar, Downey, Gardena, Glendale, Hawaiian Gardens, Huntington Park, La Cañada Flintridge, La Habra Heights, Lakewood, La Mirada, Long Beach, Los Angeles, Lynwood, Maywood, Montebello, Norwalk, Paramount, Pico Rivera, San Fernando, Santa Clarita, Santa Fe Springs, San Marino, Signal Hill, South El Monte, South Gate, Vernon, Whittier, and some unincorporated areas within Los Angeles County; and

WHEREAS, the District is governed by a Board of Trustees representing the above-described respective cities and the County of Los Angeles (the “District Board”); and

WHEREAS, the District is duly authorized to take all necessary or proper action to control mosquitoes, black flies, midges, and other vectors either within the District boundaries or in territory not in the District but so situated that mosquitoes, black flies, midges, and other vectors may disperse from the territory into the District, including conducting surveillance and control projects for any part of the District or for the common benefit of the District as a whole; and

WHEREAS, former Health and Safety Code Sections 2270 and 2291.2 authorized the District Board to impose an assessment for vector surveillance and control projects which are of common benefit to the District as a whole and for vector surveillance and control projects for the benefit of a zone; and

WHEREAS, on April 11, 1996, the District Board approved and adopted Resolution No. 96-7, A Resolution of the Greater Los Angeles County Vector Control District Board of Trustees Ordering Vector Surveillance and Control Projects of Common Benefit to the Greater Los Angeles County Vector Control District and Adopting an Assessment in Connection Therewith Commencing in Fiscal Year 1996-97 and subsequent fiscal years so long as vectors remain in existence or black fly control is needed for the purpose of funding vector/black fly surveillance and control activities and projects in the amount of not to exceed twenty dollars (\$20.00) per parcel per year for vector surveillance and control projects for the common benefit to the District

as a whole and an additional amount of not to exceed five dollars (\$5.00) per parcel for vector surveillance and control projects for the benefit of parcels in Zone A; and

WHEREAS, the District Board imposed the assessment on all assessable properties in the District for Fiscal Year 2024-2025 based on the “Engineer’s Report, Fiscal Year 2024-25,” containing data indicating the need for the proposed assessment for Fiscal Year 2024-2025, the amount of the assessment based on land use and size proposed for Fiscal Year 2024-2025, the types of property to be assessed, and other related information; and

WHEREAS, a wildfire designated as the “Hurst Fire” destroyed and/or otherwise severely damaged structures on approximately 90 parcels within the District boundaries (see attached “Attachment A”) as identified by the County of Los Angeles Property Tax Services Division; and

WHEREAS, the District received a letter from the County of Los Angeles (the “County”) Property Tax Services Division dated January 28, 2025 with a list of the impacted parcels and a request to inform the County whether the District would provide disaster relief to these parcels by partially or wholly removing the assessment from these parcels; and

WHEREAS, the District Board has determined that it is in the best interest of the impacted property owners and the public as a whole to provide disaster relief by wholly removing the Fiscal Year 2024-2025 vector surveillance and control assessment from the impacted parcels;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Los Angeles County Vector Control District as follows:

1. The above recitals are all true and correct.
2. The District Board does hereby request that the assessment for Fiscal Year 2024-2025 be removed from the tax rolls for the impacted parcels as set forth in Attachment “A” as well as any such parcels within the District boundaries so impacted by the Hurst Fire that are identified by the County subsequent to the time the list in Attachment A was created.
3. This resolution shall become effective immediately.

APPROVED AND ADOPTED this 13th day of February 2025.

Ali Saleh
President, Board of Trustees

ATTEST:

Susanne Kluh
District Manager

I hereby certify that the foregoing resolution was duly adopted by the Board of Trustees of the Greater Los Angeles County Vector Control District at a regular meeting of the Board of Trustees held on the 13th day of February 2025.

AYES: _____
NOES: _____
ABSENT: _____
ABSTAIN: _____

Sonny Santa Ines
Secretary-Treasurer, Board of Trustees

EXHIBIT F



**COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER**

PROPERTY TAX SERVICES DIVISION
KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET, ROOM 153
LOS ANGELES, CALIFORNIA 90012-3552

OSCAR VALDEZ
AUDITOR-CONTROLLER

CONNIE YEE
CHIEF DEPUTY AUDITOR-CONTROLLER

ASSISTANT AUDITOR-CONTROLLERS

MAJIDA ADNAN
RACHELLE ANEMA
ROBERT G. CAMPBELL

January 28, 2025

Susanne Kluh, Authorized Consulting Agent
Greater Los Angeles County
Vector Control District

Dear Ms. Kluh:

RE: DIRECT ASSESSMENT (DA) ACCOUNT – HURST FIRE

The Hurst Fire that occurred in January 2025 in Los Angeles County (County) has created a public hardship. As a result, residents have lost their homes and are in need of assistance.

In the aftermath of this wildfire, the County is dedicated to ensuring residents' safety and to helping victims restore their peace of mind and quality of life. Therefore, the County will be providing tax relief to those residents whose properties have been destroyed, as we have in the past.

At this time, the County has identified a preliminary count of 90 parcels that have been affected by the Hurst Fire. These preliminary parcels have been attached for your reference. Please keep in mind the number of affected parcels will most likely increase as County officials continue to evaluate and assess these properties.

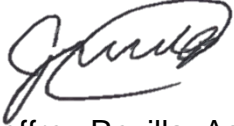
In line with this initiative, please let us know if your Direct Assessment (DA) agency would like to provide disaster relief for those parcels by completing the attached Authorization Form and emailing no later than Friday, February 7, 2025 to dainquiry@auditor.lacounty.gov.

If your agency allows for disaster relief, our office will remove the DA charge for FY 2024-25 at no cost to your agency. In addition, the County will issue any refunds if the DA has already been paid by the taxpayer. Finally, we will periodically inform your agency of DA corrections that were made as a result of the Hurst Fire.

Thank you for your assistance on this important matter. Should you have any questions or concerns, please email us at dainquiry@auditor.lacounty.gov or contact **Mauricio Barragan** at (213) 974-0371 or **Aline Remias** at (213) 974-8363.

Very truly yours,

Kristina Burns, Chief
Property Tax Services Division



Jeffrey Revilla, Assistant Chief
Property Tax Services Division

KB:jr

[\\H:\Property Tax Roll Change Group\Roll Change\Direct Assessment - Mail Unit\Memos & Correspondence\Misfortunate Calamities\M&C 2024\Hurst Fire 2024-25\Hurst Fire - Agency Letter](#)

Attachments

EXHIBIT F

**2024 HURST FIRE
DIRECT ASSESSMENTS LEVIED 2024-25
061.81 LACO VECTR CNTRL**

No.	PARCEL NO	SITUS ADDRESS NUMBER	CITY	DA AMT
1	2581-001-295	23920 VALENCIA BLVD STE 304	SANTA CLARITA CA 91355-2196	\$20.00
2	2581-029-274	PO BOX 51111	LOS ANGELES CA 90051-0100	\$20.00
3	2581-029-275	PO BOX 51111	LOS ANGELES CA 90051-0100	\$20.00
4	2581-029-278	23920 VALENCIA BLVD STE 304	SANTA CLARITA CA 91355-2196	\$20.00
5	2581-029-281	23920 VALENCIA BLVD STE 304	SANTA CLARITA CA 91355-2196	\$20.00
6	2582-001-021	PO BOX 11471	BURBANK CA 91510-1471	\$20.00
7	2582-001-022	PO BOX 11471	BURBANK CA 91510-1471	\$20.00
8	2582-001-023	PO BOX 11471	BURBANK CA 91510-1471	\$20.00
9	2582-001-024	PO BOX 11471	BURBANK CA 91510-1471	\$20.00
10	2582-001-025	PO BOX 11471	BURBANK CA 91510-1471	\$20.00
11	2582-001-029	PO BOX 11471	BURBANK CA 91510-1471	\$20.00
12	2582-001-030	PO BOX 11471	BURBANK CA 91510-1471	\$20.00
13	2582-001-031	PO BOX 11471	BURBANK CA 91510-1471	\$20.00
14	2582-001-270	23920 VALENCIA BLVD STE 304	SANTA CLARITA CA 91355-2196	\$20.00
15	2582-001-271	23920 VALENCIA BLVD STE 304	SANTA CLARITA CA 91355-2196	\$20.00
16	2582-002-017	15455 GLENOAKS BL	LOS ANGELES CA 91342-1360	\$20.00
17	2582-030-009	14044 SADDLE RIDGE RD	LOS ANGELES CA 91342-1058	\$18.97
18	2582-030-010	14040 SADDLE RIDGE RD	LOS ANGELES CA 91342-1058	\$18.97
19	2582-030-011	14036 SADDLE RIDGE RD	LOS ANGELES CA 91342-1063	\$18.97
20	2582-030-012	14030 SADDLE RIDGE RD	LOS ANGELES CA 91342-1063	\$18.97
21	2582-030-013	14024 SADDLE RIDGE RD	LOS ANGELES CA 91342-1063	\$18.97
22	2582-030-014	14018 SADDLE RIDGE RD	LOS ANGELES CA 91342-1063	\$18.97
23	2582-030-015	14012 SADDLE RIDGE RD	LOS ANGELES CA 91342-1063	\$18.97
24	2582-030-020	13966 SADDLE RIDGE RD	LOS ANGELES CA 91342-1149	\$18.97
25	2582-030-021	13960 SADDLE RIDGE RD	LOS ANGELES CA 91342-1149	\$18.97
26	2582-030-031	1666 9TH ST	SANTA MONICA CA 90404-3704	\$18.97
27	2582-034-001	15855 FOOTHILL BLVD	LOS ANGELES CA 91342-1144	\$18.97
28	2582-040-074	16608 NICKLAUS DR 107	LOS ANGELES CA 91342-1695	\$19.03
29	2582-040-075	16608 NICKLAUS DR 108	LOS ANGELES CA 91342-1695	\$19.03
30	2582-040-076	16612 NICKLAUS DR 109	LOS ANGELES CA 91342-1697	\$19.03
31	2582-040-077	16612 NICKLAUS DR 110	LOS ANGELES CA 91342-1697	\$19.03
32	2582-040-078	16612 NICKLAUS DR 111	LOS ANGELES CA 91342-1697	\$19.03
33	2582-040-079	16612 NICKLAUS DR 112	LOS ANGELES CA 91342-1697	\$19.03
34	2582-040-080	16604 NICKLAUS DR 113	LOS ANGELES CA 91342-1699	\$19.03
35	2582-040-081	16604 NICKLAUS DR 114	LOS ANGELES CA 91342-1699	\$19.03
36	2582-040-082	16604 NICKLAUS DR 115	LOS ANGELES CA 91342-1699	\$19.03
37	2582-040-083	16604 NICKLAUS DR 116	LOS ANGELES CA 91342-1699	\$19.03
38	2582-040-098	16410 NICKLAUS DR 141	SYLMAR CA 91342-2354	\$18.97
39	2582-040-099	16410 NICKLAUS DR 142	SYLMAR CA 91342-2354	\$18.97
40	2582-040-100	16410 W NICKLAUS DR 143	SYLMAR CA 91342-2354	\$18.97
41	2582-040-101	16410 NICKLAUS DR 144	SYLMAR CA 91342-2354	\$18.97
42	2582-040-102	16414 W NICKLAUS DR 145	SYLMAR CA 91342-2353	\$18.97
43	2582-040-103	16414 W NICKLAUS DR 146	SYLMAR CA 91342-2353	\$18.97
44	2582-040-125	16485 W NICKLAUS DR 117	SYLMAR CA 91342-2357	\$18.97
45	2582-040-126	16485 W NICKLAUS DR 118	SYLMAR CA 91342-2357	\$18.97
46	2582-040-127	16485 W NICKLAUS DR 119	SYLMAR CA 91342-2357	\$18.97
47	2582-040-128	16485 W NICKLAUS DR 120	SYLMAR CA 91342-2357	\$18.97
48	2582-040-129	16467 W NICKLAUS DR 129	SYLMAR CA 91342-2357	\$18.97
49	2582-040-130	16467 W NICKLAUS DR 130	SYLMAR CA 91342-2357	\$18.97
50	2582-040-131	16467 W NICKLAUS DR 131	SYLMAR CA 91342-2357	\$18.97

No.	PARCEL NO	SITUS ADDRESS NUMBER	CITY	DA AMT
51	2582-040-132	16467 W NICKLAUS DR 132	SYLMAR CA 91342-2357	\$18.97
52	2582-040-133	16431 W NICKLAUS DR 137	SYLMAR CA 91342-2355	\$18.97
53	2582-040-134	16431 W NICKLAUS DR 138	SYLMAR CA 91342-2355	\$18.97
54	2582-040-135	16431 W NICKLAUS DR 139	SYLMAR CA 91342-2355	\$18.97
55	2582-040-136	16431 W NICKLAUS DR 140	SYLMAR CA 91342-2355	\$18.97
56	2582-040-140	16479 W NICKLAUS DR 121	SYLMAR CA 91342-2359	\$18.97
57	2582-040-141	16479 W NICKLAUS DR 122	SYLMAR CA 91342-2359	\$18.97
58	2582-040-142	16479 W NICKLAUS DR 123	SYLMAR CA 91342-2359	\$18.97
59	2582-040-143	16479 W NICKLAUS DR 124	SYLMAR CA 91342-2359	\$18.97
60	2582-040-144	16473 W NICKLAUS DR 125	SYLMAR CA 91342-2358	\$18.97
61	2582-040-145	16473 W NICKLAUS DR 126	SYLMAR CA 91342-2358	\$18.97
62	2582-040-146	16473 W NICKLAUS DR 127	SYLMAR CA 91342-2358	\$18.97
63	2582-040-147	16473 W NICKLAUS DR 128	SYLMAR CA 91342-2358	\$18.97
64	2582-040-148	16437 W NICKLAUS DR 133	SYLMAR CA 91342-2356	\$18.97
65	2582-040-149	16437 W NICKLAUS DR 134	SYLMAR CA 91342-2356	\$18.97
66	2582-040-150	16437 W NICKLAUS DR 135	SYLMAR CA 91342-2356	\$18.97
67	2582-040-151	16437 W NICKLAUS DR 136	SYLMAR CA 91342-2356	\$18.97
68	2582-040-165	16707 W NICKLAUS DR 32	LOS ANGELES CA 91342	\$18.97
69	2582-040-191	PO BOX 11471	BURBANK CA 91510-1471	\$20.00
70	2603-002-008	2223 E WELLINGTON AVE STE 330	SANTA ANA CA 92701-3161	\$20.00
71	2603-002-271	23920 VALENCIA BLVD STE 304	SANTA CLARITA CA 91355-2196	\$20.00
72	2603-005-021	2223 E WELLINGTON AVE STE 330	SANTA ANA CA 92701-3161	\$20.00
73	2603-006-031	14069 BALBOA BLVD	LOS ANGELES CA 91342-1000	\$18.97
74	2603-024-023	14184 SADDLETREE CT	LOS ANGELES CA 91342-1045	\$18.97
75	2603-024-024	14176 SADDLETREE CT	LOS ANGELES CA 91342-1045	\$18.97
76	2603-024-026	14160 PONY LN	LOS ANGELES CA 91342-1043	\$18.97
77	2603-024-027	14154 PONY LN	LOS ANGELES CA 91342-1043	\$18.97
78	2603-024-028	14148 PONY LN	LOS ANGELES CA 91342-1043	\$18.97
79	2603-024-029	14142 PONY LN	LOS ANGELES CA 91342-1043	\$18.97
80	2603-024-030	14136 SADDLETREE CT	LOS ANGELES CA 91342-1045	\$18.97
81	2603-024-031	14130 SADDLETREE CT	LOS ANGELES CA 91342-1045	\$18.97
82	2603-024-032	14124 SADDLETREE CT	LOS ANGELES CA 91342-1054	\$18.97
83	2603-024-033	14118 SADDLETREE CT	LOS ANGELES CA 91342-1054	\$18.97
84	2603-024-040	16021 FILBERT ST	LOS ANGELES CA 91342-1082	\$18.97
85	2603-024-041	16015 FILBERT ST	LOS ANGELES CA 91342-1082	\$18.97
86	2603-024-042	16007 FILBERT ST	LOS ANGELES CA 91342-1082	\$18.97
87	2603-024-043	16001 FILBERT ST	LOS ANGELES CA 91342-1082	\$18.97
88	2603-024-044	15989 FILBERT ST	LOS ANGELES CA 91342-1083	\$18.97
89	2603-024-045	15985 FILBERT ST	LOS ANGELES CA 91342-1083	\$18.97
90	2603-024-046	15981 FILBERT ST	LOS ANGELES CA 91342-1083	\$18.97
TOTAL:				\$1,728.50



**Greater Los Angeles County
Vector Control District**
12545 Florence Avenue
Santa Fe Springs, Ca. 90670
(562) 944-9656 Fax (562) 944-7976
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Memorandum

To: Board of Trustees
From: Susanne Klueh, General Manager
Date: February 6, 2025
Re: Consideration of Renewal of Southern California Mosquito and Vector Control Districts Mutual Assistance Agreement

Background:

In the fall of 2020 COVID-19 had intensified the challenges faced by vector control districts in California, as agencies were already stretched thin by endemic West Nile virus (WNV) and the invasion and proliferation of *Aedes*-species mosquitoes. This illustrated the need for a comprehensive mutual aid agreement between vector control districts in the region in the event of a mosquito-borne disease emergency or other disaster. The initial agreement was approved by the Board during the September 10th, 2020, meeting and signed into place by participating agencies on October 22nd that same year.

After the occurrence of the first locally transmitted cases of dengue virus in Southern California during the fall of 2024 it was apparent that vector control is entering yet another area of increasing challenges.

Executive Summary:

Signatories to the existing mutual aid agreement as well as new agencies interested in participating got together to revise the existing agreement resulting in the Southern California regional draft for the *Southern California Mosquito and Vector Control Districts Mutual Assistance Agreement* ("Agreement").

The Agreement will continue to provide mutual assurances and support to a district with limited or unavailable resources in the event of a natural or man-made event or emergency, such as a widespread dengue outbreak. An agency to this Agreement may call upon the signatory Agencies for mutual assistance should the need arise for additional equipment, personnel, or other

resources, including when a District is unable to combat or abate mosquitoes which may spread disease such as West Nile, Zika, Chikungunya or dengue viruses. The General Manager is authorized to execute the terms of the Agreement and request or offer assistance to supplement vector control services in a regional and cooperative effort.

The Agreement provides the mechanism for Districts to provide or receive personnel, equipment, and vector control products during a time of crisis and addresses reimbursement and nominal overhead expenses. Hourly rates and a list of available equipment by district will be attached to the agreement under Appendix A and B, respectively, upon signing of the agreement. If resources are unavailable, the party may decline to render assistance pursuant to the terms of the Agreement.

Recommendation:

Staff recommend the Board approve the revised Southern California Mosquito and Vector Control Districts Mutual Assistance Agreement which includes the following signatory agencies:

- 1. Greater Los Angeles County Vector Control District**
- 2. Coachella Valley Mosquito & Vector Control District**
- 3. Northwest Mosquito & Vector Control District**
- 4. Orange County Mosquito & Vector Control District**
- 5. San Gabriel Valley Mosquito & Vector Control District**
- 6. Antelope Valley Mosquito & Vector Control District (new)**
- 7. West Valley Mosquito & Vector Control District (new)**
- 8. Los Angeles County West Vector Control District (new)**
- 9. Mosquito & Vector Management District of Santa Barbara (new)**
- 10. Compton Creek Mosquito Abatement District (new)**
- 11. Long Beach Department of Public Health (new)**
- 12. Riverside County Environmental Health Department (new)**

MUTUAL ASSISTANCE AGREEMENT FOR MOSQUITO AND VECTOR
CONTROL SERVICES

This Agreement is made and entered into by and between the mosquito and vector control agencies of Southern California that are signatory herein, on the ____ day of _____ 2025.

RECITALS

WHEREAS, mosquitoes and other vectors, that do not recognize political boundaries, can transmit disease and cause discomfort to humans and other animals;

WHEREAS, the California Legislature has recognized the risks of vector-borne diseases and has provided broad powers in the Mosquito Abatement and Vector Control District Law (hereinafter "Law") set forth in California Health and Safety Code Section 2000 *et seq.*;

WHEREAS, the Law specifically provides the authority to enter into agreements with other public agencies to cooperate and take actions to carry out the purposes of the Law (§2044);

WHEREAS, there is a need to have a mutual assistance agreement between agencies to allow joint efforts, and

WHEREAS, the parties hereto desire to enter into this Agreement to cooperate and mutually assist each other when the need arises to control mosquitoes and other vectors and to thereby prevent the spread of vector-borne diseases and discomfort.

NOW, THEREFORE, the parties hereto do hereby agree as follows:

1. PURPOSE.

A. Purpose. The above recitals are adopted herein. A further purpose of this Agreement is to provide a framework for mutual assistance that can be readily utilized in time of need.

B. No separate legal entity created. The parties do not intend to create a separate legal entity but to approve a working protocol that can be implemented and executed by administrative staff.

C. Definitions.

- i. **Qualifying Event-** a natural or human-caused event that causes concern with a public agency that is signatory to this Agreement that mosquitoes or other vectors may spread disease or discomfort beyond the area or capabilities that an agency can combat or abate using its own personnel and resources.
- ii. **Authorized Official-** an officer or employee of a public agency that is signatory to this Agreement or their designee, who is authorized by the governing body of the public agency to request or offer assistance under this Agreement.

- iii. **Requesting Agency-** the public agency requesting assistance under this Agreement.
- iv. **Responding Agency-** the agency responding to a request for assistance under this Agreement.
- v. **Period of Assistance-** the period during which a Responding Agency assists the Requesting Agency. It includes mobilization efforts, and coverage arrangements, portal-to-portal costs of equipment, personnel and supplies utilized in the response, as well as demobilization costs upon return to the Responding Agency.

2. MUTUAL ASSISTANCE REQUEST AND RESPONSE.

- A. Authorized Official. Each signatory agency shall designate an Authorized Official, and any alternates, and provide contact information to the signatory agencies.
- B. Requests for Assistance. In the event of a Qualifying Event an Authorized Official of the Requesting Agency may request mutual assistance from another signatory agency to this Agreement. Requests for assistance shall be made to the Authorized Official(s) of the Responding Agency(ies).
- C. Response to a Request for Assistance. After a Responding Agency receives a request for assistance, the Authorized Official of the Responding Agency shall inform, as soon as possible, the Requesting Agency whether it is willing to provide assistance.
- D. Discretion of Responding Agency's Authorized Official. Execution of this Agreement does not create any duty to respond to a request for assistance.

3. RESPONDING AGENCY PERSONNEL AND RESOURCES.

- A. Control.
 - i. Generally. Responding Agency personnel and resources shall remain under the direction and control of the Responding Agency. The Requesting Agency's Authorized Official shall coordinate response activities with the designated supervisor(s) of the Responding Agency.
 - ii. NIMS or SEMS/Incident Command System. In cases where CAL OES becomes involved in federal or state emergencies, the signatory parties may be required to use the Incident Command System (ICS) as prescribed by the State's Standard Emergency Management System (SEMS) or the National Emergency Management System (NEMS).
- B. Communication. The Responding Agency personnel will utilize Responding Agency cell phones in order to facilitate communications. If the Responding Agency does not have the necessary communication devices, it will be the responsibility of the Requesting Agency to supply communication devices.

C. Status. Unless otherwise provided by law, the Responding Agency's officers and employees retain the same privileges, immunities, rights, duties, and benefits as provided in their respective jurisdictions.

D. License and Permits. To the extent permitted by law, Responding Agency personnel who hold licenses, certificates, or permits evidencing professional, mechanical, or other skills shall be allowed to carry out activities and tasks relevant and related to their respective credentials during the specified Period of Assistance. The Requesting Agency will report any pesticide usage by Responding Agency personnel in their monthly pesticide usage report.

E. Right to Withdraw. The Responding Agency's Authorized Official retains the right to withdraw some or all of its personnel and/or resources at any time. Notice of intention to withdraw must be communicated to the Requesting Agency's Authorized Official as soon as possible.

4. COST REIMBURSEMENT.

A. Categories of Cost. Unless otherwise mutually agreed in whole or in part, the Requesting Agency shall reimburse the Responding Agency for each of the following categories of costs incurred while providing assistance.

- i. Personnel – Responding Agency personnel are to be paid for work completed during a specified Period of Assistance according to the terms provided in their employment contracts or other conditions of employment. The Responding Agency designated supervisor(s) must keep accurate records of work performed by personnel during the specified Period of Assistance. Requesting Agency reimbursement to the Responding Agency must consider all personnel costs, including regular rate of pay as defined by the Fair Labor Standards Act, costs for fringe benefits, and indirect costs (e.g., cellular data usage, meals, and travel). Expenses related to travel, hotel, and meals; the parties agree to utilize the United States General Services Administration (GSA) Per Diem Rate structure as established annually on October 1 of each year by the GSA. Current Per Diem rate is located at the following link: <https://www.gsa.gov/travel/plan-book/per-diem-rates>.

Responding Agencies' staff labor shall be reimbursed at the fully burdened hourly rate for each classification providing assistance to the requestor agency at the time of request.

- ii. The Requesting Agency will return borrowed equipment in good working order and repair any damages incurred during the Period of Assistance. If damaged beyond repair equipment will be replaced by the Requesting Agency at current market value.
- iii. Materials and Supplies - The Requesting Agency must reimburse the Responding Agency in kind or at actual replacement cost, plus handling charges, for use of expendable or non-returnable supplies.
- iv. Mileage Reimbursement- The Responding Agency will be reimbursed for mileage for all Responding Agency vehicles used during the period of

assistance. Mileage will be reimbursed per the IRS mileage rate and will be the vehicle total mileage starting from Responding Agency headquarters to the return to Responding Agency headquarters once the period of assistance is deemed complete.

B. Payment Period. The Responding Agency must provide an itemized bill to the Requesting Agency for all expenses it incurred as a result of providing assistance under this Agreement. The Responding Agency must send the itemized bill within 60 days after the period of assistance. The Requesting Agency must pay the bill in full on or before the 90th day following the billing date. Unpaid bills become delinquent upon the 91st day following the billing date, and, once delinquent, the bill accrues interest at the rate of prime, as reported by the Wall Street Journal, plus two percent (2%) per annum, unless both parties agree to an alternative repayment plan.

5. DISPUTES.

Any controversy or claim arising out of, or relating to, this Agreement, or the making, performance, or interpretation of it, including, but not limited to, alleged breach of the Agreement, shall be submitted to arbitration in Southern California, under the Arbitration Law of the State of California (California Code of Civil Procedure Section 1280 et seq.). Any court of competent jurisdiction may enter the judgment rendered by the arbitrators as final judgment that is binding on the parties. The arbitration shall be conducted in the county of the Responding Agency.

6. INSURANCE AND INDEMNIFICATION.

Responding Agency and Requesting Agency are authorized self-insured or partially self-insured public entities for purposes of Professional Liability, General Liability, Automobile Liability and Worker's Compensation and warrant that through their respective programs of self-insurance and insurance, they have adequate coverage or resources to protect against liabilities arising out of performance of the terms, conditions or obligations of this Agreement.

Neither Responding Agency nor any officer, employee, agent, or volunteer of Responding Agency shall be responsible for any damage or liability arising out of, pertaining to, or relating to, any acts or omissions on the part of Requesting Agency or its contractors under or in connection with any work, authority or jurisdiction delegated to and performed by Requesting Agency or its contractors under this Agreement. It is also understood and agreed that, pursuant to Government Code section 895.4, Requesting Agency shall fully indemnify, defend (with counsel approved by Responding Agency) and hold Responding Agency and its officers, employees, agents, and volunteers harmless from any liability imposed for injury (as defined by Government Code section 810.8) arising out of, pertaining to, or relating to any acts or omissions on the part of Requesting Agency or its contractors under or in connection with any work, authority or jurisdiction delegated to and performed by Requesting Agency or its contractors under this Agreement.

In the event Responding Agency and/or Requesting Agency is found to be comparatively at fault for any claim, action, loss or damage which results from their respective obligations under this Agreement, Responding Agency and/or Requesting Agency shall indemnify the other to the extent of its comparative fault.

Requesting Agency and Responding Agency agree to waive all rights of subrogation against each other. Furthermore, if the Responding Agency or Requesting Agency attempts to seek recovery from the other for Workers' Compensation benefits paid to an employee, the Responding Agency or Requesting Agency agree that any alleged negligence of the employee shall not be construed against the employer of that employee.

7. NOTICE.

A party who becomes aware of a claim or suit that in any way, directly or indirectly, contingently or otherwise, affects or might affect the other party to this Agreement shall provide prompt and timely written notice to the party who may be affected by the suit or claim. Each party reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

8. INSURANCE.

The signatory parties shall each maintain insurance coverage that covers activities that it may undertake by virtue of this Agreement. The scope of the insurance coverage must include, at a minimum, coverage for employee faulty treatment or abatement efforts and other negligent acts, errors, or omissions and coverage for meeting the indemnity condition provided in Paragraph 6.

9. WITHDRAWAL.

A party may withdraw from this Agreement by providing written notice of its intent to withdraw to all other parties. Withdrawal takes effect after the Authorized Official receives notice. The indemnification and workers compensation provision shall survive withdrawal.

10. MODIFICATION.

This Agreement may not be modified orally or in any manner other than by an agreement in writing signed by all parties by a person with authority to sign.

11. PROHIBITION ON THIRD PARTIES AND ASSIGNMENT OF RIGHTS/DUTIES.

This Agreement is for the sole benefit of the signatories below and no person or entity may have any rights under this Agreement as a third-party beneficiary. Assignments of benefits and delegations of duties created by this Agreement are prohibited and are without effect.

12. COUNTERPARTS.

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, and all of which shall constitute one and the same agreement.

13. EFFECTIVE DATE.

This Agreement shall become effective between the signatory parties upon two parties signing. The effective date of subsequent parties' agreements shall be the date of its respective signing.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

By: _____

Name/Title: _____

Date: _____

COACHELLA VALLEY MOSQUITO & VECTOR CONTROL DISTRICT

By: _____

Name/Title: _____

Date: _____

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

By: _____

Name/Title: _____

Date: _____

NORTHWEST MOSQUITO & VECTOR CONTROL DISTRICT

By: _____

Name/Title: _____

Date: _____

ORANGE COUNTY MOSQUITO & VECTOR CONTROL DISTRICT

By: _____

Name/Title: _____

Date: _____

RIVERSIDE COUNTY ENVIRONMENTAL HEALTH

By: _____

Name/Title: _____

Date: _____

SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT

By: _____

Name/Title: _____

Date: _____

MOSQUITO AND VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY

By: _____

Name/Title: _____

Date: _____

WEST VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

By: _____

Name/Title: _____

Date: _____

LA COUNTY WEST VECTOR CONTROL DISTRICT

By: _____

Name/Title: _____

Date: _____

COMPTON CREEK VECTOR CONTROL DISTRICT

By: _____

Name/Title: _____

Date: _____

LONG BEACH DEPARTMENT OF PUBLIC HEALTH

By: _____

Name/Title: _____

Date: _____

Greater Los Angeles County Vector Control District			
Board of Trustees Committee List 2025			
Committee	Trustee Name	City	Notes
Audit	Sonny Santa Ines	Bellflower	Chair
	Steve Croft	Lakewood	Vice Chair
	Ali Saleh	Bell	
	Matthew Wight	La Mirada	
	Avik Cordeiro	Montebello	
Budget & Finance	Sonny Santa Ines	Bellflower	Chair
	Cathy Houwen	La Habra Heights	Vice Chair
	Mark Bollman	Cerritos	
	Robert Copeland	Signal Hill	
	Margarita Rios	Norwalk	
Education and Publicity	Avik Cordeiro	Montebello	Chair
	Dorothy Pemberton	Downey	Vice Chair
	Paulette Francis	Gardena	
	Emily Holman	Long Beach	
	Heber Marquez	Maywood	
Personnel	Luis Roa	Hawaiian Gardens	Chair
	Steve Ryfle	Glendale	Vice Chair
	Howard Brody	San Marino	
	Margarita Rios	Norwalk	
	Ruth Low	Diamond Bar	
Policy	Dr. Jeff Wassem	Burbank	Chair
	Mark Bollman	Cerritos	Vice Chair
	Cathy Houwen	La Habra Heights	
	Kevin Lainez	Commerce	
	Marilyn Sanabria	Huntington Park	
Risk Management	Melissa Ramoso	Artesia	Chair
	Rita Soto	Lynwood	Vice Chair
	Heidi Heinrich	Santa Clarita	
	Daisy Lomeli	Cudahy	
	William Rounds	Santa Fe Springs	
Legislative	Maria Avalos	Southgate	Chair
	Marilyn Sanabria	Huntington Park	Vice Chair
	Howard Brody	San Marino	
	Dr. Jeff Wassem	Burbank	
	Hector Delgado	South El Monte	
AD Hoc SIT	Emily Holman	Long Beach	Chair
	Dr. Jeff Wassem	Burbank	Vice Chair
	Cathy Houwen	La Habra Heights	
	Avik Cordeiro	Montebello	
	Steve Croft	Lakewood	
	Dorothy Pemberton	Downey	
AD Hoc Facility Expansion	Steve Appleton	LA City	Chair
	Steve A. Goldsworthy	LA County	Vice Chair
	Mark Bollman	Cerritos	
	Avik Cordeiro	Montebello	
	Leonard Pieroni	La Canada Flintridge	
AD Hoc Communications Advisory Committee	Mary Ann Pacheco	Whittier	Chair
	Heber Marquez	Maywood	Vice Chair
	Steven Ryfle	Glendale	
	Isabel Aguayo	Paramount	
	Marco Barcena	Bell Gardens	
Nominating (Past Presidents)	Marilyn Sanabria	Huntington Park	Chair
	Emily Holman	Long Beach	Vice Chair
	Heidi Heinrich	Santa Clarita	
	Mark Bollman	Cerritos	
	Steve Croft	Lakewood	
	Dr. Jeff Wassem	Burbank	