

GLACVCD BOARD OF TRUSTEES MEETING AGENDA & EXHIBITS



Thursday, November 14th, 2024

7:00 p.m. Board Meeting
Santa Fe Springs District Headquarters
12545 Florence Avenue, Santa Fe Springs, CA 90670

Trustee Marilyn Sanabria, President
Trustee Ali Saleh, Vice President
Trustee Melissa Ramoso, Secretary-Treasurer

General Manager, Susanne Kluh
Assistant General Manager, Allison Costa
Director of Scientific-Technical Services, Steve Vetrone
Director of Operations, Mark Daniel
Communications Manager, David Pailin Jr.
Finance Manager, Yani-Segoro Nguyen
Human Resources Manager, Cindy Reyes
Board General Counsel, Quinn M. Barrow, Richards, Watson, & Gershon
Labor Legal Counsel, Oliver Yee, Liebert Cassidy Whitmore
Clerk of the Board, Araceli Hernandez

Copies of staff reports or other written documentation relating to agenda items are available online at <https://www.GLAmosquito.org/board-meetings> and are on file at the District's Headquarters at the Front Office for public inspection.

If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 ext. 504 during regular business hours.

Pursuant to the Americans with Disabilities Act, persons with a disability who require a disability-related modification or accommodation in order to participate in a meeting, including auxiliary aids or services, may request such modification or accommodation from the front office at (562)944.9656 or contact Araceli Hernandez at ahernandez@GLAmosquito.org. Notification 48 business hours prior to the meeting will enable the facility staff to make reasonable arrangements to assure accessibility to the meeting.

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670

Office (562) 944-9656 | Fax (562) 944-7976

Email: info@GLAmosquito.org | Website: www.GLAmosquito.org

Board of Trustees

PRESIDENT

Marilyn Sanabria, Huntington Park

VICE PRESIDENT

Ali Saleh, Bell

SECRETARY-TREASURER

Melissa Ramoso, Artesia

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Pedro Aceituno

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Steven A. Goldsworthy

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PICO RIVERA

Gustavo V. Camacho

SANTA FE SPRINGS

William K. Rounds

SOUTH EL MONTE

Hector Delgado

WHITTER

Mary Ann Pacheco

BELLFLOWER

Sonny R. Santa Ines

CERRITOS

Mark W. Bollman

DIAMOND BAR

Ruth Low

GLENDALE

Stephen Ryfle

LA HABRA HEIGHTS

Catherine Houwen

LONG BEACH

Emily Holman

LYNWOOD

Rita Soto

NORWALK

Margarita L. Rios

SANTA CLARITA

Heidi Heinrich

SAN MARINO

Howard Brody

SOUTH GATE

Maria del Pilar Avalos

BURBANK

Dr. Jeff D. Wassem

COMMERCE

Kevin Lainez

DOWNEY

Dorothy Pemberton

HAWAIIAN GARDENS

Luis Roa

LA MIRADA

Matthew Wight

LOS ANGELES CITY

Steven Appleton

MAYWOOD

Heber Marquez

PARAMOUNT

Isabel Aguayo

SAN FERNANDO

Sylvia Ballin

SIGNAL HILL

Robert D. Copeland

VERNON

Leticia Lopez

GENERAL MANAGER

Susanne Klueh

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A G E N D A

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, November 14, 2024

District Office
12545 Florence Avenue
Santa Fe Springs, CA 90670

1. **CALL TO ORDER**

2. **QUORUM (ROLL) CALL**

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **CORRESPONDENCE**

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

8. CONSENT AGENDA (8.1 – 8.3)

(VOTE REQUIRED)

- 8.1 Consideration of **Minutes 2024-10** of regular Board Meeting held on October 14th, 2024. ***(EXHIBIT A)***
- 8.2 Consideration of **Resolution 2024-22** Authorizing Payment of Attached Requisition October 1st through October 31st, 2024 ***(EXHIBIT B)***
- 8.3 Consideration of a Joint Tax Sharing Resolution, related to General Annexation 2-59. This resolution authorizes the Sanitation Districts of Los Angeles County and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territory identified in the resolution to provide revenue to the Santa Clarita Valley Sanitation District. A copy of the letter from the Sanitation Districts of Los Angeles County requesting this resolution is attached. ***(EXHIBIT C)***

Analysis: Similar to previous L.A. County tax sharing resolutions and seek to generate revenue to partially fund the services of General Annexation 2-59 as noted above. Similar resolutions have previously been adopted by the Board; General Annexation 2-59 relates to funding for the operation and maintenance of off-site disposal of sewage. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the Sanitation Districts.

9. CONSIDERATION OF RESOLUTION 2024-23 APPROVING AND ACCEPTING THE AMENDMENT TO THE LIST OF AUTHORIZED OFFICERS TO DEPOSIT & WITHDRAW MONIES IN LAIF (EXHIBIT D) (VOTE REQUIRED)

10. CONSIDERATION OF RESOLUTION 2024-24 APPROVING THE ASSISTANT GENERAL MANAGER, VECTOR MANAGEMENT SERVICES, AND THE SCIENTIFIC-TECHNICAL MANAGER POSITIONS TO THE AUTHORIZED POSITION SCHEDULE (EXHIBIT E) (VOTE REQUIRED)

11. CONSIDERATION OF RESOLUTION 2024-25 APPROVING AND ACCEPTING THE AMENDMENT TO THE DISTRICT’S MISSION STATEMENT (EXHIBIT F) (VOTE REQUIRED)

12. COMMITTEE REPORTS

12.1 Policy Committee

Jeff Wassem, Chair

12.1.a Consideration of updates to the District’s *Employee Handbook, 4th Edition (EXHIBIT G) (VOTE REQUIRED)*

12.2 Ad Hoc Communications Advisory Committee Howard Brody, Chair

12.2.a Report of Ad Hoc Communications Advisory Committee held November 12th, 2024, regarding ongoing Communications Department initiatives

13. STAFF PROGRAM REPORTS: October 2024

- | | |
|--|---------------------------------------|
| 13.1 Manager’s Report | S. Kluh, General Manager |
| 13.2 Assistant General Manager’s Report | A. Costa, Assistant General Manger |
| 13.3 Scientific-Technical (Staff Report A) | S. Vetrone, Sci.-Tech Services Dir. |
| 13.4 Operations (Staff Report B) | M. Daniel, Operations Dir. |
| 13.5 Communications (Staff Report C) | D. Pailin Jr., Communications Manager |
| 13.6 Fiscal (Staff Report D) | Y. Segoro-Nguyen, Finance Manager |
| 13.7 Human Resources (Staff Report E) | C. Reyes, Human Resources Manager |
| 13.8 General Counsel Report | Q. Barrow, General Counsel |

14. OTHER

Pursuant to Government Code (Brown Act) §54954.2(b), the Board may not take action on items not on the agenda unless:

- (1) A majority of the Board votes to determines that an emergency situation exists; or
- (2) Two-thirds of the Board votes in support of a motion that:
 - a. there is a need to take immediate action and
 - b. the need for action came to the attention of the Board after the agenda was posted.

15. ADJOURNMENT

The next Board of Trustees meeting will be scheduled on Thursday, December 14th, 2024, at 7:00p.m. at the District’s headquarters at 12545 Florence Avenue, Santa Fe Springs.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act (“ADA”) please contact Araceli Hernandez at ahernandez@GLAmosquito.org 48 hours prior to the meeting for assistance. Additionally, this agenda shall be made available upon request in alternative formats to persons with a disability, as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact Clerk of the Board, Araceli Hernandez at (562)944-9656, during business hours, at least 48 hours prior to the time of the meeting.

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2024-10**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, October 10, 2024, at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Melissa Ramoso, Secretary-Treasurer, *City of Artesia*
Pedro Aceituno, *City of Bell Gardens*
Dr. Jeff Wassem, *City of Burbank*
Jim Dear, *City of Carson* *7:11pm.
Daisy Lomeli, *City of Cudahy*
Ruth Low, *City of Diamond Bar*
Dorothy Pemberton, *City of Downey* *7:10p.m.
Stephen Ryfle, *City of Glendale* *7:30p.m.
Luis Roa, *City of Hawaiian Gardens* *7:18p.m.
Marilyn Sanabria, President- *City of Huntington Park*
Leonard Pieroni, *City of La Cañada Flintridge*
Catherine Houwen, *City of La Habra Heights*
Matthew Wight, *City of La Mirada*
Emily Holman, *City of Long Beach*
Steven Appleton, *City of Los Angeles*
Steven Goldsworthy, *Los Angeles County*
Rita Soto, *City of Lynwood*
Heber Marquez, *City of Maywood*
Avik Cordeiro, *City of Montebello*
Margarita Rios, *City of Norwalk*
Howard Brody, *City of San Marino*
Heidi Heinrich, *City of Santa Clarita*
William K. Rounds, *City of Santa Fe Springs*
Hector Delgado, *City of South El Monte*
Maria del Pilar Avalos, *City of South Gate*
Leticia Lopez, *City of Vernon* *7:15p.m.
Mary Ann Pacheco, *City of Whittier*

TRUSTEES ABSENT (EXCUSED)

Sonny Santa Ines, *City of Bellflower*
Steve Croft, *City of Lakewood*

TRUSTEES ABSENT

Ali Saleh, Vice President- *City of Bell*
Mark Bollman, *City of Cerritos*
Kevin Lainez, *City of Commerce*
Paulette Francis, *City of Gardena*
Gustavo Camacho, *City of Pico Rivera*
Isabel Aguayo, *City of Paramount*
Sylvia Ballin, *City of San Fernando*
Robert D. Copeland, *City of Signal Hill*

OTHERS PRESENT

Susanne Klueh, General Manager
Allison Costa, Assistant General Manager
Steve Vetrone, Director of Scientific-Technical Services
Mark Daniel, Director of Operations
David Pailin Jr., Communications Manager
Yani Segoro-Nguyen, Finance Manager
Cindy Reyes, Human Resources Manager
Quinn Barrow, General Counsel
Araceli Hernandez, Clerk of the Board/Executive Assistant
Maritza Olmos, Operations Manager (Sylmar)
Marvin Pineda, Operations Supervisor (Sylmar)
Juan Solorio, Senior Vector Control Specialist (Sylmar)
Martin Serrano, Operations Manager (Santa Fe Springs)
Adrian Velasquez, Operations Supervisor (Santa Fe Springs)
Shaun Maki, Operations Supervisor (Santa Fe Springs)
Victor Perez, Operations Supervisor (Santa Fe Springs)
Jessica Pena, Operations Projects Specialist
Rudy Serrano, Applications Supervisor
Mark Hall, Environmental Program Manager

* Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)

1. CALL TO ORDER

Board President Sanabria (Huntington Park) called the meeting to order at 7:03 p.m.

2. QUORUM (ROLL) CALL

Following roll call, it was recorded that 22 Trustees were present and 15 were absent. Five Trustees joined meeting after roll call, bringing the total to 27 Trustees present and 10 absent.

3. INVOCATION

Board President, Trustee Sanabria (Huntington Park) led the invocation.

4. PLEDGE OF ALLEGIANCE

Trustee Aceituno (Bell) led the Pledge of Allegiance.

5. CORRESPONDENCE

NONE

6. INTRODUCTIONS

Susanne Kluh, General Manager, introduced District's Operations Managers, Supervisors, and Senior Vector Control Specialist.

7. PUBLIC COMMENT

NONE

8. CONSENT AGENDA (8.1 – 8.3)

(VOTE REQUIRED)

8.1 Consideration of **Minutes 2024-09** of regular Board Meeting held on September 12th, 2024. ***(EXHIBIT A)***

8.2 Consideration of **Resolution 2024-19** Authorizing Payment of Attached Requisition September 1st through September 30th, 2024 ***(EXHIBIT B)***

8.3 Consideration to Approve use of Vehicle Replacement Reserves to Augment Funds for the Purchase of one BMP Vehicle ***(EXHIBIT C)***

President Sanabria (Huntington Park) asked for a motion to approve Consent Agenda. Motioned by Trustee Heinrich (Santa Clarita) and seconded by Trustee Low (Diamond Bar). No discussion ensued. Approved unanimously with 22 votes in favor.

YES: Artesia, Bell Gardens, Burbank, Cudahy, Diamond Bar, Huntington Park, LA City, LA County, La Cañada Flintridge, La Habra Heights, La Mirada, Long Beach, Lynwood, Maywood, Montebello, Norwalk, San Marino, Santa Clarita, Santa Fe Springs, South El Monte, South Gate, Whittier

NO: NONE

ABSTAIN: NONE

ABSENT: Bell, Bellflower, Carson, Cerritos, Commerce, Downey, Gardena, Glendale, Hawaiian Gardens, Lakewood, Paramount, Pico Rivera, San Fernando, Signal Hill, Vernon

9. CONSIDERATION OF RESOLUTION 2024-20 APPROVING THE DISTRICT'S PAY SCHEDULE REFLECTING A BI-WEEKLY PAY FREQUENCY (EXHIBIT D) (VOTE REQUIRED)

Susanne Klueh, General Manager, stated Resolution 2024-20 is to pay District employees bi-weekly. No questions or discussion ensued.

President Sanabria (Huntington Park) asked for a motion to approve Resolution 2024-20. Motioned by Trustee Low (Diamond Bar) and seconded by Trustee Appleton (LA City). No discussion ensued. Approved unanimously with 22 votes in favor.

YES: Artesia, Bell Gardens, Burbank, Cudahy, Diamond Bar, Huntington Park, LA City, LA County, La Cañada Flintridge, La Habra Heights, La Mirada, Long Beach, Lynwood, Maywood, Montebello, Norwalk, San Marino, Santa Clarita, Santa Fe Springs, South El Monte, South Gate, Whittier

NO: NONE

ABSTAIN: NONE

ABSENT: Bell, Bellflower, Carson, Cerritos, Commerce, Downey, Gardena, Glendale, Hawaiian Gardens, Lakewood, Paramount, Pico Rivera, San Fernando, Signal Hill, Vernon

10. CONSIDERATION OF A RESOLUTION 2024-21 OF APPLICATION BY THE COMPTON CREEK MOSQUITO ABATEMENT DISTRICT REQUESTING THE LOCAL AGENCY FORMATION COMMISSION FOR THE COUNTY OF LOS ANGELES TO INITIATE PROCEEDINGS FOR CHANGE OF REORGANIZATION OF TERRITORY (EXHIBIT E) (VOTE REQUIRED)

Summary. For historical reasons, areas within the City of Compton have been part of Greater Los Angeles County Vector Control District. This resolution will begin the process of reorganizing the borders to remove these areas from the District's jurisdiction and have Compton Creek Mosquito Abatement District serve the entire City of Compton.

General Manager, Susanne Klueh, provided background information on Item 10 regarding parcels within Compton Creek Mosquito Abatement serviced by Greater Los Angeles Vector Control District; further explaining the request is to place those parcels under Compton Creek Mosquito Abatement District. Trustee Goldsworthy (LA County) asked how many parcels are involved. No questions or discussion ensued.

President Sanabria (Huntington Park) asked for a motion to approve Resolution 2024-21. Motioned by Trustee Low (Diamond Bar) and seconded by Trustee Rios (Norwalk). No discussion ensued. Approved unanimously with 24 votes in favor.

YES: Artesia, Bell Gardens, Burbank, Cudahy, Diamond Bar, Downey, Hawaiian Gardens, Huntington Park, LA City, LA County, La Cañada Flintridge, La Habra Heights, La Mirada, Long Beach, Lynwood, Maywood, Montebello, Norwalk, San Marino, Santa Clarita, Santa Fe Springs, South El Monte, South Gate, Whittier

NO: NONE

ABSTAIN: NONE

ABSENT: Bell, Bellflower, Carson, Cerritos, Commerce, Gardena, Glendale, Lakewood, Paramount, Pico Rivera, San Fernando, Signal Hill, Vernon

11. ANNOUNCEMENT OF TRUSTEES’ TERM TO EXPIRE JANUARY 6TH. 2025

Summary: The General Manager has mailed correspondence advising the following named government bodies that the two or four-year term of office of its representative will expire at 12 p.m. on January 6th, 2025, and has requested that they reappoint the Trustee representative or successor for the next two- or four-year term of office according to Division 3, Chapter 1, Article 3, Sections 2024 et. Seq. of the State Health and Safety Code.

<u>Trustee Representative</u>	<u>Governing Body</u>
Pedro Aceituno	Bell Gardens
Sonny Santa Ines	Bellflower
Daisy Lomeli	Cudahy
Catherine Houwen	La Habra Heights
Steven Appleton	Los Angeles City
Heber Marquez	Maywood
Isabel Aguayo	Paramount
Gustavo Camacho	Pico Rivera
Sylvia Ballin	San Fernando
William K. Rounds	Santa Fe Springs
Leticia Lopez	Vernon
Mary Ann Pacheco	Whittier

General Manager, Susanne Kluh, announced Trustee’s appointing government bodies were notified of the listed Trustee terms to expire.

12. COMMITTEE REPORTS

12.1 Personnel Committee

Robert Copeland, Chair

12.1.a Selection of Vice Chair of Personnel Committee

12.1.b CLOSED SESSION
CONFERENCE WITH LEGAL COUNSEL
(ANTICIPATED LITIGATION)
(Government Code Section 54956.9(b))
Number of Cases: 1

A point has been reached where, in the opinion of the Board on the advice of the Legal Counsel, based upon existing facts and circumstances, there is a significant exposure to litigation against the District.

General Manager, Susanne Kluh, stated Personnel Committee meeting did not have quorum therefore a new Vice Chair (Item 12.1.a) could not be selected and requested to take report out of Personnel Committee into Closed Session.

General Counsel, Quinn Barrow, recessed Personnel Committee into Closed Session.

Resuming Open Session, General Counsel, Quinn Barrow, stated Board gave direction to the General Manager regarding closed session item identified on agenda, no reportable action was taken during closed session.

12.2 Ad Hoc Facility Expansion Committee Steven Goldsworthy, Chair

Review of Proposals for Construction Management Consultant for Pacoima building remodel.

Ad Hoc Facility Expansion Committee Chair, Steven Goldsworthy, stated a review of five proposals for construction management firms for the remodel project at the Pacoima facility were presented during the Ad Hoc Facility Expansion Committee meeting held October 9th, 2024. Committee will meet with the firms in coming weeks. No questions or discussion ensued.

13. STAFF PROGRAM REPORTS: September 2024

13.1 Manager's Report S. Kluh, General Manager

General Manager, Susanne Kluh, shared occurrence of agency's first locally transmitted Dengue case in Panorama City.

13.2 Assistant General Manager's Report A. Costa, Assistant General Manger

Assistant General Manager, Allison Costa, thanked Board for approving the bi-weekly pay schedule on agenda.

13.3 Scientific-Technical (Staff Report A) S. Vetrone, Sci.-Tech Services Dir.

Director of Scientific-Technical Services, Steve Vetrone, updated Board on positive West Nile Virus mosquito pools since release of staff report sharing District is at 115 positive mosquito pool samples, 13 West Nile Virus human cases (one being a fatality), and 68 travel-related dengue cases. Vetrone also added Scientific-Technical Services response efforts to the locally transmitted case in Panorama City. Trustee Dr. Wasseem (Burbank) asked if Health Department advises infected patients to quarantine if infected with Dengue; Vetrone

stated yes, they would be advised to stay indoors and avoid mosquito bites during infectious period.

13.4 Operations (Staff Report B)

M. Daniel, Operations Dir.

Director of Operations, Mark Daniel, introduced Maritza Olmos, Operations Manager, to present on Operation's response to the locally transmitted Dengue case. Following presentation, Trustee Pemberton (Downey) asked when the last time was District did outreach regarding adulticide treatment. President Sanabria (Huntington Park) thanked District Staff for their response efforts. After question and comment, Director of Operations, Mark Daniel, announced his retirement and briefly introduced Operations Managers, Supervisors, and Senior Vector Control Specialist.

13.5 Communications (Staff Report C)

D. Pailin Jr., Communications Manager

Communications Manager, David Pailin Jr., shared Communications Department actions regarding the first locally transmitted Dengue case in Panorama City; updated Board on District's summer campaign efforts; and finalized his report with Communication's Department actions for the Proposition 218 initiative coming Fall 2025. Trustee Dr. Wassem (Burbank) asked question regarding rate increase. General Manager, Susanne Kluh, answered rate increase connected with Consumer Price Index (annual inflation rate). President Sanabria (Huntington Park) thanked and gave kudos to Communications Manager.

13.6 Fiscal (Staff Report D)

Y. Segoro-Nguyen, Finance Manager

Finance Manager, Yani Segoro-Nguyen, shared the Tyler ERP Pro 10 System is operational; finance reports will be generated in the new system and provided at November's General Board Meeting. Segoro-Nguyen thanked District's administrative team and Eide Bailly for all the assistance through the implementation of Tyler Technologies.

13.7 Human Resources (Staff Report E)

C. Reyes, Human Resources Manager

Human Resources, Cindy Reyes, introduced Human Resources Analyst, Brianna Esquivias.

13.8 General Counsel Report

Q. Barrow, General Counsel

General Counsel, Quinn Barrow, did not add to report.

14. OTHER

Pursuant to Government Code (Brown Act) §54954.2(b), the Board may not take action on items not on the agenda unless:

- (1) A majority of the Board votes to determines that an emergency situation exists; or
- (2) Two-thirds of the Board votes in support of a motion that:
 - a. there is a need to take immediate action and
 - b. the need for action came to the attention of the Board after the agenda was posted.

15. ADJOURNMENT

President Sanabria adjourned meeting at 8:39p.m. The next Board of Trustees meeting will be scheduled on Thursday, November 14th, 2024, at 7:00p.m. at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.

EXHIBIT A

RESOLUTION NO. 2024-22

**A RESOLUTION OF THE BOARD OF TRUSTEES OF
THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
RATIFYING AND AUTHORIZING THE PAYMENT
OF CERTAIN CLAIMS AND DEMANDS**

CERTIFICATION

In accordance with Section 2000.0 of the District's Accounting Procedures Policy, the Finance Manager hereby certifies to the accuracy of the Requisition Schedule attached to this resolution and to the availability of funds for the payment of expenses set forth in that Requisition Schedule.

Finance Manager

**THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT DETERMINES AND RESOLVES AS FOLLOWS:**

Section 1: The claims and demands set forth in the attached Requisition Schedule are ratified and approved in the amounts set forth as follows:

- A. In the amount of \$1, 267, 017.73 as issued, signed, and released as Check Nos. 5358 through 5421 and DFT0000001-DFT0000022 (ACH and Wire Transfers.
Check Nos. 5380 - 5381 and 5400 - 5408 were voided**

Section 2: The Secretary-Treasurer is directed to certify to the adoption of the resolution.

PASSED, APPROVED, AND ADOPTED this 14th day of November 2024.

President

I, _____, Secretary-Treasurer of the Greater Los Angeles County Vector Control District, hereby certify that Resolution No. 2024-22 was duly adopted by the Board of Trustees at its regular meeting held on November 14th, 2024.

Secretary-Treasurer



Greater Los Angeles County VCD, CA

Expense Approval Report By Fund

Payment Dates 10/1/2024 - 10/31/2024

Payment Date	Payment Number	Account Number	Vendor DBA	Payable Number	Description (Item)	Amount
Fund: 10 - General Fund						
10/10/2024	5358	10-400-67510	A & B TIRE	25844	Tire Repair - 09/26/2024	25.00
10/10/2024	5358	10-400-67510	A & B TIRE	25876	Tire Purchase - 10/04/2024	423.40
10/10/2024	5359	10-100-62030	CINTAS CORPORATION NO. 3	4206193774	Uniform and Towel Cleaning - 09/2024	411.49
10/10/2024	5359	10-100-64130	CINTAS CORPORATION NO. 3	4206193774	Premium Bath Towels - 09/2024	28.10
10/10/2024	5359	10-100-66010	CINTAS CORPORATION NO. 3	4206193774	Maintenance Towel Cleaning - 09/2024	8.82
10/10/2024	5359	10-400-66810	CINTAS CORPORATION NO. 3	4206193774	Traffic Mat - 09/2024	53.24
10/17/2024	5360	10-400-67510	A & B TIRE	25877	Tire Purchase - 10/2024	913.10
10/17/2024	5361	10-100-61040	Agile Occupational Medicine, PC	EM022058	Pre-Employment Screens - 06/2024	225.00
10/17/2024	5361	10-100-61040	Agile Occupational Medicine, PC	EM022636	Pre-Employment Screens - 06/2024	490.00
10/17/2024	5361	10-100-61040	Agile Occupational Medicine, PC	EM024359	Pre-Employment Screens - 07/2024	245.00
10/17/2024	5362	10-500-67910	AIRGAS DRY ICE	9154003173	Dry Ice 09/2024	653.60
10/17/2024	5362	10-500-67910	AIRGAS DRY ICE	9154237476	Dry Ice - 09/2024	653.30
10/17/2024	5362	10-500-67910	AIRGAS DRY ICE	9154329304	Dry Ice - 10/2024	109.95
10/17/2024	5363	10-100-63040	Verizon Wireless	9974573170	Wireless Telephone 08/24/2024 - 09/23/2024	5,226.25
10/17/2024	5363	10-100-63040	Verizon Wireless	9974573171	Tablet Service 08/24/2024 - 09/23/2024	2,109.99
10/17/2024	5364	10-300-67110	Verizon Wireless	9000343287	Equipment Purchase 09/2024	8,129.76
10/17/2024	5364	10-300-67110	Verizon Wireless	9000343288	Equipment Purchase 09/2024	15,477.45
10/17/2024	5365	10-100-61000	APPLEONE, INC	01-6958348	Professional Services - 09/15/2024 - 09/21/2024	1,754.55
10/17/2024	5365	10-100-61000	APPLEONE, INC	01-6958349	Professional Services 09/08/2024 - 09/14/2024	3,538.88
10/17/2024	5365	10-100-61000	APPLEONE, INC	01-6962499	Professional Services - 09/22/2024 - 09/28/2024	1,364.65
10/17/2024	5366	10-100-61090	Bay Alarm Company	21708706	Security Alarm Monitoring - 11/2024 - 01/2025	525.00
10/17/2024	5366	10-100-61090	Bay Alarm Company	21745018	Camera System - 11/01/2024 - 01/31/2025	2,700.00
10/17/2024	5367	10-400-66810	C. E. Mechanical, Inc.	56796	October 2024 Preventative HVAC Maintenance	329.49
10/17/2024	5368	10-100-62010	CALIFORNIA DEPARTMENT OF PUBLIC HEALTH	INV0000002 - 10.15.24	Two Sections Exam Fees for 8 Staff - 11/2024	656.00

Expense Approval Report

Payment Dates: 10/1/2024 - 10/31/2024

Payment Date	Payment Number	Account Number	Vendor DBA	Payable Number	Description (Item)	Amount
10/17/2024	5368	10-100-62010	CALIFORNIA DEPARTMENT OF PUBLIC HEALTH	INV0000002 - 10.15.24	One Section Exam Fees for 4 Staff - 11/2024	164.00
10/17/2024	5369	10-100-62030	CINTAS CORPORATION NO. 3	4204802303	Uniform and Towel Cleaning - 09/11/2024	287.59
10/17/2024	5369	10-100-64130	CINTAS CORPORATION NO. 3	4204802303	Terry and Regular Bath Towels - 09/11/2024	99.42
10/17/2024	5369	10-100-62030	CINTAS CORPORATION NO. 3	4205518463	Uniform Cleaning - 09/18/2024	287.59
10/17/2024	5369	10-100-64130	CINTAS CORPORATION NO. 3	4205518463	Terry and Regular Bath Towels - 09/18/2024	99.42
10/17/2024	5369	10-100-62030	CINTAS CORPORATION NO. 3	4206242495	Uniform and Towel Cleaning - 09/25/2024	280.56
10/17/2024	5369	10-100-64130	CINTAS CORPORATION NO. 3	4206242495	Terry and Regular Towels - 09/25/2024	99.42
10/17/2024	5369	10-100-62030	CINTAS CORPORATION NO. 3	4206918573	Uniform and Towel Cleaning - 10/2024	411.49
10/17/2024	5369	10-100-64130	CINTAS CORPORATION NO. 3	4206918573	Premium Bath and Terry Towels -10/2024	28.10
10/17/2024	5369	10-100-66010	CINTAS CORPORATION NO. 3	4206918573	Maintenance Towel Cleaning - 10/2024	8.82
10/17/2024	5369	10-100-62030	CINTAS CORPORATION NO. 3	4207630664	Uniform and Towel Cleaning 10/08/2024	411.49
10/17/2024	5369	10-100-64130	CINTAS CORPORATION NO. 3	4207630664	Premium Bath Towels 10/08/2024	28.10
10/17/2024	5369	10-100-66010	CINTAS CORPORATION NO. 3	4207630664	Fender Cover 10/08/2024	8.82
10/17/2024	5370	10-100-62010	CITY CLERKS ASSOCIATION OF CALIFORNIA	200003890	Nuts and Bolts Virtual Class - 11/2024	200.00
10/17/2024	5371	10-100-66130	City of Los Angeles, Public Works	20241313330	Class5 Inspection - 07/01/2024 - 09/30/2024	528.25
10/17/2024	5371	10-100-66130	City of Los Angeles, Public Works	20241313330	Quality Surcharge - 07/01/2024 - 09/30/2024	217.56
10/17/2024	5372	10-100-66010	Clean Net of Southern California, Inc	SCA0072878	Monthly Janitorial Service Month 10/2024 (Sylmar)	697.00
10/17/2024	5373	10-100-63010	D&S SECURITY INC.	2995049	Monthly Monitoring/Fire Com 10/2024 (Loc:Sylmar)	95.00
10/17/2024	5373	10-100-63010	D&S SECURITY INC.	2995049	Monthly Monitoring/Fire Com 10/2024 (Loc:SFS)	87.50
10/17/2024	5374	10-100-64130	CELL BUSINESS EQUIPMENT	83090680	Copier Charges - 09/15/2024 - 10/14/2024	1,758.49
10/17/2024	5375	10-100-64120	K'WEST PRINTING	00824569	Joseph Won Business Cards - 09/2024	49.70
10/17/2024	5375	10-100-64120	K'WEST PRINTING	00824569	Nathaniel Santana Business Cards - 09/2024	35.00
10/17/2024	5375	10-100-64120	K'WEST PRINTING	00824569	Rogelio Serranco Business Cards - 09/2024	35.00
10/17/2024	5375	10-100-64120	K'WEST PRINTING	00824569	Miguel Fuentes Business Cards - 09/2024	35.00

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Payment Date	Payment Number	Account Number	Vendor DBA	Payable Number	Description (Item)	Amount
10/17/2024	5376	10-100-66110	LA DEPT WATER & POWER	08499276354227513	Electricity Charges - 09/03/2024 - 10/02/2024	4,160.37
10/17/2024	5376	10-100-66130	LA DEPT WATER & POWER	08499276354227513	Fire Service Charge - 09/03/2024 - 10/02/2024	67.14
10/17/2024	5377	10-400-67510	McMASTER-CARR	34098995	Ball Bearing for 3/8" Shaft Diameter	17.24
10/17/2024	5377	10-400-67810	McMASTER-CARR	34230485	Non-Insulated Terminals Single Crimp - 10/2024	9.48
10/17/2024	5377	10-400-67810	McMASTER-CARR	34230485	Non-Insulated Piggyback Terminals - 10/2024	13.39
10/17/2024	5377	10-400-67810	McMASTER-CARR	34230485	Non-Insulated 90 Degree Flag Terminals - 10/2024	19.81
10/17/2024	5378	10-400-67810	L.B. Johnson Industrial Hardware Co.	969946	1/2 - 13 Nylon Lock Nut - 09/24/2024	82.38
10/17/2024	5378	10-400-67810	L.B. Johnson Industrial Hardware Co.	969946	1/2 USS Hardened F/W - 09/24/2024	55.30
10/17/2024	5378	10-400-67810	L.B. Johnson Industrial Hardware Co.	969947	Parts & Supplies - 09/24/2024	13.22
10/17/2024	5378	10-400-67810	L.B. Johnson Industrial Hardware Co.	970007	5/8 - 11 Nylon Lock Nut - 09/26/2024	3.98
10/17/2024	5378	10-400-67810	L.B. Johnson Industrial Hardware Co.	970007	5/8 USS Hardened F/W - 09/26/2024	10.12
10/17/2024	5378	10-400-67810	L.B. Johnson Industrial Hardware Co.	970007	5/8 - 11 X 4 1/2 Hex Bolt - 09/26/2024	5.99
10/17/2024	5378	10-400-67810	L.B. Johnson Industrial Hardware Co.	970007	5/8 - 11 X 4Hex Bolt - 09/26/2024	4.99
10/17/2024	5378	10-400-67810	L.B. Johnson Industrial Hardware Co.	970068	Couple - 09/30/2024	13.45
10/17/2024	5378	10-400-67810	L.B. Johnson Industrial Hardware Co.	970068	DSP Gloves - 09/30/2024	43.98
10/17/2024	5378	10-400-67810	L.B. Johnson Industrial Hardware Co.	970118	Tubing Cutter - 10/02/2024	22.09
10/17/2024	5378	10-400-66810	L.B. Johnson Industrial Hardware Co.	970187	Liquid Ant Bait - 10/07/2024	42.46
10/17/2024	5378	10-400-66810	L.B. Johnson Industrial Hardware Co.	970187	Outdoor Ant Spray - 10/07/2024	9.99
10/17/2024	5378	10-400-66810	L.B. Johnson Industrial Hardware Co.	970187	Ant Roach Raid - 10/07/2024	15.98
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-297729	Oil Filter - 09/11/2024	8.50
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-297729	Filter - 09/11/2024	23.74
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-297729	Oil Filter - 09/11/2024	11.20
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-297729	1 Gallon Motor Oil - 09/11/2024	57.58
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-299663	Non - BRKT Caliper and Core Charge - 09/23/2024	61.23

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Payment Date	Payment Number	Account Number	Vendor DBA	Payable Number	Description (Item)	Amount
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-299663	Non - BRKT Caliper and Core Charge - 09/23/2024	50.60
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-299694	Ceramic Pads - 09/23/2024	60.60
10/17/2024	5379	10-400-67810	O'Reilly Auto Parts	3075-299706	Battery - 09/23/2024	205.96
10/17/2024	5379	10-400-67810	O'Reilly Auto Parts	3075-299706	Semi - Met Pad - 09/23/2024	45.89
10/17/2024	5379	10-400-67810	O'Reilly Auto Parts	3075-299706	Battery Fee - 09/23/2024	30.07
10/17/2024	5379	10-400-67810	O'Reilly Auto Parts	3075-299827	Battery Fee - 09/24/2024	19.76
10/17/2024	5379	10-400-67810	O'Reilly Auto Parts	3075-299827	Battery - 09/24/2024	151.29
10/17/2024	5379	10-400-66810	O'Reilly Auto Parts	3075-299830	Mini Lamp - 09/24/2024	2.04
10/17/2024	5379	10-400-67810	O'Reilly Auto Parts	3075-299989	Battery - 09/25/2024	90.72
10/17/2024	5379	10-400-67810	O'Reilly Auto Parts	3075-299989	Key Holder - 09/25/2024	11.98
10/17/2024	5379	10-400-67810	O'Reilly Auto Parts	3075-299989	Battery Fee - 09/25/2024	14.78
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-300178	1 Quart Synthetic Oil - 09/26/2024	14.87
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-300178	Oil Filter - 09/26/2024	5.29
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-300178	5 Quart Motor Oil - 09/26/2024	37.95
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-300178	Air Filter - 09/26/2024	18.48
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-300179	5 Quart Motor Oil - 09/26/2024	37.95
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-300179	Air Filter - 09/26/2024	18.48
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-300179	1 Quart Synthetic Oil - 09/26/2024	14.87
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-300179	Oil Filter - 09/26/2024	5.29
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-300180	Air Filter - 09/26/2024	22.94
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-300180	5 Quart Motor Oil - 09/26/2024	45.70
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-300180	Oil Filter - 09/26/2024	5.29
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-300180	1 Quart Synthetic Oil - 09/26/2024	7.59
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-300273	Oil Filter - 09/27/2024	5.29
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-300273	Air Filter - 09/27/2024	15.83
10/17/2024	5379	10-400-67510	O'Reilly Auto Parts	3075-300273	5 Quart Motor Oil - 09/27/2024	85.84
10/17/2024	5382	10-400-66810	PACIFIC WEST AIR CONDITIONING	146291	Quarterly HVAC Preventative Maintenance 06/2024	2,140.00
10/17/2024	5382	10-400-66810	PACIFIC WEST AIR CONDITIONING	147180	Quarterly Preventative HVAC Maintenance 09/2024	2,140.00
10/17/2024	5383	10-100-64150	PITNEY BOWES GLOBAL FINANCIAL SVC LLC	3106840773	Postage 08/2024 - 11/2024	204.55
10/17/2024	5384	10-400-67830	SIAPIN HORTICULTURE, INC	61696	Monthly Maintenance for Month 09/2024 (Loc: SFS)	1,330.00
10/17/2024	5384	10-400-67830	SIAPIN HORTICULTURE, INC	61746	Wire and Solenoid Repair - 10/2024	223.71

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10/17/2024	5385	10-400-67840	T-MOBILE USA INC.	479509212024	GPS Services - 08/21/2024 - 09/20/2024	2,023.70
10/17/2024	5386	10-400-67510	Vernola's Towing Inc	61902	Towing Services - 09/09/2024	95.00
10/17/2024	5386	10-400-67510	Vernola's Towing Inc	62165	Towing Service - 09/23/2024	125.00
10/23/2024	5387	10-300-67110	ADAPCO, Inc.	138622	VLX Vectolex WDG - 10/2024	3,333.18
10/23/2024	5388	10-400-67510	AIRGAS USA, LLC	5511442014	Rental - 09/01/2024 - 09/30/2024	22.10
10/23/2024	5389	10-500-67920	AIRGAS DRY ICE	9154459188	Dry Ice - 10/2024	744.21
10/23/2024	5390	10-100-61000	APPLEONE, INC	01-6962500	Temporary Staff Services - 09/22/2024 - 09/28/2024	3,578.53
10/23/2024	5390	10-100-61000	APPLEONE, INC	01-6966261	Temporary Staff Services - 09/29/2024 - 10/05/2024	1,754.55
10/23/2024	5390	10-100-61000	APPLEONE, INC	01-6966262	Temporary Staff Services - 09/29/2024 - 10/05/2024	3,166.73
10/23/2024	5390	10-100-61000	APPLEONE, INC	01-6971389	Temporary Staff Services - 10/06/2024-10/12/2024	1,107.97
10/23/2024	5391	10-100-62030	CINTAS CORPORATION NO. 3	4208360975	Uniform and Towel Cleaning - 10/2024	403.11
10/23/2024	5391	10-100-64130	CINTAS CORPORATION NO. 3	4208360975	Premium Bath Towels - 10/2024	28.10
10/23/2024	5391	10-100-66010	CINTAS CORPORATION NO. 3	4208360975	Maintenance Towel Cleaning - 10/2024	8.82
10/23/2024	5392	10-100-61000	Eide Bailly LLP	EI01744962	Accounting and Consultant Services - 08/2024	1,766.78
10/23/2024	5392	10-100-61000	Eide Bailly LLP	EI01752738	Accounting and Consultant Services - 09/2024	19,966.01
10/23/2024	5393	10-500-67910	Mosquito and Vector Control Association of California (MVCAC)	7364905	Mosquito Pool Tests - Quarter 3 2024	18,480.00
10/23/2024	5394	10-400-67510	O'Reilly Auto Parts	3075-300930	Oil Filter - 10/2024	5.29
10/23/2024	5394	10-400-67510	O'Reilly Auto Parts	3075-300930	5 Quart Motor Oil - 10/2024	37.95
10/23/2024	5394	10-400-67510	O'Reilly Auto Parts	3075-300930	Air Filter - 10/2024	34.33
10/23/2024	5394	10-400-67510	O'Reilly Auto Parts	3075-300930	1 Quart Synthetic Oil - 10/2024	16.53
10/23/2024	5394	10-400-67510	O'Reilly Auto Parts	3075-300931	5 Quart Motor Oil - 10/2024	37.95
10/23/2024	5394	10-400-67510	O'Reilly Auto Parts	3075-300931	Air Filter - 10/2024	15.83
10/23/2024	5394	10-400-67510	O'Reilly Auto Parts	3075-300931	1 Quart Synthetic Motor Oil - 10/2024	14.59
10/23/2024	5394	10-400-67510	O'Reilly Auto Parts	3075-300931	Oil Filter - 10/2024	5.29
10/23/2024	5394	10-400-67810	O'Reilly Auto Parts	3075-301003	Stop Light - 10/2024	15.05
10/23/2024	5394	10-400-67510	O'Reilly Auto Parts	3075-301240	1 Quart Synthetic Oil - 10/2024	14.05
10/23/2024	5394	10-400-67510	O'Reilly Auto Parts	3075-301240	Oil Filter - 10/2024	5.29
10/23/2024	5394	10-400-67510	O'Reilly Auto Parts	3075-301240	5 Quart Motor Oil - 10/2024	35.95
10/23/2024	5394	10-400-67510	O'Reilly Auto Parts	3075-301240	Air Filter - 10/2024	18.48
10/23/2024	5395	10-300-67110	Patriot Lock & Security, LLC	0005.3	Support Equipment - 09/2024	3,736.75

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Payment Date	Payment Number	Account Number	Vendor DBA	Payable Number	Description (Item)	Amount
10/23/2024	5396	10-100-66110	THE GAS COMPANY; SO CAL GAS	25481542917	Gas Charges - 09/10/2024 - 10/09/2024	29.12
10/23/2024	5396	10-100-66110	THE GAS COMPANY; SO CAL GAS	51293442235	Gas Charges - 09/08/2024 - 10/08/2024	118.39
10/23/2024	5396	10-100-66110	THE GAS COMPANY; SO CAL GAS	97229174696	Gas Charges - 09/06/2024 - 10/08/2024	75.06
10/23/2024	5397	10-100-21200	Standard Insurance Company	757217 - 10-2024	Insurance - 10/01/2024 - 10/31/2024	2,047.27
10/23/2024	5397	10-100-60890	Standard Insurance Company	757217 - 10-2024	Insurance - 10/01/2024 - 10/31/2024	7,130.35
10/23/2024	5398	10-100-61000	Tyler Technologies, Inc.	025-480198	ERP PRO Financials - 09/2024	4,500.00
10/23/2024	5398	10-100-61000	Tyler Technologies, Inc.	025-480269	ERP PRO Financials - 09/2024	4,205.00
10/23/2024	5398	10-100-61000	Tyler Technologies, Inc.	025-480735	ERP PRO Financials - 09/2024	7,395.00
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 0402	Wateria - Meetings & Supplies	28.00
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 0402	Amazon - Support Equipment	58.55
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 0402	Amazon - Support Equipment	35.02
10/31/2024	5399	10-300-67520	U.S. BANK	10/15/2024 0402	Exxon - Fuel	79.62
10/31/2024	5399	10-100-62035	U.S. BANK	10/15/2024 0410	Red Wing - Footwear	276.99
10/31/2024	5399	10-100-63210	U.S. BANK	10/15/2024 0410	Amazon - Computer Accessories	87.59
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 0410	Krispy Kreme Doughnuts - Meetings & Supplies	20.99
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 0410	Vallarta - Meetings & Supplies	32.99
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 0410	Krispy Kreme Doughnuts - Meetings & Supplies	22.99
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 0410	Krispy Kreme Doughnuts - Meetings & Supplies	19.99
10/31/2024	5399	10-100-64120	U.S. BANK	10/15/2024 0410	Amazon - Office Supplies	152.42
10/31/2024	5399	10-100-64120	U.S. BANK	10/15/2024 0410	US Postal Service - Office Supplies	4.85
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 0410	Amazon - Mobil Accessories	26.26
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 0410	Amazon - Support Equipment	438.06
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 0410	Santana's Upholstery - Support Equipment	318.90
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 0410	Amazon - Mobil Accessories	295.56
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 0410	Amazon - Mobil Accessories	203.77
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 0410	Amazon - Support Equipment	146.02
10/31/2024	5399	10-100-62010	U.S. BANK	10/15/2024 0808	Harrah's Hotel - Conference	432.60
10/31/2024	5399	10-100-62010	U.S. BANK	10/15/2024 0808	Harrah's Hotel - Conference	30.00
10/31/2024	5399	10-100-62010	U.S. BANK	10/15/2024 0808	California Special Districts Association	920.00
10/31/2024	5399	10-100-62010	U.S. BANK	10/15/2024 0808	Southwest Airlines - Continuing Ed & Seminars	231.96
10/31/2024	5399	10-100-62010	U.S. BANK	10/15/2024 0808	Harrah's Hotel - Conference	180.27

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10/31/2024	5399	10-100-62010	U.S. BANK	10/15/2024 0808	Neogov - Continuing Education & Seminars	1,225.00
10/31/2024	5399	10-100-63030	U.S. BANK	10/15/2024 0808	Canva - Website Services	119.99
10/31/2024	5399	10-100-63030	U.S. BANK	10/15/2024 0808	Canva - Website Services	-119.99
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 0808	Hungry Boy's - Meetings & Supplies	62.05
10/31/2024	5399	10-100-62030	U.S. BANK	10/15/2024 0925	Banana Republic - Uniforms	154.70
10/31/2024	5399	10-500-67910	U.S. BANK	10/15/2024 0925	UPS - Shipping & Testing	118.08
10/31/2024	5399	10-500-67910	U.S. BANK	10/15/2024 0925	UPS - Shipping & Testing	21.46
10/31/2024	5399	10-500-67910	U.S. BANK	10/15/2024 0925	UPS - Shipping & Testing	21.46
10/31/2024	5399	10-500-67910	U.S. BANK	10/15/2024 0925	UPS - Shipping & Testing	17.02
10/31/2024	5399	10-500-67920	U.S. BANK	10/15/2024 0925	Amazon - Field Equipment	130.36
10/31/2024	5399	10-500-67920	U.S. BANK	10/15/2024 0925	Amazon - Field Equipment	70.70
10/31/2024	5399	10-500-67920	U.S. BANK	10/15/2024 0925	Henco Feed & Pet - Field Equipment	70.55
10/31/2024	5399	10-500-67920	U.S. BANK	10/15/2024 0925	Amazon - Field Equipment	44.14
10/31/2024	5399	10-500-67930	U.S. BANK	10/15/2024 0925	VMR International - Lab Supplies & Equipment	151.26
10/31/2024	5399	10-500-67930	U.S. BANK	10/15/2024 0925	Western Scientific - Lab Supplies & Equipment	395.00
10/31/2024	5399	10-100-60900	U.S. BANK	10/15/2024 1099	Sam's Club - Health Fair Supplies	115.86
10/31/2024	5399	10-100-60900	U.S. BANK	10/15/2024 1099	Smart and Final - Health Fair Supplies	121.77
10/31/2024	5399	10-100-60900	U.S. BANK	10/15/2024 1099	Dollar Tree - Health Fair Supplies	38.04
10/31/2024	5399	10-100-61040	U.S. BANK	10/15/2024 1099	Imperial Professional Services - Employment Screen	444.00
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 1099	Amazon - Employee Appreciation Supplies	21.43
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 1099	Uptown Provisions - Meetings & Supplies	77.70
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 1099	Target - Meetings & Supplies	115.37
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 1099	Amazon - Employee Appreciation Supplies	59.12
10/31/2024	5399	10-100-62035	U.S. BANK	10/15/2024 1143	Red Wing - Footwear	297.65
10/31/2024	5399	10-100-62035	U.S. BANK	10/15/2024 1143	Red Wing - Footwear	300.00
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 1143	Grainger - Support Equipment	14.75
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 1143	Lowe's - Support Equipment	12.57
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 1143	Napa - Support Equipment	291.69
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 1143	Summit Hydraulics - Support Equipment	29.35
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 1143	LB Johnson - Support Equipment	33.11
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 1143	Amazon - Support Equipment	106.91

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Payment Date	Payment Number	Account Number	Vendor DBA	Payable Number	Description (Item)	Amount
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 1143	Amazon - Support Equipment	65.62
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 1143	Amazon - Support Equipment	62.86
10/31/2024	5399	10-300-67520	U.S. BANK	10/15/2024 1143	Exxon - Fuel	81.75
10/31/2024	5399	10-300-67520	U.S. BANK	10/15/2024 1143	Exxon - Fuel	98.78
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 1328	Smart & Final - Meetings & Supplies	51.56
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 1559	Amazon - Support Equipment	39.75
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 1559	Fenix Lighting - Support Equipment	179.92
10/31/2024	5399	10-300-67520	U.S. BANK	10/15/2024 1559	Exxon - Fuel	90.41
10/31/2024	5399	10-500-67920	U.S. BANK	10/15/2024 1575	Harbor Freight - Field Equipment	56.90
10/31/2024	5399	10-500-67920	U.S. BANK	10/15/2024 1575	Smart & Final - Field Equipment	61.55
10/31/2024	5399	10-500-67920	U.S. BANK	10/15/2024 1575	Smart & Final - Field Equipment	93.31
10/31/2024	5399	10-500-67930	U.S. BANK	10/15/2024 1575	AccuStandard - Lab Supplies & Equipment	77.36
10/31/2024	5399	10-100-66120	U.S. BANK	10/15/2024 1747	Republic Services - Waste Disposal	471.02
10/31/2024	5399	10-100-66120	U.S. BANK	10/15/2024 1747	Republic Services - Waste Disposal	960.65
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 1910	Monday.com - IT Subscriptions	140.00
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 1910	Grammarly - IT Subscriptions	150.00
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 1910	Adobe - IT Subscriptions	199.99
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 1910	Streamline - IT Subscriptions	21.00
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 1910	Apple.com - IT Subscriptions	39.99
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 1910	Zoom - IT Subscriptions	82.95
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 1910	Getstreamline.com - IT Subscriptions	642.00
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 1910	Apple.com - IT Subscriptions	119.99
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 1910	GoogleOne - IT Subscriptions	9.99
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 1910	GoogleOne - IT Subscriptions	9.99
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 1910	OpenAI - IT Subscriptions	20.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00

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Payment Date	Payment Number	Account Number	Vendor DBA	Payable Number	Description (Item)	Amount
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	iHeart Media - Advertising	10,488.80
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	1,500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	LinkedIn - Advertising	681.97
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	City of Lynwwod - Advertising	356.34
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	LinkedIn - Advertising	345.70
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Metaplatfrom - Advertising	200.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	LinkedIn - Advertising	199.58
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	597.61
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	LinkedIn - Advertising	336.70
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	LinkedIn - Advertising	326.81
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	LinkedIn - Advertising	298.40
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	LinkedIn - Advertising	290.32
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	LinkedIn - Advertising	205.72
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	LinkedIn - Advertising	233.26
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 1910	Google - Advertising	500.00
10/31/2024	5399	10-200-61080	U.S. BANK	10/15/2024 1910	Home Depot - Public Outreach Signage	83.13
10/31/2024	5399	10-200-61080	U.S. BANK	10/15/2024 1910	FedEx - Public Outreach Signage	830.77
10/31/2024	5399	10-200-61080	U.S. BANK	10/15/2024 1910	FedEx - Public Outreach Signage	565.36
10/31/2024	5399	10-200-61200	U.S. BANK	10/15/2024 1910	Shell - Batteries Supplies	7.11
10/31/2024	5399	10-200-61200	U.S. BANK	10/15/2024 1910	Barnes & Noble - Ed Materials & Supplies	309.31
10/31/2024	5399	10-200-61200	U.S. BANK	10/15/2024 1910	Amazon - Ed Materials & Supplies	41.98
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 2164	Hostwinds - IT Subscriptions	131.99
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 2164	Microsoft - IT Subscriptions	79.92
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 2164	Google Cloud - IT Subscriptions	66.14
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 2164	Hostwinds - IT Subscriptions	1.64
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 2164	Zingle - IT Subscriptions	229.00
10/31/2024	5399	10-300-67120	U.S. BANK	10/15/2024 2164	Nearmap - Aerial Surveillance Yearly Subscription	15,900.00

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10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 2276	Angelina's Famous Pizza - Meetings & Supplies	292.47
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 2276	Costco - Meetings & Supplies	160.79
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 2320	Walmart - Meetings & Supplies	71.67
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 2320	Home Depot - Parts & Supplies	27.51
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 2320	Home Depot - Parts & Supplies	33.04
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 2320	Home Depot - Parts & Supplies	231.91
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 2320	Home Depot - Parts & Supplies	180.98
10/31/2024	5399	10-500-67930	U.S. BANK	10/15/2024 2320	Smart & Final - Lab Supplies & Equipment	36.45
10/31/2024	5399	10-500-67930	U.S. BANK	10/15/2024 2320	Smart & Final - Lab Supplies & Equipment	8.72
10/31/2024	5399	10-100-63010	U.S. BANK	10/15/2024 3982	Ring Protect Plus - Security Equip and Expense	100.00
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 3982	Adobe - IT Subscriptions	19.99
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 3982	Costco - Meetings & Supplies	74.96
10/31/2024	5399	10-100-66010	U.S. BANK	10/15/2024 3982	Zoro - Janitorial Expense	492.36
10/31/2024	5399	10-400-66810	U.S. BANK	10/15/2024 3982	Costco - Building Supplies	91.98
10/31/2024	5399	10-400-66810	U.S. BANK	10/15/2024 3982	Carson Technology - Building Supplies	342.64
10/31/2024	5399	10-400-66810	U.S. BANK	10/15/2024 3982	Best RV - Building Supplies	289.00
10/31/2024	5399	10-400-66810	U.S. BANK	10/15/2024 3982	Amazon - Building Supplies	33.16
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 3982	Amazon - Vehicle Repair & Services	117.16
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	11.83
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Halsted & Hoggan - Parts & Supplies	1,319.48
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	131.39
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	146.35
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Eastwood - Parts & Supplies	168.68
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Zoro - Parts & Supplies	178.23
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Napa - Parts & Supplies	81.94
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	92.70
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	95.81
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	49.86
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	60.60
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	44.14
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	73.53
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	80.62
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	8.66

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Payment Date	Payment Number	Account Number	Vendor DBA	Payable Number	Description (Item)	Amount
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	25.39
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	26.25
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	34.99
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	25.17
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	38.36
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	43.10
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	22.97
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	13.77
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	17.51
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 3982	Amazon - Parts & Supplies	21.66
10/31/2024	5399	10-400-67820	U.S. BANK	10/15/2024 3982	Amazon - Safety Supplies & Equipment	15.45
10/31/2024	5399	10-400-67820	U.S. BANK	10/15/2024 3982	Amazon - Safety Supplies & Equipment	284.18
10/31/2024	5399	10-100-64120	U.S. BANK	10/15/2024 4111	Costco - Office Supplies	208.00
10/31/2024	5399	10-400-66810	U.S. BANK	10/15/2024 4111	Lowe's - Building Supplies	87.10
10/31/2024	5399	10-400-66810	U.S. BANK	10/15/2024 4111	Home Depot - Building Supplies	43.46
10/31/2024	5399	10-400-66810	U.S. BANK	10/15/2024 4111	Home Depot - Building Supplies	4.29
10/31/2024	5399	10-400-66810	U.S. BANK	10/15/2024 4111	Home Depot - Building Supplies	7.21
10/31/2024	5399	10-400-66810	U.S. BANK	10/15/2024 4111	Home Depot - Building Supplies	15.02
10/31/2024	5399	10-400-66810	U.S. BANK	10/15/2024 4111	Home Depot - Building Supplies	47.26
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 4111	Autozone - Vehicle Repair & Services	11.01
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 4111	Costco - Vehicle Repair & Services	422.65
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 4111	Select Auto Parts - Vehicle Repair & Services	452.67
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 4111	Select Auto Parts - Vehicle Repair & Services	913.23
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 4111	Select Auto Parts - Vehicle Repair & Services	116.07
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 4111	Select Auto Parts - Vehicle Repair & Services	183.11
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 4111	ExtremeTerrain - Vehicle Repair & Services	306.56
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 4111	Autozone - Vehicle Repair & Services	15.32
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 4111	O'Reilly - Vehicle Repair & Services	62.79
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 4111	O'Reilly - Vehicle Repair & Services	44.09

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10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 4111	Select Auto Parts - Vehicle Repair & Services	18.07
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 4111	Select Auto Parts - Vehicle Repair & Services	-913.23
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 4111	O'Reilly - Vehicle Repair & Services	21.89
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 4111	O'Reilly - Vehicle Repair & Services	-6.57
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 4111	O'Reilly - Vehicle Repair & Services	31.21
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 4111	O'Reilly - Vehicle Repair & Services	41.60
10/31/2024	5399	10-400-67520	U.S. BANK	10/15/2024 4111	Exxon Sylmar Gas - Fuel	91.91
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 4111	Home Depot - Parts & Supplies	15.79
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 4111	SmallEngine - Parts & Supplies	-311.71
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 4111	Matheson - Parts & Supplies	102.11
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 4111	Industrial Metal - Parts & Supplies	25.69
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 4111	Home Depot - Parts & Supplies	52.08
10/31/2024	5399	10-500-67920	U.S. BANK	10/15/2024 4111	Smart & Final - Field Equipment	50.28
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 4585	Home Depot - Support Equipment	86.51
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 4585	Amazon - Mobil Accessories	78.64
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 4585	Home Depot - Support Equipment	13.15
10/31/2024	5399	10-300-67520	U.S. BANK	10/15/2024 4585	Exxon - Fuel	100.00
10/31/2024	5399	10-300-67520	U.S. BANK	10/15/2024 4585	Exxon - Fuel	95.00
10/31/2024	5399	10-300-67520	U.S. BANK	10/15/2024 4585	Exxon - Fuel	140.12
10/31/2024	5399	10-300-67520	U.S. BANK	10/15/2024 4585	Exxon - Fuel	93.00
10/31/2024	5399	10-100-63020	U.S. BANK	10/15/2024 4635	Dynalink Communications - Internet Expense	278.10
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 4635	Google Gsuite - IT Subscription	36.00
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 4635	Zoom - IT Subscription	33.58
10/31/2024	5399	10-100-63020	U.S. BANK	10/15/2024 4668	Spectrum - Internet Services	707.50
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 4747	Yellowstone Water - Meetings & Supplies	15.75
10/31/2024	5399	10-100-64120	U.S. BANK	10/15/2024 4747	US Postal Service - Office Supplies	5.58
10/31/2024	5399	10-300-67110	U.S. BANK	10/15/2024 4747	Home Depot - Support Equipment	196.11
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 5302	Airgas - Parts & Supplies	104.64
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 5302	Trimble - Parts & Supplies	349.00

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10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 5302	Blast-It-All - Parts & Supplies	110.00
10/31/2024	5399	10-100-65610	U.S. BANK	10/15/2024 5970	Society for Human Resource - Memberships	264.00
10/31/2024	5399	10-300-67520	U.S. BANK	10/15/2024 5970	Exxon - Fuel	70.69
10/31/2024	5399	10-400-66810	U.S. BANK	10/15/2024 7302	Tractor Supply - Building Supplies	185.87
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 7302	H & H Auto Parts - Vehicle Repair & Services	87.19
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 7302	H & H Auto Parts - Vehicle Repair & Services	144.33
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 7302	Cooper Hardware - Vehicle Repair & Services	35.66
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 7302	H & H Auto Parts -Vehicle Repair & Services	37.51
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 7302	H & H Auto Parts - Vehicle Repair & Services	494.57
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 7302	H & H Auto Parts - Vehicle Repair & Services	214.70
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 7302	H & H Auto Parts - Vehicle Repair & Services	203.42
10/31/2024	5399	10-400-67510	U.S. BANK	10/15/2024 7302	Sergio's Auto Repair - Vehicle Repair & Services	623.00
10/31/2024	5399	10-400-67520	U.S. BANK	10/15/2024 7302	Exxon - Fuel	75.00
10/31/2024	5399	10-400-67820	U.S. BANK	10/15/2024 7302	Industrial Shoeworks - Safety Supplies & Equipment	165.38
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 7701	Getstreamline.com - IT Subscriptions	18.00
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 7701	Mailchimp - IT Subscriptions	148.00
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 7701	Kwesforms- IT Subscriptions	29.00
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 7701	Linktree - IT Subscriptions	9.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 7701	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 7701	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 7701	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 7701	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 7701	Google - Advertising	2,071.66
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 7701	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 7701	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 7701	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 7701	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 7701	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 7701	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 7701	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 7701	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 7701	Google - Advertising	500.00
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 7701	Google - Advertising	500.00

Expense Approval Report

Payment Dates: 10/1/2024 - 10/31/2024

Payment Date	Payment Number	Account Number	Vendor DBA	Payable Number	Description (Item)	Amount
10/31/2024	5399	10-200-61070	U.S. BANK	10/15/2024 7701	Google - Advertising	500.00
10/31/2024	5399	10-200-61200	U.S. BANK	10/15/2024 7701	Best Buy - Ed Materials & Supplies	27.33
10/31/2024	5399	10-200-61200	U.S. BANK	10/15/2024 7701	Best Buy - Ed Materials & Supplies	-27.33
10/31/2024	5399	10-100-63020	U.S. BANK	10/15/2024 7995	Frontier - Internet Expenses	1,055.26
10/31/2024	5399	10-100-63210	U.S. BANK	10/15/2024 8404	Adobe - Computer Software Acces	197.74
10/31/2024	5399	10-100-63210	U.S. BANK	10/15/2024 8404	Amazon - Computer Accessories	214.08
10/31/2024	5399	10-100-64120	U.S. BANK	10/15/2024 8404	Amazon - Office Supplies	22.08
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 8762	McDonalds - Meetings & Supplies	21.68
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 8762	Amazon - Meetings & Supplies	64.40
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 8762	Amazon - Meetings & Supplies	30.92
10/31/2024	5399	10-500-67930	U.S. BANK	10/15/2024 9233	Smart & Final - Labs & Equipmmt	32.70
10/31/2024	5399	10-500-67930	U.S. BANK	10/15/2024 9233	Smart & Final - Labs & Equipmmt	40.50
10/31/2024	5399	10-500-67930	U.S. BANK	10/15/2024 9233	Smart & Final - Labs & Equipmmt	40.50
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 9392	Lu's Lighthouse - Parts & Supplies	793.82
10/31/2024	5399	10-400-67810	U.S. BANK	10/15/2024 9392	Lu's Lighthouse - Parts & Supplies	72.76
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 9535	Intermedia - IT Subscription	1,917.84
10/31/2024	5399	10-100-63510	U.S. BANK	10/15/2024 9535	Intermedia - IT Subscription	2,181.94
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 9741	El Super - Meetings & Supplies	27.99
10/31/2024	5399	10-100-64110	U.S. BANK	10/15/2024 9741	Wateria - Meetings & Supplies	24.75
10/31/2024	5399	10-100-64120	U.S. BANK	10/15/2024 9741	Amazon - Office Supplies	65.18
10/31/2024	5399	10-100-65610	U.S. BANK	10/15/2024 9741	Amazon - Memberships	153.60
10/31/2024	5399	10-300-67120	U.S. BANK	10/15/2024 9741	Fiverr - Aerial Surveillance	1,688.00
10/31/2024	5409	10-100-63040	Verizon Wireless	9976305951	Wireless Phone - 09/15/2024 - 10/14/2024	426.35
10/31/2024	5410	10-100-21210	AFLAC	170319	Benefits Insurance - 08/2024	1,237.32
10/31/2024	5410	10-100-21210	AFLAC	509719	Benefits Insurance - 09/2024	1,237.32
10/31/2024	5411	10-100-21215	AMERICAN FIDELITY ASSURANCE CO.	D764958	Benefits Insurance - 09/01/2024 - 09/30/2024	7,335.26
10/31/2024	5411	10-100-21215	AMERICAN FIDELITY ASSURANCE CO.	D777224	Benefits Insurance 10/01/2024 - 10/31/2024	7,335.26
10/31/2024	5412	10-100-21215	American Fidelity Assurance Company	2332297D	Benefits Insurance - 08/01/2024 - 08/15/2024	1,928.26

Expense Approval Report

Payment Dates: 10/1/2024 - 10/31/2024

Payment Date	Payment Number	Account Number	Vendor DBA	Payable Number	Description (Item)	Amount
10/31/2024	5412	10-100-21215	American Fidelity Assurance Company	2332301A	Benefits Insurance - 10/01/2024 - 10/15/2024	2,128.26
10/31/2024	5413	10-100-61000	APPLEONE, INC	01-6971390	Temporary Staff Services - 10/06/2024 - 10/12/2024	3,483.52
10/31/2024	5414	10-100-63010	Bay Alarm Company	21719896	Sprinkler -11/1/2024 - 01/31/2025 - Glenoaks Blvd	150.00
10/31/2024	5414	10-100-63010	Bay Alarm Company	21719896	Monitoring -11/1/2024 - 01/31/2025 - Glenoaks Blvd	468.00
10/31/2024	5415	10-100-66130	CITY OF SANTA FE SPRINGS/Water	3301860010102024	Water Charges - 06/18/2024 - 07/18/2024	402.92
10/31/2024	5415	10-100-66130	CITY OF SANTA FE SPRINGS/Water	3301870010102024	Water Chargers - 06/18/2024 - 07/18/2024	137.93
10/31/2024	5415	10-100-66130	CITY OF SANTA FE SPRINGS/Water	3301880010102024	Water Charges - 06/18/2024 - 07/18/2024	292.86
10/31/2024	5416	10-100-64130	CELL BUSINESS EQUIPMENT	83173968	Copier Charges 10/15/2024 - 11/14/2024	1,791.30
10/31/2024	5417	10-100-62035	Jesse Castro	INV000000510312024	Safety Shoes Reimbursement - 10/2024	102.36
10/31/2024	5418	10-100-66110	LA DEPT WATER & POWER	07975010002555595	Electric Charges - 09/12/2024 - 10/11/2024 Loc:Syl	2,555.59
10/31/2024	5418	10-100-66130	LA DEPT WATER & POWER	1797501000237014	Sewer Charges - 0/12/2024 - 10/11/2024 Loc: Syl	86.71
10/31/2024	5418	10-100-66130	LA DEPT WATER & POWER	1797501000237014	Water Charges - 0/12/2024 - 10/11/2024 Loc: Syl	150.30
10/31/2024	5418	10-100-66130	LA DEPT WATER & POWER	2797501000454653	Sewer Charges - 09/12/2024 - 10/11/2024	81.29
10/31/2024	5418	10-100-66130	LA DEPT WATER & POWER	2797501000454653	Water Charges - 09/12/2024 - 10/11/2024	140.93
10/31/2024	5418	10-100-66130	LA DEPT WATER & POWER	2797501000454653	Fire Service Charges - 09/12/2024 - 10/11/2024	232.43
10/31/2024	5419	10-200-61070	POWER DIGITAL MARKETING, INC	INV-142283	Paid Media - 11/01/2024 - 11/30/2024	12,500.00
10/31/2024	5419	10-200-61070	POWER DIGITAL MARKETING, INC	INV-142283	Creative - 11/01/2024 - 11/30/2024	4,000.00
10/31/2024	5420	10-100-61050	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORPORATION	250101	Legal Services 09/2024	225.00
10/31/2024	5420	10-100-61050	RICHARDS, WATSON & GERSHON A PROFESSIONAL CORPORATION	250102	Legal Services 09/2024	480.00
10/31/2024	5421	10-100-66110	SOUTHERN CALIFORNIA EDISON COMPANY	STMT10152024P2C07	Electric Charges 09/13/2024 - 10/13/2024	5,909.16
10/09/2024	DFT0000001	10-200-67520	Wex Bank	99625701	Monthly Fuel Charges - 9/15/2024	6,671.67
10/09/2024	DFT0000001	10-300-67520	Wex Bank	99625701	Monthly Fuel Charges - 9/15/2024	18,913.35

Expense Approval Report

Payment Dates: 10/1/2024 - 10/31/2024

Payment Date	Payment Number	Account Number	Vendor DBA	Payable Number	Description (Item)	Amount
10/09/2024	DFT0000001	10-400-67520	Wex Bank	99625701	Monthly Fuel Charges - 9/15/2024	731.11
10/09/2024	DFT0000001	10-500-67520	Wex Bank	99625701	Monthly Fuel Charges - 9/15/2024	2,132.72
10/09/2024	DFT0000002	10-100-60850	MidAmerica Administrative & Retirement Solutions, LLC	INV0000003 - 10.07.24	HRA Tier IV- 10/2024	1,750.00
10/09/2024	DFT0000002	10-100-60850	MidAmerica Administrative & Retirement Solutions, LLC	INV0000003 - 10.07.24	HRA Retirees - 10/2024	29,191.43
10/18/2024	DFT0000003	10-100-61020	ADP, Inc.	672940995	ADP Trustee Payroll Fees - 09/12/2024	134.05
10/18/2024	DFT0000004	10-100-61020	ADP, Inc.	672940044	ADP Payroll HCM Fees - 09/16/2024	222.00
10/18/2024	DFT0000005	10-100-61020	ADP, Inc.	672941720	ADP Payroll Processing Fees - 10/2024	5,191.25
10/02/2024	DFT0000006	10-100-21310	MissionSquare Retirement	301722 - 09.30.24	457 Contributions Plan 301722 - 9/30/24 Pay Date	975.78
10/18/2024	DFT0000007	10-100-21310	MissionSquare Retirement	301722 - 10.15.24	457 Contributions Plan 301722 - 10/15/24 Pay Date	975.85
10/03/2024	DFT0000008	10-100-21320	Nationwide Retirement	0028800-001 - 09.30.24	457 Contributions - 9/30/24 Pay Date	6,475.00
10/17/2024	DFT0000009	10-100-21320	Nationwide Retirement	0028800-001-10.15.24	457 Contributions - 10/15/24 Pay Date	6,475.00
10/04/2024	DFT0000010	10-100-21320	The TDS Group, Inc.	TDS457 - 09.30.24	457 Contributions - 9/30/24 Pay Date	195.00
10/16/2024	DFT0000011	10-100-21320	The TDS Group, Inc.	TDS457 - 10.15.24	457 Contributions - 10/15/24 Pay Date	195.00
10/02/2024	DFT0000012	10-100-21300	MissionSquare Retirement	108984 - 09.30.24	401A Contributions Plan 108984 - 9/30/24 Pay Date	2,980.93
10/02/2024	DFT0000012	10-100-21301	MissionSquare Retirement	108984 - 09.30.24	401A Contributions Plan 108984 - 9/30/24 Pay Date	938.68
10/02/2024	DFT0000012	10-100-21302	MissionSquare Retirement	108984 - 09.30.24	401A Contributions Plan 108984 - 9/30/24 Pay Date	7,096.48
10/18/2024	DFT0000013	10-100-21300	MissionSquare Retirement	108984 - 10.15.24	401A Contributions Plan 108984 - 10/15/24 Pay Date	3,020.88
10/18/2024	DFT0000013	10-100-21301	MissionSquare Retirement	108984 - 10.15.24	401A Contributions Plan 108984 - 10/15/24 Pay Date	938.68
10/18/2024	DFT0000013	10-100-21302	MissionSquare Retirement	108984 - 10.15.24	401A Contributions Plan 108984 - 10/15/24 Pay Date	7,237.61
10/03/2024	DFT0000014	10-100-21360	California Public Employees' Retirement System	100000017691182	457 Contributions - 09/2024 Payroll	2,650.00
10/09/2024	DFT0000015	10-100-60850	California Public Employees' Retirement System	100000017680116	Health Premium - 10/2024	140,519.42
10/09/2024	DFT0000015	10-100-60851	California Public Employees' Retirement System	100000017680116	Retiree Health Premium - 10/2024	5,421.19
10/16/2024	DFT0000016	10-100-61800	ADP, Inc.	5113 - 10.10.24	Trustees Checks - 10/10/24 Board Date	2,750.00

Expense Approval Report

Payment Dates: 10/1/2024 - 10/31/2024

Payment Date	Payment Number	Account Number	Vendor DBA	Payable Number	Description (Item)	Amount
10/10/2024	DFT0000017	10-100-21350	California Public Employees' Retirement System	100000017635014, 100000017635039	Reverse CalPERS Payable Amount at Month End	146,663.42
10/10/2024	DFT0000017	10-100-60800	California Public Employees' Retirement System	100000017635014, 100000017635039	Retirement Expense	3,536.58
10/25/2024	DFT0000018	10-100-22100	Webster Bank, N.A.	083000001171020000000055 4890501.11-01-24	GASB-87 Lease Payment (reoccurring 2x per year)	250,479.40
10/25/2024	DFT0000018	10-100-22200	Webster Bank, N.A.	083000001171020000000055 4890501.11-01-24	GASB-87 Lease Payment (reoccurring 2x per year)	256,272.82
10/25/2024	DFT0000018	10-100-95500	Webster Bank, N.A.	083000001171020000000055 4890501.11-01-24	GASB-87 Lease Payment (reoccurring 2x per year)	48,138.28
10/30/2024	DFT0000019	10-100-21320	Nationwide Retirement	0028800-001 - 10.30.24	457 Contributions - 10/30/24 Pay Date	6,475.00
10/29/2024	DFT0000020	10-100-21360	California Public Employees' Retirement System	100000017718075	457 Contributions - 10/2024 Payroll	2,650.00
10/29/2024	DFT0000021	10-100-21310	MissionSquare Retirement	301722 - 10.30.24	457 Contributions Plan 301722 - 10/30/24 Pay Date	795.05
10/29/2024	DFT0000022	10-100-21300	MissionSquare Retirement	108984 - 10.30.24	401A Contributions Plan 108984 - 10/30/24 Pay Date	1,335.11
10/29/2024	DFT0000022	10-100-21301	MissionSquare Retirement	108984 - 10.30.24	401A Contributions Plan 108984 - 10/30/24 Pay Date	938.68
10/29/2024	DFT0000022	10-100-21302	MissionSquare Retirement	108984 - 10.30.24	401A Contributions Plan 108984 - 10/30/24 Pay Date	2,607.94
Fund 10 - General Fund Total:						1,267,014.73
Grand Total:						1,267,014.73

Report Summary

Fund Summary

Fund	Payment Amount
10 - General Fund	1,267,014.73
Grand Total:	1,267,014.73

Account Summary

Account Number	Account Name	Payment Amount
10-100-21200	Benefits Payable - Stand...	2,047.27
10-100-21210	Benefits Payable - AFLAC	2,474.64
10-100-21215	Benefits Payable - Ameri...	18,727.04
10-100-21300	Mission Square 401A Pla...	7,336.92
10-100-21301	Mission Square 401A Pla...	2,816.04
10-100-21302	Mission Square 401A Pla...	16,942.03
10-100-21310	Mission Square 457 Plan ...	2,746.68
10-100-21320	Nationwide 457 Plan - E...	19,815.00
10-100-21350	CalPERS Payable	146,663.42
10-100-21360	CalPERS 457 Plan - Empl...	5,300.00
10-100-22100	Long-Term Lease Liability..	250,479.40
10-100-22200	Accrued Interest - Leases...	256,272.82
10-100-60800	CalPERS Retirement	3,536.58
10-100-60850	Medical & Health Insura...	171,460.85
10-100-60851	Retiree Medical Benefits	5,421.19
10-100-60890	Short Term Disability	7,130.35
10-100-60900	Wellness Program	275.67
10-100-61000	Professional Services	57,582.17
10-100-61020	Payroll Processing Fees	5,547.30
10-100-61040	Pre & Post Employment ...	1,404.00
10-100-61050	Legal Services	705.00
10-100-61090	Facilities Expansion Servi...	3,225.00
10-100-61800	Board of Trustee Stipends	2,750.00
10-100-62010	Continuing Education & ...	4,039.83
10-100-62030	Uniforms	2,648.02
10-100-62035	Foot Wear	977.00
10-100-63010	Security Equipment and ...	900.50
10-100-63020	Internet Expenses	2,040.86
10-100-63030	Website Services	0.00
10-100-63040	Wireless Telephone	7,762.59
10-100-63210	Computer Software & Ac...	499.41
10-100-63510	IT Subscriptions	6,337.94
10-100-64110	Meetings & Supplies	1,297.57
10-100-64120	Office Supplies	612.81
10-100-64130	Supplies & Equipment	3,960.45

Account Summary

Account Number	Account Name	Payment Amount
10-100-64150	Postage Expenses	204.55
10-100-65610	Memberships & Associat...	417.60
10-100-66010	Janitorial Expenses	1,224.64
10-100-66110	Electricity Costs	12,847.69
10-100-66120	Waste Disposal	1,431.67
10-100-66130	Water	2,338.32
10-100-95500	Interest Expense - Leases	48,138.28
10-200-61070	Advertising	52,632.87
10-200-61080	Public Outreach	1,479.26
10-200-61200	Educational Materials & ...	358.40
10-200-67520	Fuel	6,671.67
10-300-67110	Support Equipment	33,410.22
10-300-67120	Aerial Surveillance	17,588.00
10-300-67520	Fuel	19,762.72
10-400-66810	Building Supplies	5,880.19
10-400-67510	Vehicle Repair & Services	6,155.49
10-400-67520	Fuel	898.02
10-400-67810	Parts & Supplies	5,484.29
10-400-67820	Safety & First Aid Suppli...	465.01
10-400-67830	Landscape Maintenance	1,553.71
10-400-67840	GPS	2,023.70
10-500-67520	Fuel	2,132.72
10-500-67910	Shipping & Testing	20,074.87
10-500-67920	Field Equipment	1,322.00
10-500-67930	Lab Supplies & Equipme...	782.49
	Grand Total:	1,267,014.73

Project Account Summary

Project Account Key	Payment Amount
None	1,267,014.73
Grand Total:	1,267,014.73

**TOTAL SALARIES
FOR OCTOBER 2024**

EMPLOYEE	15TH PAYROLL	30TH PAYROLL	TOTAL
<u>ADMINISTRATION-SFS</u>			
Total Administration-SFS	\$ 54,406.14	\$ 21,412.87	\$ 75,819.01
<u>OPERATIONS-SFS</u>			
Total Operations-SFS	\$ 101,803.01	\$ 35,331.73	\$ 137,134.74
<u>OPERATIONS-SYLMAR</u>			
Total Operations-Sylmar	\$ 97,525.15	\$ 32,210.05	\$ 129,735.20
<u>UNDERGROUND-SFS</u>			
Total Underground-SFS	\$ 44,913.83	\$ 13,733.28	\$ 58,647.11
<u>UNDERGROUND-SYLMAR</u>			
Total Underground-Sylmar	\$ 17,492.45	\$ 4,917.42	\$ 22,409.87
<u>SCIENTIFIC - TECH-SFS</u>			
Total Scientific-Tech-SFS	\$ 25,404.65	\$ 9,337.13	\$ 34,741.78
<u>SCIENTIFIC - TECH-SYLMAR</u>			
Total Scientific-Tech-Sylmar	\$ 17,420.09	\$ 5,494.11	\$ 22,914.20
<u>PUBLIC INFORMATION</u>			
Total Public Information	\$ 9,158.79	\$ 4,096.99	\$ 13,255.78
<u>EDUCATION PROGRAM</u>			
Total Education Program	\$ 3,701.15	\$ 1,755.89	\$ 5,457.04
<u>MAINTENANCE-SFS</u>			
Total Maintenance-SFS	\$ 21,003.17	\$ 7,959.70	\$ 28,962.87
<u>MAINTENANCE-SYLMAR</u>			
Total Maintenance-Sylmar	\$ 8,016.86	\$ 2,559.00	\$ 10,575.86
<u>SEASONAL OPS</u>			
Total Seasonal Ops	\$ 44,767.91	\$ 10,037.42	\$ 54,805.33
Total Gross Payroll	\$ 445,613.20	\$ 148,845.59	\$ 594,458.79
Employer Taxes	\$ 7,137.41	\$ 2,158.27	\$ 9,295.68
Employee Benefits*	\$ 47,191.44	\$ 16,256.52	\$ 63,447.96
Trustee Payroll	\$ 2,750.00	\$ -	\$ 2,750.00
Total Payroll	\$ 502,692.05	\$ 167,260.38	\$ 669,952.43

*Employee benefits includes the amount contributed by the District to PERS retirement and the 401(a).



OCT 7 24 RCVD

October 3, 2024

General Annexation File

Ms. Susanne Kluh, General Manager
Greater Los Angeles County Vector Control District
12545 Florence Avenue
Santa Fe Springs, CA 90670

Dear Ms. Kluh:

Tax Sharing Resolutions

Thank you for signing and returning the last joint resolutions that were submitted to your office for tax sharing purposes.

Enclosed, in triplicate, is a Joint Tax Sharing Resolution (resolution) involving your agency and others. The applicant has requested, in writing, annexation of his property into the County Sanitation District No. 2 (District) in order to receive off-site disposal of sewage. Please see the table below for the annexation and its associated project. The annexation process requires that a resolution for property tax revenue exchange be adopted by all the affected local agencies before an annexation may be approved. For any jurisdictional change which will result in a special district providing new service not previously provided to an area, the law requires the governing bodies of all local agencies that receive an apportionment of the property tax from the area to determine by resolution the amount of the annual tax increment to be transferred to the special district (Revenue and Taxation Code Section 99.01). Please note that by sharing the property tax increment with the District resulting from this annexation, your agency will not lose any existing ad valorem tax revenue it currently receives from the affected territory. Your agency would only be giving up a portion of the revenues it would receive on increased assessed valuation.

<u>Annexation No.</u>	<u>Type of Project</u>
2-59	one proposed mixed use commercial development, and 59 proposed townhomes

Also, attached for the annexation is a copy of the applicable worksheet and map showing the location of the annexation. The worksheet lists the annual tax increment to be exchanged between your agency, other affected taxing entities, and the District. The tax sharing ratios listed in the worksheet were calculated by the County Auditor Controller by specific Tax Rate Area (TRA). For example, if the annexing territory were to lie within two separate TRAs, there would be a worksheet for each TRA. The Los Angeles County Chief Executive Office (CEO) is requiring the District to implement the worksheet for all District annexations in order to increase efficiency for the calculation of property tax sharing ratios.

The resolution is being distributed to all parties for signature in counterpart. Therefore, you will only be receiving a signature page for your agency. Enclosed are three sets of the resolution. One set of the resolution is for your files and the other two sets of the resolution need to be returned to the District. Please execute the two sets of the resolution and return them to the undersigned within 60 days as required by the Government Code. In addition, the County CEO's legal counsel is also requesting that the signature pages be properly executed from all affected agencies. Therefore, please have the Attest line signed by the appropriate person. Upon completion of the annexation process, your office will receive a fully executed copy of the tax sharing resolution for your files.

Your continued cooperation in this matter is very much appreciated. If you have any questions, please do not hesitate to call me at (562) 908-4288, extension 2708.

Very truly yours,



Shirly Wang
Customer Service Specialist
Facilities Planning Department

SW:sw

Enclosures: 2-59

JOINT RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES
ACTING IN BEHALF OF

Los Angeles County General Fund
Los Angeles County Library
Los Angeles County Consolidated Fire Protection District
Los Angeles County Flood Control

THE BOARD OF DIRECTORS OF COUNTY SANITATION DISTRICT NO. 2 OF LOS ANGELES
COUNTY, AND THE GOVERNING BODIES OF

Artesia Cemetery District
Greater Los Angeles County Vector Control District
City of Artesia
Water Replenishment District of Southern California

APPROVING AND ACCEPTING NEGOTIATED EXCHANGE OF PROPERTY TAX REVENUES
RESULTING FROM ANNEXATION TO COUNTY SANITATION DISTRICT NO. 2.

"ANNEXATION NO. 59"

WHEREAS, pursuant to Section 99 and 99.01 of the Revenue and Taxation Code, prior to the effective date of any jurisdictional change which will result in a special district providing a new service, the governing bodies of all local agencies that receive an apportionment of the property tax from the area must determine the amount of property tax revenues from the annual tax increment to be exchanged between the affected agencies and approve and accept the negotiated exchange of property tax revenues by resolution; and

WHEREAS, the governing bodies of the agencies signatory hereto have made determinations of the amount of property tax revenues from the annual tax increments to be exchanged as a result of the annexation to County Sanitation District No. 2 entitled Annexation *No. 59*;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The negotiated exchange of property tax revenues resulting from the annexation of territory to County Sanitation District No. 2 in the annexation entitled Annexation *No. 59* is approved and accepted.
2. For each fiscal year commencing on and after July 1, 2024, or after the effective date of this jurisdictional change, whichever is later, the County Auditor shall transfer to County Sanitation District No. 2 a total of 0.5993104 percent of the annual tax increment attributable to the land area encompassed within Annexation *No. 59* as shown on the attached Worksheet.
3. No additional transfer of property tax revenues shall be made from any other tax agencies to County Sanitation District No. 2 as a result of annexation entitled Annexation *No. 59*.

4. No transfer of property tax increments from properties within a community redevelopment project, which are legally committed to a Community Redevelopment Agency, shall be made during the period that such tax increment is legally committed for repayment of the redevelopment project costs.

5. If at any time after the effective date of this resolution, the calculations used herein to determine initial property tax transfers or the data used to perform those calculations are found to be incorrect thus producing an improper or inaccurate property tax transfer, the property tax transfer shall be recalculated and the corrected transfer shall be implemented for the next fiscal year.

The foregoing resolution was adopted by the Board of Supervisors of the County of Los Angeles, the Board of Directors of County Sanitation District No. 2 of Los Angeles County, and the governing bodies of Artesia Cemetery District, Greater Los Angeles County Vector Control District, City of Artesia, and Water Replenishment District of Southern California, signatory hereto.

GREATER LOS ANGELES COUNTY
VECTOR CONTROL DISTRICT

SIGNATURE

ATTEST:

PRINT NAME AND TITLE

Secretary

Date

(SIGNED IN COUNTERPART)

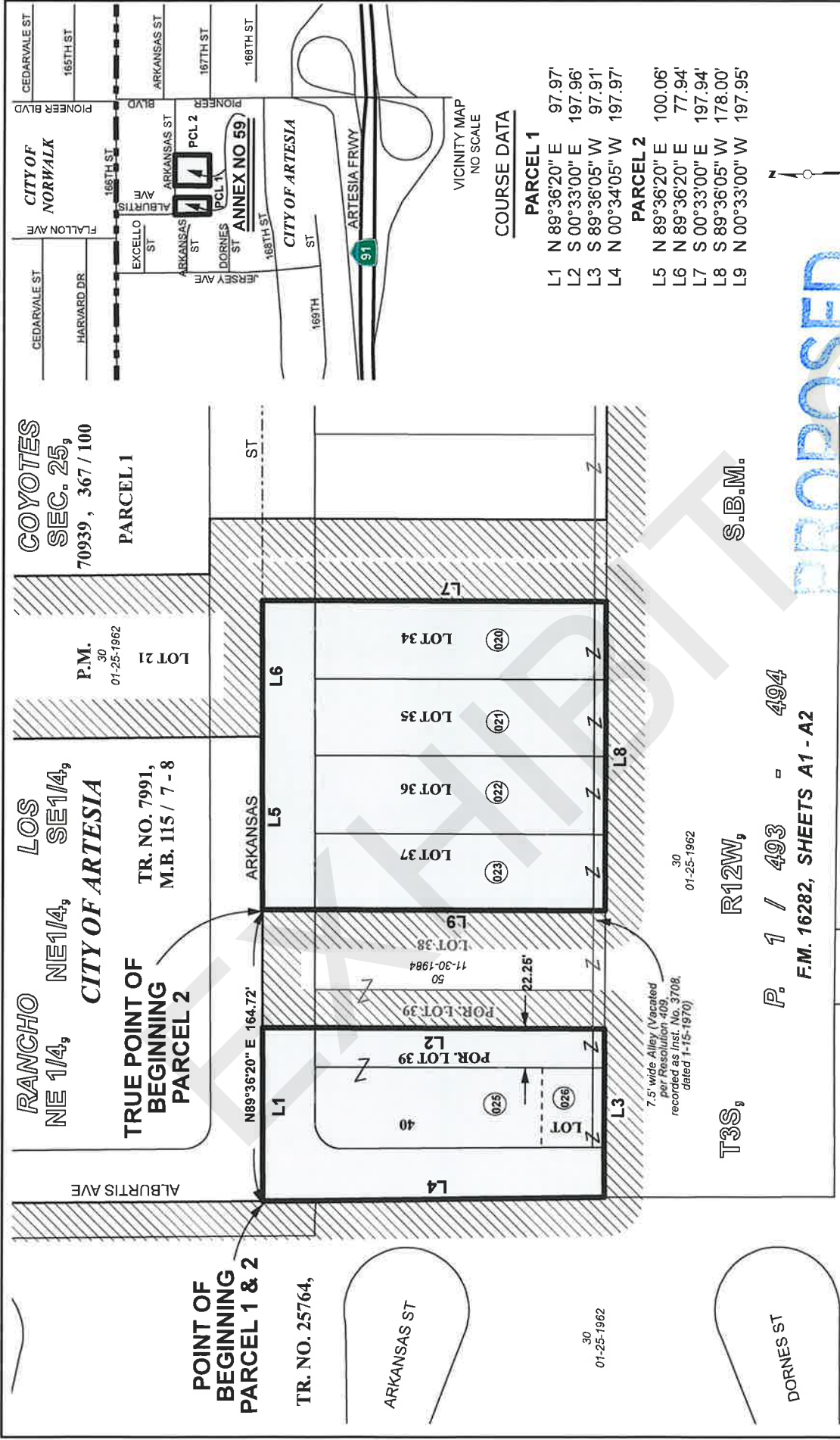
ANNEXATION TO: CO. SANITATION DIST. NO 2 DEBT S.
ACCOUNT NUMBER: 066.10
TRA: 01964
EFFECTIVE DATE: 07/01/2024
ANNEXATION NUMBER: 2-59
DISTRICT SHARE: 0.010307532

PROJECT NAME: ANNEXATION 2-59

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
001.05	LOS ANGELES COUNTY GENERAL	0.278450844	27.8461 %	0.010307532	0.002870151	-0.002953871	0.275496973
001.20	L.A. COUNTY ACCUM CAP OUTLAY	0.000120706	0.0120 %	0.010307532	0.000001244	0.000000000	0.000120706
003.01	L A COUNTY LIBRARY	0.025211910	2.5211 %	0.010307532	0.000259872	-0.000259872	0.024952038
007.30	CONSOL. FIRE PRO.DIST.OF L.A.CO.	0.186460045	18.6460 %	0.010307532	0.001921942	-0.001921942	0.184538103
007.31	L A C FIRE-FFW	0.008001560	0.8001 %	0.010307532	0.000082476	0.000000000	0.008001560
030.10	L.A.CO.FL.CON.DR.IMP.DIST.MAINT.	0.001904705	0.1904 %	0.010307532	0.000019632	-0.000019632	0.001885073
030.70	LA CO FLOOD CONTROL MAINT	0.010781224	1.0781 %	0.010307532	0.000111127	-0.000111127	0.010670097
053.10	ARTESIA CEMETERY DISTRICT	0.002239210	0.2239 %	0.010307532	0.000023080	-0.000023080	0.002216130
061.80	GREATER L A CO VECTOR CONTROL	0.000408136	0.0408 %	0.010307532	0.000004206	-0.000004206	0.000403930
106.01	CITY-ARTESIA CTRL COM'L CORR RP	0.0676664935	6.7664 %	0.010307532	0.000697458	-0.000697458	0.066967477
350.90	WTR REPLENISHMENT DIST OF SO CAL	0.000185956	0.0185 %	0.010307532	0.000001916	-0.000001916	0.000184040
400.00	EDUCATIONAL REV AUGMENTATION FD	0.063977711	6.3977 %	0.010307532	0.000659452	EXEMPT	0.063977711
400.01	EDUCATIONAL AUG FD IMPOUND	0.134212715	13.4212 %	0.010307532	0.001383401	EXEMPT	0.134212715
400.15	COUNTY SCHOOL SERVICES	0.001504797	0.1504 %	0.010307532	0.000015510	EXEMPT	0.001504797
400.21	CHILDREN'S INSTIL TUITION FUND	0.002985453	0.2985 %	0.010307532	0.000030772	EXEMPT	0.002985453
790.04	CERRITOS COMMUNITY COLLEGE DIST	0.026961618	2.6961 %	0.010307532	0.000277907	EXEMPT	0.026961618
819.03	A B C UNIFIED SCHOOL DISTRICT	0.180774810	18.0774 %	0.010307532	0.001863342	EXEMPT	0.180774810
819.06	CO.SCH.SERV.FD.- A B C UNIF.	0.006339058	0.6339 %	0.010307532	0.000065340	EXEMPT	0.006339058
819.20	ABC UNIFIED CHILDRENS CTR FUND	0.001814607	0.1814 %	0.010307532	0.000018704	EXEMPT	0.001814607

ANNEXATION NUMBER: 2-59 PROJECT NAME: ANNEXATION 2-59 TRA: 01964

ACCOUNT #	TAXING AGENCY	CURRENT TAX SHARE	PERCENT	PROPOSED DIST SHARE	ALLOCATED SHARE	ADJUSTMENTS	NET SHARE
***066.10	CO. SANITATION DIST. NO 2 DEBT S.	0.000000000	0.0000 %	0.010307532	0.000000000	0.000000000	0.005993104
TOTAL:		1.000000000	100.0000 %		0.010307532	-0.005993104	1.000000000



CITY OF NORWALK
 CEDARVALE ST
 HARVARD DR
 TALLON AVE
 165TH ST
 165TH ST
 PIONEER BLVD
 ALBURTIS AVE
 EXCELLO ST
 ARKANSAS ST
 ARKANSAS ST
 DORNES ST
 168TH ST
 168TH ST
 168TH ST
 CITY OF ARTESIA
 ARKANSAS ST
 ARTESIA FRWY
 91

COYOTES SEC. 25, 70939, 367 / 100
PARCEL 1

LOT 21
 P.M. 30
 01-25-1962

LOS NE 1/4, SE 1/4, CITY OF ARTESIA
 TR. NO. 7991, M.B. 115 / 7-8

TRUE POINT OF BEGINNING PARCEL 2
 N 89°36'20" E 164.72'

POINT OF BEGINNING PARCEL 1 & 2
 TR. NO. 25764,
 ARKANSAS ST

7.5' wide Alley (Vacated per Resolution 409, recorded as Inst. No. 3708, dated 1-15-1970)
 30
 01-25-1962

T3S, R12W, P. 1 / 493 = 494
F.M. 16282, SHEETS A1 - A2

S.B.M.

ASSESSOR'S PARCEL NUMBER

7014-003-020
7014-003-021
7014-003-022
7014-003-023
7014-003-025
7014-003-026

ANNEX NO. (RECORDING DATE)

0.445 ± Acres
0.809 ± Acres
1.254 ± Acres

Annexation No. 59 shown thus [Symbol]

Boundary of Sanitation District No. 2 prior to Annexation No. 59 shown thus [Symbol]

City Boundary [Symbol]

Prior Annexations shown thus [Symbol]

PARCEL 1 [Symbol]

PARCEL 2 [Symbol]

TOTAL Area of Annexation [Symbol]

FOR TAX ASSESSMENT PURPOSES ONLY

LA County Assessor Landbase, CAMS Centerline, DPW City boundary
 LA County Sanitation Districts: Annexation Layer and District Layer

EO/JULY 31, 2024

RESOLUTION 24-23

RESOLUTION BY THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT (GLACVCD) APPROVING AND ACCEPTING THE AMENDMENT TO THE LIST OF AUTHORIZED OFFICERS TO DEPOSIT & WITHDRAW MONIES IN LAIF

WHEREAS, The Local Agency Investment Fund (LAIF) is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the GLACVCD Board of Trustees hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the GLACVCD;

NOW THEREFORE, BE IT RESOLVED, that the GLACVCD Board of Trustees hereby authorizes the deposit and withdrawal of monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

BE IT FURTHER RESOLVED, as follows:

Section 1. The following GLACVCD officers holding the title(s) specified hereinbelow or their successors in office are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

<u>Susanne Kluh</u> (NAME)	<u>Sriindayani Segoro-Nguyen</u> (NAME)	<u>Allison Costa</u> (NAME)
<u>General Manager</u> (TITLE)	<u>Finance Manager</u> (TITLE)	<u>Assist. General Manager</u> (TITLE)
_____ (SIGNATURE)	_____ (SIGNATURE)	_____ (SIGNATURE)

Section 2. This resolution shall remain in full force and effect until rescinded by the GLACVCD Board of Trustees by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer’s Office

APPROVED AND ADOPTED this 14th day of November 2024.

Marilyn Sanabria, Board President

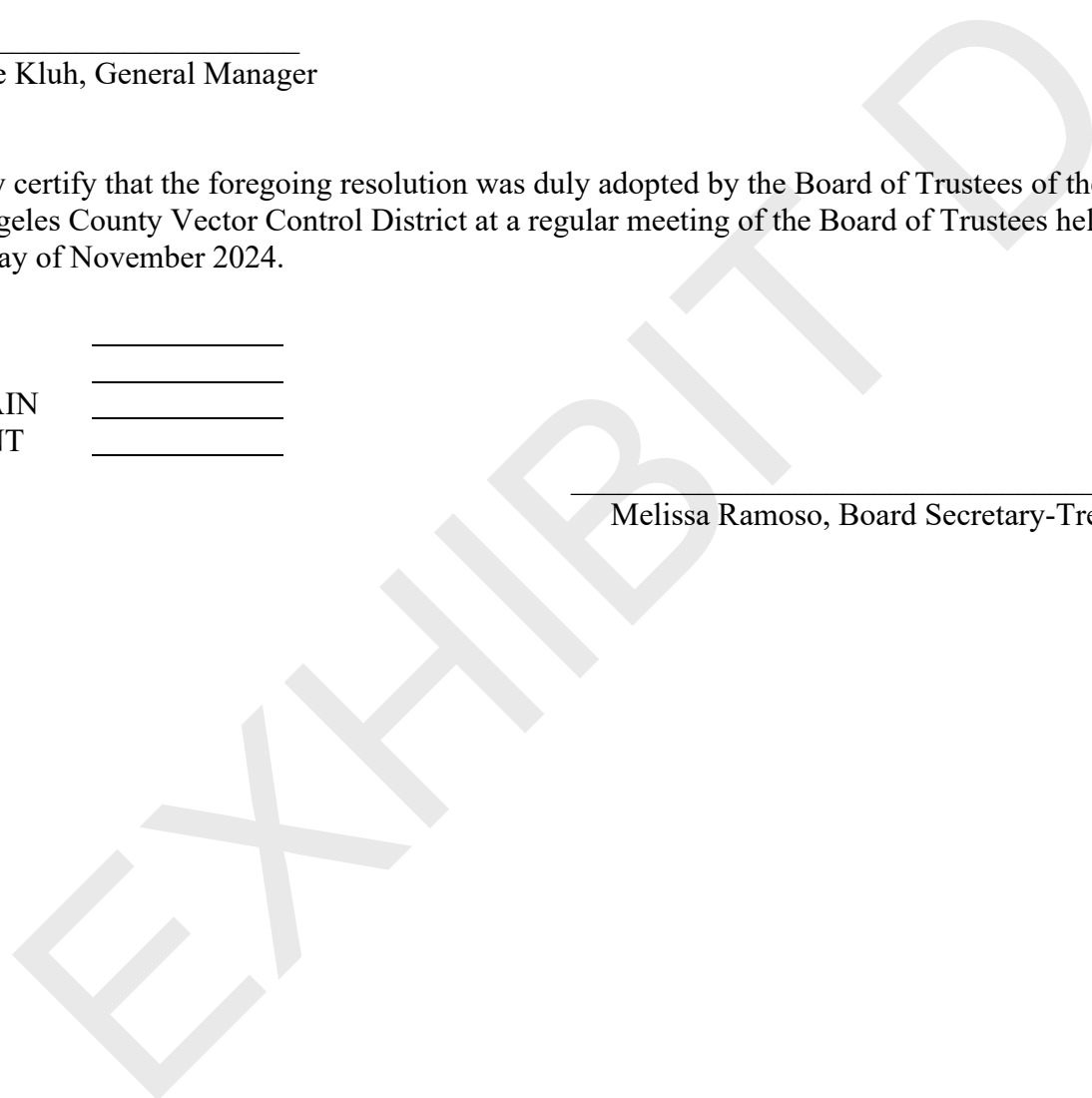
ATTEST

Susanne Klueh, General Manager

I hereby certify that the foregoing resolution was duly adopted by the Board of Trustees of the Greater Los Angeles County Vector Control District at a regular meeting of the Board of Trustees held on the 14th day of November 2024.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____

Melissa Ramoso, Board Secretary-Treasurer



RESOLUTION NO. 2024-24

A RESOLUTION OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT BOARD OF TRUSTEES APPROVING THE ASSISTANT GENERAL MANAGER, VECTOR MANAGEMENT SERVICES AND SCIENTIFIC-TECHNICAL MANAGER POSITIONS INTO THE AUTHORIZED POSITION SCHEDULE

RECITALS

- A. The Greater Los Angeles County Vector Control District (“District”) is required by the Public Employees’ Retirement Law, Government Code, and California Code of Regulations to accurately report member information to ensure retirement benefits are correctly calculated.
- B. The District wishes to add a permanent, full-time Assistant General Manager, Vector Management Services position to oversee the Operations and Scientific-Technical Departments.
- C. The District wishes to reclassify the Scientific-Technical Services Director position to Scientific-Technical Manager.
- D. The District wishes to eliminate the Director of Operations position.

NOW, THEREFORE, THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT BOARD OF TRUSTEES HEREBY RESOLVES:

- 1. The District determines that each Finding set forth above is true and correct, and by this reference incorporates those Findings as an integral part of this Resolution.
- 2. The District hereby approves creating an Assistant General Manager, Vector Management Services position; reclassifying the Scientific-Technical Services Director position to Scientific-Technical Manager; and eliminating the Director of Operations position reflected on the District’s position schedule.
- 3. This Resolution shall become effective November 12th, 2024. The District Secretary shall certify the passage and adoption of this resolution.

PASSED, APPROVED, AND ADOPTED THIS 14TH DAY OF NOVEMBER 2024.

President

I, _____, Secretary-Treasurer of the Greater Los Angeles County Vector Control District, hereby certify that Resolution No. 2024-24 was duly adopted by the Board of Trustees at its regular meeting held on November 14th, 2024.

Secretary-Treasurer

**Greater Los Angeles County Vector Control District
Job Classifications: 2024-25**

<u>Exempt</u>	<u>Salary Range</u>	<u># of Employees</u>
Clerk of the Board/Executive Assistant	36	1
Human Resources Analyst	36	2
Staff Accountant	36	2
GIS/IT Analyst	42	1
Applications Supervisor	43	1
Information Technology Administrator	47	1
Communications Manager	49	1
Environmental Program Manager	49	1
Facilities & Fleet Maintenance Manager	49	1
Finance Manager	49	1
Human Resources Manager	49	1
Operations Manager	49	2
Scientific-Technical Manager	49	1
Director of Operations	54	4
Director of Scientific-Technical Services	54	4
Assistant General Manager, Administrative Services	62	1
Assistant General Manager, Vector Management Services	62	1
<u>Non-Exempt</u>	<u>Salary Range</u>	<u># of Employees</u>
Maintenance Worker/Janitor	16	1
Operations Assistant	16	1
Vector Field Assistant	16	2
Administrative Assistant	22	2
Junior Programmer (Part-Time)	24	1
Communications Specialist	28	3
Assistant Vector Control Specialist	30	8
Education Specialist	33	2
Assistant Vector Ecologist	36	1
Events & Media Coordinator	36	1
Maintenance Technician	36	5
Operations Projects Specialist	36	1
Public Information Coordinator	36	1
Vector Control Specialist	36	35
Senior Vector Control Specialist	38	2
Vector Ecologist	42	4
Operations Supervisor	43	6
Senior Vector Ecologist	44	1
<u>Seasonal Help</u>	<u>Salary Range</u>	<u># of Seasonals</u>
Mosquito Control Technician	10	38
<u>General Manager and Board of Trustees</u>	<u>Salary</u>	<u># of Trustees</u>
General Manager	Contract + \$500/mo. Auto allowance	1
Board of Trustees	No compensation. Up to \$100/mo. reimbursement for expenses (per CA Health & Safety Code 2030)	37

Effective 11/12/24

**Greater Los Angeles County Vector Control District
2024-25 Salary Range Schedule**

Salary Range	Annually					Monthly					Per Bi-Weekly Pay Period					Hourly				
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
1	35,558	37,335	39,202	41,162	43,220	2,963	3,111	3,267	3,430	3,602	1,367.60	1,435.98	1,507.78	1,583.17	1,662.33	17.09	17.95	18.85	19.79	20.78
2	36,447	38,269	40,182	42,191	44,301	3,037	3,189	3,349	3,516	3,692	1,401.79	1,471.88	1,545.47	1,622.75	1,703.88	17.52	18.40	19.32	20.28	21.30
3	37,358	39,226	41,187	43,246	45,409	3,113	3,269	3,432	3,604	3,784	1,436.83	1,508.68	1,584.11	1,663.32	1,746.48	17.96	18.86	19.80	20.79	21.83
4	38,292	40,206	42,217	44,327	46,544	3,191	3,351	3,518	3,694	3,879	1,472.76	1,546.39	1,623.71	1,704.90	1,790.14	18.41	19.33	20.30	21.31	22.38
5	39,249	41,211	43,272	45,436	47,707	3,271	3,434	3,606	3,786	3,976	1,509.57	1,585.05	1,664.31	1,747.52	1,834.90	18.87	19.81	20.80	21.84	22.94
6	40,230	42,242	44,354	46,571	48,900	3,353	3,520	3,696	3,881	4,075	1,547.31	1,624.68	1,705.91	1,791.21	1,880.77	19.34	20.31	21.32	22.39	23.51
7	41,236	43,298	45,463	47,736	50,123	3,436	3,608	3,789	3,978	4,177	1,586.00	1,665.30	1,748.56	1,835.99	1,927.79	19.82	20.82	21.86	22.95	24.10
8	42,267	44,380	46,599	48,929	51,376	3,522	3,698	3,883	4,077	4,281	1,625.65	1,706.93	1,792.27	1,881.89	1,975.98	20.32	21.34	22.40	23.52	24.70
9	43,323	45,490	47,764	50,152	52,660	3,610	3,791	3,980	4,179	4,388	1,666.29	1,749.60	1,837.08	1,928.94	2,025.38	20.83	21.87	22.96	24.11	25.32
10	44,407	46,627	48,958	51,406	53,976	3,701	3,886	4,080	4,284	4,498	1,707.94	1,793.34	1,883.01	1,977.16	2,076.02	21.35	22.42	23.54	24.71	25.95
11	45,517	47,793	50,182	52,691	55,326	3,793	3,983	4,182	4,391	4,610	1,750.64	1,838.18	1,930.08	2,026.59	2,127.92	21.88	22.98	24.13	25.33	26.60
12	46,655	48,987	51,437	54,009	56,709	3,888	4,082	4,286	4,501	4,726	1,794.41	1,884.13	1,978.34	2,077.25	2,181.12	22.43	23.55	24.73	25.97	27.26
13	47,821	50,212	52,723	55,359	58,127	3,985	4,184	4,394	4,613	4,844	1,839.27	1,931.23	2,027.79	2,129.18	2,235.64	22.99	24.14	25.35	26.61	27.95
14	49,017	51,467	54,041	56,743	59,580	4,085	4,289	4,503	4,729	4,965	1,885.25	1,979.51	2,078.49	2,182.41	2,291.53	23.57	24.74	25.98	27.28	28.64
15	50,242	52,754	55,392	58,161	61,069	4,187	4,396	4,616	4,847	5,089	1,932.38	2,029.00	2,130.45	2,236.97	2,348.82	24.15	25.36	26.63	27.96	29.36
16	51,498	54,073	56,777	59,615	62,596	4,291	4,506	4,731	4,968	5,216	1,980.69	2,079.73	2,183.71	2,292.90	2,407.54	24.76	26.00	27.30	28.66	30.09
17	52,785	55,425	58,196	61,106	64,161	4,399	4,619	4,850	5,092	5,347	2,030.21	2,131.72	2,238.31	2,350.22	2,467.73	25.38	26.65	27.98	29.38	30.85
18	54,105	56,810	59,651	62,633	65,765	4,509	4,734	4,971	5,219	5,480	2,080.96	2,185.01	2,294.26	2,408.98	2,529.43	26.01	27.31	28.68	30.11	31.62
19	55,458	58,231	61,142	64,199	67,409	4,621	4,853	5,095	5,350	5,617	2,132.99	2,239.64	2,351.62	2,469.20	2,592.66	26.66	28.00	29.40	30.87	32.41
20	56,844	59,686	62,671	65,804	69,094	4,737	4,974	5,223	5,484	5,758	2,186.31	2,295.63	2,410.41	2,530.93	2,657.48	27.33	28.70	30.13	31.64	33.22
21	58,265	61,179	64,237	67,449	70,822	4,855	5,098	5,353	5,621	5,902	2,240.97	2,353.02	2,470.67	2,594.20	2,723.91	28.01	29.41	30.88	32.43	34.05
22	59,722	62,708	65,843	69,136	72,592	4,977	5,226	5,487	5,761	6,049	2,297.00	2,411.85	2,532.44	2,659.06	2,792.01	28.71	30.15	31.66	33.24	34.90
23	61,215	64,276	67,489	70,864	74,407	5,101	5,356	5,624	5,905	6,201	2,354.42	2,472.14	2,595.75	2,725.54	2,861.81	29.43	30.90	32.45	34.07	35.77
24	62,745	65,883	69,177	72,636	76,267	5,229	5,490	5,765	6,053	6,356	2,413.28	2,533.95	2,660.64	2,793.67	2,933.36	30.17	31.67	33.26	34.92	36.67
25	64,314	67,530	70,906	74,451	78,174	5,359	5,627	5,909	6,204	6,514	2,473.61	2,597.29	2,727.16	2,863.52	3,006.69	30.92	32.47	34.09	35.79	37.58
26	65,922	69,218	72,679	76,313	80,128	5,493	5,768	6,057	6,359	6,677	2,535.45	2,662.23	2,795.34	2,935.10	3,081.86	31.69	33.28	34.94	36.69	38.52
27	67,570	70,948	74,496	78,221	82,132	5,631	5,912	6,208	6,518	6,844	2,598.84	2,728.78	2,865.22	3,008.48	3,158.91	32.49	34.11	35.82	37.61	39.49
28	69,259	72,722	76,358	80,176	84,185	5,772	6,060	6,363	6,681	7,015	2,663.81	2,797.00	2,936.85	3,083.69	3,237.88	33.30	34.96	36.71	38.55	40.47
29	70,991	74,540	78,267	82,180	86,289	5,916	6,212	6,522	6,848	7,191	2,730.41	2,866.93	3,010.27	3,160.79	3,318.83	34.13	35.84	37.63	39.51	41.49
30	72,765	76,404	80,224	84,235	88,447	6,064	6,367	6,685	7,020	7,371	2,798.67	2,938.60	3,085.53	3,239.81	3,401.80	34.98	36.73	38.57	40.50	42.52
31	74,584	78,314	82,229	86,341	90,658	6,215	6,526	6,852	7,195	7,555	2,868.63	3,012.06	3,162.67	3,320.80	3,486.84	35.86	37.65	39.53	41.51	43.59
32	76,449	80,272	84,285	88,499	92,924	6,371	6,689	7,024	7,375	7,744	2,940.35	3,087.37	3,241.73	3,403.82	3,574.01	36.75	38.59	40.52	42.55	44.68
33	78,360	82,278	86,392	90,712	95,247	6,530	6,857	7,199	7,559	7,937	3,013.86	3,164.55	3,322.78	3,488.92	3,663.36	37.67	39.56	41.53	43.61	45.79
34	80,319	84,335	88,552	92,980	97,629	6,693	7,028	7,379	7,748	8,136	3,089.20	3,243.66	3,405.85	3,576.14	3,754.95	38.62	40.55	42.57	44.70	46.94
35	82,327	86,444	90,766	95,304	100,069	6,861	7,204	7,564	7,942	8,339	3,166.43	3,324.76	3,490.99	3,665.54	3,848.82	39.58	41.56	43.64	45.82	48.11
36	84,385	88,605	93,035	97,687	102,571	7,032	7,384	7,753	8,141	8,548	3,245.59	3,407.87	3,578.27	3,757.18	3,945.04	40.57	42.60	44.73	46.96	49.31
37	86,495	90,820	95,361	100,129	105,135	7,208	7,568	7,947	8,344	8,761	3,326.73	3,493.07	3,667.72	3,851.11	4,043.67	41.58	43.66	45.85	48.14	50.55
38	88,657	93,090	97,745	102,632	107,764	7,388	7,758	8,145	8,553	8,980	3,409.90	3,580.40	3,759.42	3,947.39	4,144.76	42.62	44.75	46.99	49.34	51.81
39	90,874	95,418	100,188	105,198	110,458	7,573	7,951	8,349	8,766	9,205	3,495.15	3,669.91	3,853.40	4,046.07	4,248.38	43.69	45.87	48.17	50.58	53.10
40	93,146	97,803	102,693	107,828	113,219	7,762	8,150	8,558	8,986	9,435	3,582.53	3,761.66	3,949.74	4,147.23	4,354.59	44.78	47.02	49.37	51.84	54.43
41	95,474	100,248	105,261	110,524	116,050	7,956	8,354	8,772	9,210	9,671	3,672.09	3,855.70	4,048.48	4,250.91	4,463.45	45.90	48.20	50.61	53.14	55.79
42	97,861	102,754	107,892	113,287	118,951	8,155	8,563	8,991	9,441	9,913	3,763.89	3,952.09	4,149.69	4,357.18	4,575.04	47.05	49.40	51.87	54.46	57.19
43	100,308	105,323	110,589	116,119	121,925	8,359	8,777	9,216	9,677	10,160	3,857.99	4,050.89	4,253.44	4,466.11	4,689.41	48.22	50.64	53.17	55.83	58.62
44	102,815	107,956	113,354	119,022	124,973	8,568	8,996	9,446	9,918	10,414	3,954.44	4,152.16	4,359.77	4,577.76	4,806.65	49.43	51.90	54.50	57.22	60.08
45	105,386	110,655	116,188	121,997	128,097	8,782	9,221	9,682	10,166	10,675	4,053.30	4,255.97	4,468.77	4,692.20	4,926.82	50.67	53.20	55.86	58.65	61.59
46	108,021	113,422	119,093	125,047	131,300	9,002	9,452	9,924	10,421	10,942	4,154.64	4,362.37	4,580.49	4,809.51	5,049.99	51.93	54.53	57.26	60.12	63.12

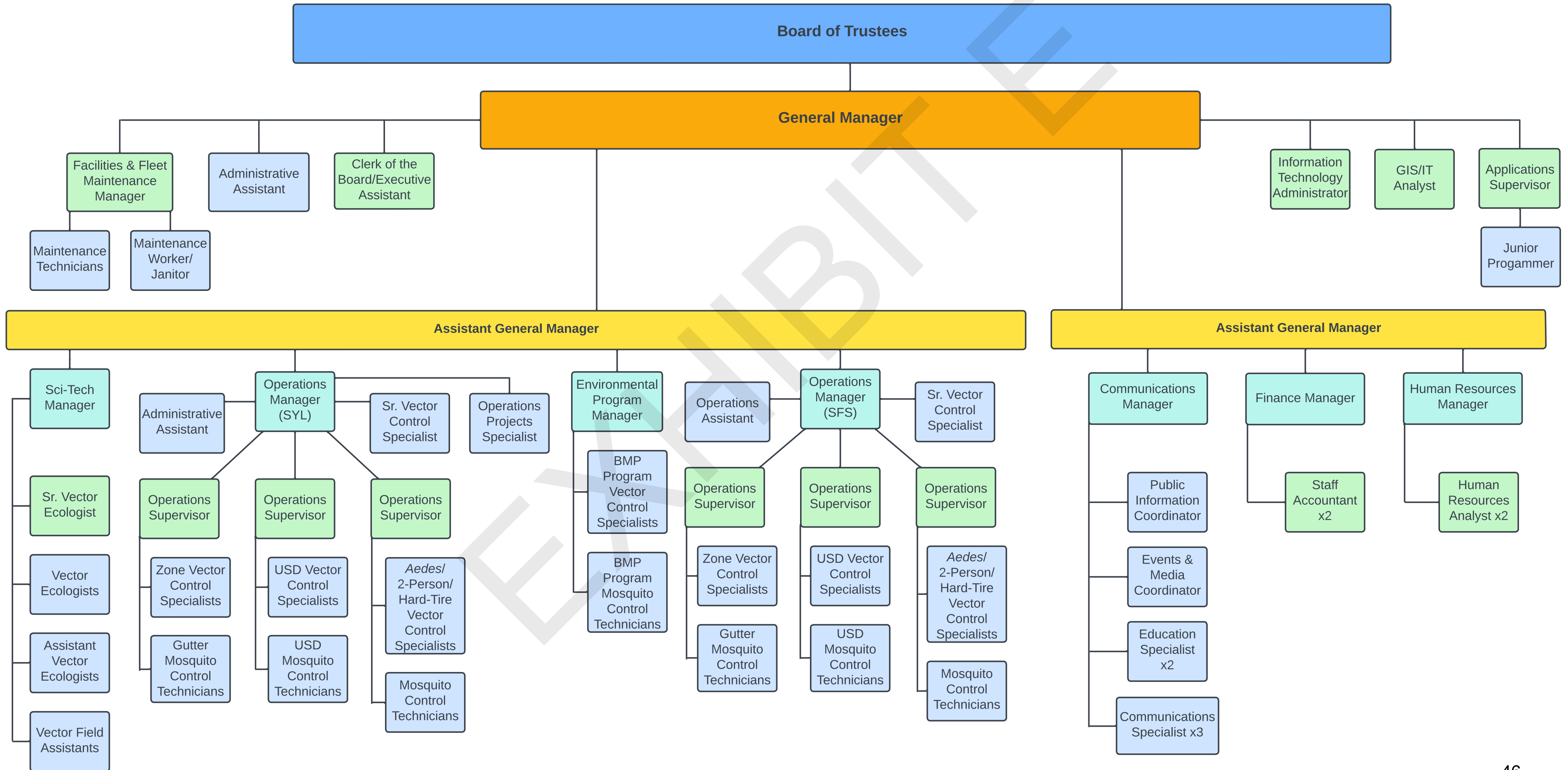
**Greater Los Angeles County Vector Control District
2024-25 Salary Range Schedule**

Salary Range	Annually					Monthly					Per Bi-Weekly Pay Period					Hourly				
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5	Step 1	Step 2	Step 3	Step 4	Step 5
47	110,721	116,257	122,070	128,173	134,582	9,227	9,688	10,172	10,681	11,215	4,258.50	4,471.43	4,695.00	4,929.75	5,176.24	53.23	55.89	58.69	61.62	64.70
48	113,489	119,164	125,122	131,378	137,947	9,457	9,930	10,427	10,948	11,496	4,364.96	4,583.21	4,812.37	5,052.99	5,305.64	54.56	57.29	60.15	63.16	66.32
49	116,326	122,143	128,250	134,662	141,395	9,694	10,179	10,687	11,222	11,783	4,474.09	4,697.79	4,932.68	5,179.32	5,438.28	55.93	58.72	61.66	64.74	67.98
50	119,234	125,196	131,456	138,029	144,930	9,936	10,433	10,955	11,502	12,078	4,585.94	4,815.24	5,056.00	5,308.80	5,574.24	57.32	60.19	63.20	66.36	69.68
51	122,215	128,326	134,742	141,479	148,553	10,185	10,694	11,229	11,790	12,379	4,700.59	4,935.62	5,182.40	5,441.52	5,713.60	58.76	61.70	64.78	68.02	71.42
52	125,271	131,534	138,111	145,016	152,267	10,439	10,961	11,509	12,085	12,689	4,818.10	5,059.01	5,311.96	5,577.56	5,856.43	60.23	63.24	66.40	69.72	73.21
53	128,402	134,823	141,564	148,642	156,074	10,700	11,235	11,797	12,387	13,006	4,938.56	5,185.48	5,444.76	5,717.00	6,002.85	61.73	64.82	68.06	71.46	75.04
54	131,613	138,193	145,103	152,358	159,976	10,968	11,516	12,092	12,696	13,331	5,062.02	5,315.12	5,580.88	5,859.92	6,152.92	63.28	66.44	69.76	73.25	76.91
55	134,903	141,648	148,730	156,167	163,975	11,242	11,804	12,394	13,014	13,665	5,188.57	5,448.00	5,720.40	6,006.42	6,306.74	64.86	68.10	71.50	75.08	78.83
56	138,275	145,189	152,449	160,071	168,075	11,523	12,099	12,704	13,339	14,006	5,318.28	5,584.20	5,863.41	6,156.58	6,464.41	66.48	69.80	73.29	76.96	80.81
57	141,732	148,819	156,260	164,073	172,276	11,811	12,402	13,022	13,673	14,356	5,451.24	5,723.80	6,009.99	6,310.49	6,626.02	68.14	71.55	75.12	78.88	82.83
58	145,276	152,539	160,166	168,175	176,583	12,106	12,712	13,347	14,015	14,715	5,587.52	5,866.90	6,160.24	6,468.26	6,791.67	69.84	73.34	77.00	80.85	84.90
59	148,907	156,353	164,171	172,379	180,998	12,409	13,029	13,681	14,365	15,083	5,727.21	6,013.57	6,314.25	6,629.96	6,961.46	71.59	75.17	78.93	82.87	87.02
60	152,630	160,262	168,275	176,689	185,523	12,719	13,355	14,023	14,724	15,460	5,870.39	6,163.91	6,472.11	6,795.71	7,135.50	73.38	77.05	80.90	84.95	89.19
61	156,446	164,268	172,482	181,106	190,161	13,037	13,689	14,373	15,092	15,847	6,017.15	6,318.01	6,633.91	6,965.60	7,313.88	75.21	78.98	82.92	87.07	91.42
62	160,357	168,375	176,794	185,633	194,915	13,363	14,031	14,733	15,469	16,243	6,167.58	6,475.96	6,799.76	7,139.74	7,496.73	77.09	80.95	85.00	89.25	93.71
63	164,366	172,584	181,214	190,274	199,788	13,697	14,382	15,101	15,856	16,649	6,321.77	6,637.86	6,969.75	7,318.24	7,684.15	79.02	82.97	87.12	91.48	96.05
64	168,475	176,899	185,744	195,031	204,783	14,040	14,742	15,479	16,253	17,065	6,479.81	6,803.80	7,143.99	7,501.19	7,876.25	81.00	85.05	89.30	93.76	98.45
65	172,687	181,321	190,387	199,907	209,902	14,391	15,110	15,866	16,659	17,492	6,641.81	6,973.90	7,322.59	7,688.72	8,073.16	83.02	87.17	91.53	96.11	100.91
66	177,004	185,854	195,147	204,904	215,150	14,750	15,488	16,262	17,075	17,929	6,807.85	7,148.25	7,505.66	7,880.94	8,274.99	85.10	89.35	93.82	98.51	103.44
67	181,429	190,501	200,026	210,027	220,528	15,119	15,875	16,669	17,502	18,377	6,978.05	7,326.95	7,693.30	8,077.97	8,481.86	87.23	91.59	96.17	100.97	106.02
68	185,965	195,263	205,026	215,278	226,042	15,497	16,272	17,086	17,940	18,837	7,152.50	7,510.13	7,885.63	8,279.91	8,693.91	89.41	93.88	98.57	103.50	108.67
69	190,614	200,145	210,152	220,660	231,693	15,885	16,679	17,513	18,388	19,308	7,331.31	7,697.88	8,082.77	8,486.91	8,911.26	91.64	96.22	101.03	106.09	111.39
70	195,380	205,149	215,406	226,176	237,485	16,282	17,096	17,950	18,848	19,790	7,514.60	7,890.33	8,284.84	8,699.09	9,134.04	93.93	98.63	103.56	108.74	114.18
71	200,264	210,277	220,791	231,831	243,422	16,689	17,523	18,399	19,319	20,285	7,702.46	8,087.59	8,491.96	8,916.56	9,362.39	96.28	101.09	106.15	111.46	117.03
72	205,271	215,534	226,311	237,626	249,508	17,106	17,961	18,859	19,802	20,792	7,895.02	8,289.77	8,704.26	9,139.48	9,596.45	98.69	103.62	108.80	114.24	119.96
73	210,402	220,922	231,969	243,567	255,745	17,534	18,410	19,331	20,297	21,312	8,092.40	8,497.02	8,921.87	9,367.96	9,836.36	101.15	106.21	111.52	117.10	122.95
74	215,662	226,446	237,768	249,656	262,139	17,972	18,870	19,814	20,805	21,845	8,294.71	8,709.44	9,144.92	9,602.16	10,082.27	103.68	108.87	114.31	120.03	126.03
75	221,054	232,107	243,712	255,898	268,693	18,421	19,342	20,309	21,325	22,391	8,502.08	8,927.18	9,373.54	9,842.22	10,334.33	106.28	111.59	117.17	123.03	129.18
76	226,580	237,909	249,805	262,295	275,410	18,882	19,826	20,817	21,858	22,951	8,714.63	9,150.36	9,607.88	10,088.27	10,592.69	108.93	114.38	120.10	126.10	132.41
77	232,245	243,857	256,050	268,852	282,295	19,354	20,321	21,337	22,404	23,525	8,932.49	9,379.12	9,848.08	10,340.48	10,857.50	111.66	117.24	123.10	129.26	135.72
78	238,051	249,954	262,451	275,574	289,352	19,838	20,829	21,871	22,964	24,113	9,155.81	9,613.60	10,094.28	10,598.99	11,128.94	114.45	120.17	126.18	132.49	139.11
79	244,002	256,202	269,012	282,463	296,586	20,334	21,350	22,418	23,539	24,716	9,384.70	9,853.94	10,346.63	10,863.97	11,407.16	117.31	123.17	129.33	135.80	142.59
80	250,102	262,607	275,738	289,525	304,001	20,842	21,884	22,978	24,127	25,333	9,619.32	10,100.29	10,605.30	11,135.56	11,692.34	120.24	126.25	132.57	139.19	146.15

Effective 11/12/2024

Greater Los Angeles Vector Control District

Organizational Chart



RESOLUTION 24-18

**RESOLUTION BY THE BOARD OF TRUSTEES OF THE
GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
APPROVING AND ACCEPTING THE AMENDMENT TO
THE DISTRICT'S MISSION STATEMENT**

WHEREAS, it is the intent of the Board of Trustees (Board) of the Greater Los Angeles County Vector Control District (District) to establish and maintain a statement of purpose and function (i.e., "Mission Statement"), including goals and expectations broadly providing direction and commitment by the District;

THEREFORE, BE IT RESOLVED that the Board of the District approves and accepts the following amended document as the District's "Mission Statement", incorporated herein as "Exhibit F" from the regularly scheduled Board meeting held November 14, 2024.

Section 1. This resolution shall become effective immediately approving and accepting the amended "Mission Statement".

Section 2. The Board Secretary-Treasurer shall certify to the adoption of this resolution.

APPROVED AND ADOPTED this 14th day of November 2024.

Marilyn Sanabria, Board President

ATTEST

Susanne Kluh, General Manager

I hereby certify that the foregoing resolution was duly adopted by the Board of Trustees of the Greater Los Angeles County Vector Control District at a regular meeting of the Board of Trustees held on the 14th day of November 2024.

AYES _____
NOES _____
ABSTAIN _____
ABSENT _____

Melissa Ramoso, Board Secretary-Treasurer

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

MISSION STATEMENT The Greater Los Angeles County Vector Control District is a California government and public health service agency. ~~Our Greater Los Angeles County Vector Control District's~~ mission is to promote healthy communities within the District's service area by countering ~~limiting~~ the threat of mosquito and other -borne vector-borne diseases through exceptional service, rigorous surveillance strategies, conscientious control measures, and comprehensive education efforts.

EXPECTATIONS AND GOALS

- *The District's core values are:
Service, Prevention, Integrity, Equity, Innovation, Collaboration and Education*
- *To utilize and maintain a highly skilled staff of state certified vector control specialists to conduct vector control programs using environmentally sensitive measures and techniques that assure safe, dependable and cost-effective suppression of vectors under varying field conditions.*
- *To utilize and maintain a professional staff of biologists to plan and implement programs to 1) monitor occurrence and abundance of vector populations, 2) assess efficacy of vector control materials and methodologies, 3) conduct mosquito and other vector disease surveillance, and 4) evaluate the environmental factors affecting the development and distribution of vectors while protecting and maintaining the environment.*
- *To build and maintain public support among a wide range of resident groups through the use of effective communication technology and education programs that empower individuals to cooperate with the District in the control of vectors.*
- *To develop and maintain effective communication, cooperation, and resources sharing between District offices, program elements, as well as with adjunct agencies.*
- *To maintain relations and interactive operational, technical, and administrative databases that accurately and effectively provide information important and essential to the function and management of the District.*
- *To promote employee professional development, enhance personal productivity, work satisfaction, and ensure safe working conditions, as well as a healthy work life balance.*
- *To employ an administrative staff to understand and interpret the immediate and long-range goals designed to achieve the program mission and to devise and execute plans to accomplish these goals in an effective and efficient manner.*

Proposed Employee Handbook Changes:

Section 8. Recruitment, Selection and Appointment

8.10. Employment of Relatives, Spouses, Domestic Partners and Significant Others, Nepotism and Fraternization

Objectivity is important when making decisions on selection, assignment, and appraisal of employees. The District prohibits the employment and placement of relatives, spouses, domestic partners and significant others of current employees so as to avoid conflicts of interest and to promote safety, security, supervision, and morale. All individuals who apply for employment with the District must disclose whether any relatives are current District employees, and relatives will not be considered for employment regardless of job qualifications. For the purposes of this policy, a relative is any person who is related by blood or marriage, a domestic partner, a person who cohabitates with an employee, or a person who is engaged in a romantic relationship with an employee.

In the extraordinary event that the~~fa~~ director or supervisor determines that an exception to this section is appropriate, he/she shall submit the request for exception in writing to the General Manager for consideration.

A. Definitions

For the purpose of this section only, the following definitions shall apply.

- 1) “Relative” means child, step-child, parent, grandparent, grandchild, brother, sister, half-brother, half-sister, aunt, uncle, niece, nephew, first cousin, or in-laws of those enumerated by marriage or domestic partnership.
- 2) “Spouse” means one of two persons to a marriage or former marriage, or two people who are or were registered domestic partners, as those terms are defined by California law.
- 3) “Significant other” means one of two persons in a romantic and/or sexual relationship where two individuals become personally involved with each other to the point that there is dating, exchange of personal affection, or sexual or physical intimacy.

“Supervisory relationship” means one in which one employee or Board member exercises the right or responsibility to control, direct, reward, or discipline another by virtue of the duties and responsibilities assigned to his or her District appointment.

~~A. — Employment of Relatives, Spouses, Domestic Partners and Significant Others~~

~~The District reserves the right to not hire, appoint, promote, or transfer a person to a position if the General Manager or Director of Human Resources determines that such employment would result in any of the following:~~

- ~~One relative, spouse, domestic partner or significant other being under the direct supervision or within the same supervisory chain of command the other relative, spouse, domestic partner or significant other; or~~
- ~~A potential for one relative, spouse or domestic partner or significant other being promoted to a position of supervision or within the same supervisory chain of command of the other relative, spouse, domestic partner or significant other; or~~
- ~~The two employees having job duties which require performance of shared duties on the same or related work assignment; or~~
- ~~Both employees having the same supervisor or being within the same supervisory chain of command; or~~
- ~~A potential for creating an adverse impact on supervision, safety, security, morale or efficiency.~~

B. Employees Become Related After Employment

If a supervisor becomes involved in a consensual romantic relationship with an employee that the supervisor directly or indirectly manages or otherwise becomes a relative of an employee the supervisor directly or indirectly manages, that supervisor must bring the relationship to the General Manager's attention for appropriate action, up to and including separation.

If continuing employment of both employees, who work in the same department or within the same chain of command and who later become relatives, spouses, domestic partners or significant others, cannot be accommodated in a manner the General Manager finds to be consistent with the District's interest in the promotion of supervision, safety, security, or morale, then the General Manager retains sole discretion to separate one employee from District employment. Any such separation is not disciplinary, and is not subject to any appeal process.

C. Employees Hired Before [DATE OF ADOPTION]

Employees hired prior to [DATE OF ADOPTION] are not governed by this policy as updated as of [DATE OF ADOPTION]. Rather, such employees are governed by the operative policy on Employment of Relatives, Spouses, Domestic Partners and Significant Others, Nepotism and Fraternization in effect prior to [DATE OF ADOPTION].

Section 9. Compensation and Payroll Practices

9.1. Compensation for Employees

The Board shall establish a salary range for each employee position. Employees shall receive compensation at the semi-monthly, biweekly, or hourly rate within the range assigned to the position in which they are employed.

The pay rate and pay range for each position is set forth in the District’s fiscal year budget “Salary Schedule.”

9.3. Salary Range and Step Increases

B. Step Increase Eligibility Date

- 1) A new or re-employed employee in a regular full-time position ~~or, regular part-time position~~ shall have a step increase eligibility date which shall be the first day of the pay period following the completion of the one-year new employee introductory period of service. The step increase eligibility date may be extended on account of certain leaves of absence, suspension, or other reasons as determined by the District. The extended step increase eligibility date will be effective the first day of the pay period after said date. Subsequent step increase eligibility dates shall be the first day of the pay period following the completion of fifty-two (52) week intervals unless there is an extension.
- 2) An employee in a ~~regular part time or~~ limited-term position, excluding a seasonal position, who has not completed 2080 paid hours, exclusive of overtime, by his/her first or subsequent step increase eligibility date shall have the step increase eligibility date postponed until the first day of the pay period following completion of 2080 paid hours, exclusive of overtime. ~~Where an employee's record consists of a combination of full time and part time service, both periods of service shall apply toward step increase eligibility with the part time service being applied proportionately to the appropriate full time service interval.~~

9.6. Compensation Upon Reduction or Demotion

A regular full-time employee, regular part-time employee or limited-term employee may be subject to reduction of compensation for non-disciplinary and disciplinary reasons, e.g. demotion, at the discretion of the General Manager. If a regular full-time or part-time employee is demoted, the employee’s step increase eligibility date shall be the first day of the pay period following the completion of the one-year anniversary in the new position.

If a ~~an~~ limited-term employee is demoted, the employee’s step increase eligibility date shall be the first day of the pay period following completion of 2080 hours, exclusive of overtime, of service in the new position.

9.10. Salary Payment Procedure

A. Pay Period

~~Pay periods are biweekly with 26 pay periods per year. The District will provide a pay period calendar each year. Pay periods run from the 26th through the 10th and 11th through the 25th of the month. Paydays are every other [DAY OF THE WEEK] the 15th and 30th of the month unless such date falls on a holiday or weekend, in which case payday is moved to the prior working day.~~

B. Issuance and Release of Paycheck

~~All employees are required to enroll in direct deposit of paychecks as a condition of employment. Compensation for each employee for whom compensation is established shall be paid out of the District Payroll Account by check made by direct deposit to the employee upon approval and authorization by the General Manager or his/her designee. The direct deposit check shall be released only to the individual employee or to those individuals designated by the employee. In order to designate authority for an individual(s) other than the employee to receive his/her direct deposit paycheck, the employee must sign a release, which must be on file with the District at the time the check is released to the designated recipient.~~

~~When an employee separates from District service, a direct deposit check shall be drafted upon approval and authorization by the General Manager or his/her designee. The amount of the direct deposit check/warrant shall be for the period of time and/or pay due said employee up to the time of separation. The final direct deposit paycheck shall be issued to the employee on the next regular payday.~~

~~Upon an employee's request, the District may pay the employee their elected amount of paid sick leave and/or vacation cash out made pursuant to District policies by physical check.~~

Section 11. Time Reporting and Overtime

11.6. Compensatory Time Off

~~In lieu of receiving cash for overtime compensation, a non-exempt employee may elect to receive accrue compensatory time off (CTO). The election to receive CTO shall be made during the first week of January no later than the month of December of each calendar year pursuant to an agreement between the employee and the District and shall apply to overtime worked in the following calendar year. For example, an election to receive CTO made in December 2024 shall apply to overtime worked in 2025. The District reserves the right to deny an employee's request to elect CTO prior to the overtime work being performed. CTO is capped at 240 hours. Once approved by the District, an employee's election to receive CTO shall be irrevocable for the applicable calendar year. Employees may elect to receive cash for payment of overtime worked in lieu of CTO, and the District reserves the right to pay overtime in cash in lieu of CTO.~~

CTO accrues at a rate of one and one-half (1.5) hours for each hour, or fraction thereof, worked after 40 hours of actual work within the employee’s designated work week and for each hour worked beyond 12 hours in the workday. Time during paid leave status does not count as hours of actual work for CTO. CTO cannot be accumulated in excess of 240 hours at any given time.

Employee Request to Use CTO: The District will grant an employee’s request to use accrued CTO provided that: (1) the department can accommodate the use of CTO on the day requested without undue disruption to department operations; and (2) the employee makes the request in writing to the supervisor no later than five days prior to the date requested. If the employee does not provide five days’ notice, or if the department cannot accommodate the time off without undue disruption, the District will provide the employee with alternative dates within a reasonable time period to use accrued CTO.

Upon termination from employment, unused accrued CTO shall be paid at the higher of: (1) the employee’s final regular rate of pay, or (2) the employee’s average regular rate of pay during the last three years of employment.

Section 12. Leaves of Absences

12.1. Sick Leave

Sick leave is paid leave from work that an employee accumulates and may use for varying purposes as set out below:

~~Sick leave is paid leave from work that an employee accumulates and may use for diagnosis, care, or treatment of the employee or the employee’s family member (i.e. child of any age or dependency status (including biological, adopted, or foster child, step-child, or legal ward); parent; parent-in-law; spouse; registered domestic partner; grandparent; grandchildren; sibling; or a designated person who the employee identifies when requesting sick leave (limited to one designated person per 12-month period). Sick leave may also be used by an employee who is a victim of domestic violence, sexual assault, or stalking pursuant to the requirements set forth below.~~

A. Permitted Uses of Sick Leave

1) Sick leave may be used for the following purposes:

- a. Diagnosis, care, or treatment of an existing health condition of, or preventative care for the employee themselves or any of the following family members of the employee: a child of any age or dependency status; a parent; a parent-in-law; a spouse; a registered domestic partner; a grandparent; a grandchildren; or a sibling; or
- b. Diagnosis, care, or treatment of an existing health condition of, or preventative care for a “designated person,” who is a person who the

employee identifies when requesting sick leave and is limited to one designated person per 12-month period; or

c. An employee who is a victim of domestic violence, sexual assault, stalking, or other crime in order for the employee to engage in any of the following activities: (1) obtain or attempt to obtain a temporary restraining order or other court assistance to help ensure the health safety or welfare of the employee or their child; or (2) obtain medical attention or psychological counseling, services from a shelter, program or crisis center, or (3) participate in safety planning or other actions to increase safety.

2) Sick leave may also be used under the following circumstances:

a. Hours absent for medical, dental, and vision appointments will be treated as sick leave if such appointments cannot be scheduled outside the work day.

b. A donation and transfer of one or more employees' sick leave to another employee in case of medical emergency subject to the District's Medical Emergency Leave Sharing Policy.

c. Supervisors may have the discretion to place employees on sick leave when, in the judgment of the supervisor, the presence of the employee at work would endanger the health and welfare of other employees or where the illness or injury of the employee interferes with the performance of such employee's duties.

3) Illness while on vacation will be charged to sick leave rather than vacation only under the following conditions:

a. The illness or injury of the employee was of a nature that would preclude the effective use of vacation and would prevent the employee from performing his/her normal job duties if at work.

b. The employee must notify his or her supervisor within four (4) calendar days of the beginning of the illness or prior to the end of his/her vacation leave, whichever is sooner, to request that his/her illness on vacation be charged to sick leave.

c. The District shall be under no obligation to extend vacation beyond the original scheduled vacation ending date.

d. Upon the employee's return to work, the employee may be asked to furnish the District with a certificate signed by a licensed physician or registered nurse stating the existence of a condition entitling the employee to utilize sick leave and the period of disablement to the extent permitted by law.

- 4) An employee may use accrued sick leave in a minimum increment of two (2) hours, beginning on the 90th day after the first day of employment with the District, subject to the limits and request requirements of the District.

B. Accumulation of Sick Leave

Regular Full-Time and Part-Time Employees:

- 1) For the purpose of this Section, each ~~semi-monthly~~biweekly pay period for which a regular full-time employee receives his/her full ~~semi-monthly~~biweekly salary shall be considered the equivalent of eighty-six point sixty-seven (~~80~~86.67) scheduled paid hours.

All full-time employees shall earn four (4) hours of paid sick leave ~~with pay~~ for each full pay period worked or ninety-six (96) hours of paid sick leave per year.

All part-time employees shall earn paid sick leave at a pro-rated rate based on the number of hours they are regularly scheduled to work compared to a 40-hour work week. For example, a part-time employee who is regularly scheduled to work 20 hours per work week shall earn two (2) hours of paid sick leave for each full pay period worked or forty-eight (48) hours of paid sick leave per year.

- ~~2) Sick leave earned shall be added to the employee's sick leave accumulation account upon the completion of the pay period, with no credit to be applied during the progress of the pay period. However, -or for a portion of the pay period during which the employee terminates District service.~~

- 2) in the pay period when an employee separates employment with the District, paid sick leave will accrue at a pro-rated rate based the portion of the pay period during which the employee was in fully paid status.

- 3) The employee's sick leave shall accumulate indefinitely. Employees who have at least forty-eight (48) hours of accrued and unused sick leave ("minimum hours requirement") at the time of the election to cash out(~~"minimum hours requirement"~~) may, on an annual basis and pursuant to the requirements stated below, elect to receive payment of accrued sick leave in the last ~~pay~~ cheekpaycheck of December of the following calendar year. An employee may elect to cash out up to a maximum of forty-eight (48) sick leave hours by submitting an irrevocable leave cash out election form to the Director of Human Resources or designee by no later than December 15. The leave hours identified in the irrevocable leave cash out election form to be cashed out shall be deducted from sick leave hours accrued in the following calendar year at the employee's base hourly rate of pay at the time of cash out. Any remaining unused sick leave shall remain in the sick leave bank. At the time of cash out in December of the following year, if the employee has accrued less sick leave hours in that year than the amount identified in the irrevocable leave cash out form, then only the amount of sick leave that was accrued in that year shall be cashed out.

The irrevocable leave cash out election form is available in the Human Resources Department. Once the employee submits the leave cash out election form, the form is final and irrevocable, and the employee may not make any changes to it. Employees who do not submit irrevocable leave cash out election forms by December 15 will have been deemed to have elected to forgo participation in the annual sick leave cash out program. Late irrevocable leave cash out election forms will not be accepted.

In addition to annual sick leave cash out, an employee who has an “unforeseen emergency” (defined as an unanticipated occurrence that is caused by an event beyond the control of the employee and that would result in severe financial hardship to the employee if early withdrawal were not permitted) shall be entitled to make one written request per calendar year to the General Manager for immediate cash-out of accrued sick leave limited to the amount necessary to meet the emergency up to no more than 40 sick leave hours. Such request must be submitted on the unforeseen emergency leave cash out form, which is available in the Human Resources Department. If the employee does not have at least forty-eight (48) hours of accrued and unused sick leave at the time the unforeseen emergency cash out is elected, the employee may request to have the minimum hours requirement waived. The General Manager has sole discretion to waive the minimum hours requirement, and that decision shall not be subject to the grievance procedure.

Part-Time, Limited-Term, and Seasonal Employees:

- 1) All part-time, limited-term, and seasonal employees who work 30 or more days within a year from the commencement of employment with the District shall receive ~~three-five (35)~~ (35) days or ~~twenty-fourforty (2440)~~ (2440) hours of paid sick leave, whichever is greater, at the beginning of each 12-month period under the front load method. ~~Unused sick leave may be accumulated to a maximum of 80 hours or ten days, whichever is greater. When an employee has accrued this maximum accrual of sick leave in their sick leave bank, the employee will not accrue additional sick leave until the employee’s sick leave bank is below the maximum accrual.~~ Unused sick leave may be accumulated to a maximum of 10 days or 80 hours, whichever is greater. When an employee has accrued this maximum accrual of sick leave in their sick leave bank, the employee will not accrue additional sick leave until the employee’s sick leave bank is below the maximum accrual. Any unused and applied paid sick leave will not carry over year to year.

C. Sick Leave Upon Separation from Employment

- 1) Accumulated sick leave shall be credited toward the employee's retirement; i.e., accumulated sick leave shall convert to service time and be used to determine the employee's length of service with the District for purposes of retirement.
- 2) If an employee separates from the District and is rehired by the District within one (1) year from the date of separation, previously accrued and unused sick leave, up to a maximum of 10 days or 80 hours, whichever is greater, shall be reinstated. The employee shall be entitled to use those previously accrued and unused sick leave and

to accrue additional sick leave upon rehiring. However, if a rehired employee had not yet worked the requisite ninety (90) days of employment to use paid sick leave at the time of separation, the employee must still satisfy the 90 days of employment requirement collectively over the periods of employment with the District before any sick leave can be used.

- 3) The District will not cash out unused accrued sick leave upon termination, resignation, retirement, or other separation from employment, unless the employee qualifies for the 48-hour payback election discussed above in Section 12.1(A)(4).

12.2. Vacation

A. Vacation Accumulation

Regular full-time employees, ~~and~~ limited-term full-time employees, and part-time employees shall be entitled to earn vacation leave with pay so long as the employee is in ~~paid~~ status based on the employee's employment anniversary date and in accordance with the following schedules:

1. A new full-time employee shall be eligible to earn up to eighty (80) hours of paid vacation per year at an accrual rate of 3.08 hours per biweekly pay period~~6.67 hours per month~~ in fully paid status. Vacation leave may be used as it is accrued.
2. After an full-time employee has worked five (5) years, the employee shall be eligible to earn up to one hundred twenty (120) hours of paid vacation per year at an accrual rate of 10 hours per month~~4.62 hours per biweekly pay period~~ in fully paid status.
3. After an full-time employee has worked ten (10) years, the employee shall be eligible to earn up to one hundred sixty (160) hours of paid vacation per year at an accrual rate of 13.33 hours per month~~6.16 per biweekly pay period~~ in fully paid status.
4. After an full-time employee has worked twenty (20) years, the employee shall be eligible to earn up to two hundred (200) hours of paid vacation per year at an accrual rate of 7.70 hours per biweekly pay period~~16.67 hours per month~~ in fully paid status.
5. Part-time employees shall be eligible to earn paid vacation at a pro-rated rate based on their length of service with the District and the number of hours they are regularly scheduled to work compared to a 40-hour work week. For example, a new part-time employee who is regularly scheduled to work 20 hours per work week shall be eligible to earn up to forty (40) hours of paid vacation per year at an accrual rate of 1.54 hours per biweekly pay period in fully paid status.

The maximum allowable vacation leave that may be accrued shall be three hundred (300) hours. Once 300 hours of vacation leave has been accumulated, there will be no additional vacation leave hours credited to the employee unless and until vacation leave hours are used to bring the accumulated hours of vacation leave under 300 hours.

Vacation leave will not accrue during leaves of absence without pay unless required by law.

In the pay period when an employee separates employment with the District, vacation will accrue at a pro-rated rate based the portion of the pay period during which the employee was in fully paid status.

12.3. Holidays

A. Holidays Observed

Holidays are those days established by Sections 6700 and 6701 of the Government Code, as amended. District employees shall observe the following holidays:

New Year's Day	January 1
Dr. Martin Luther King, Jr. Day	3 rd Monday of January
Lincoln's Birthday	February 12
President's Day	3 rd Monday of February
Caesar Chavez Day	March 31
Memorial Day	Last Monday of May
Juneteenth	June 19
Independence Day	July 4
Labor Day	1 st Monday of September
Indigenous Peoples' Day	2 nd Monday of October
Veteran's Day	November 11
Thanksgiving Day	4 th Thursday of November
Admission Day	Observed Friday after Thanksgiving
Christmas Day	December 25
Floating Holiday	With administrative approval

When a holiday falls on a Saturday, the preceding Friday shall be observed as the holiday. When a holiday falls on a Sunday, the following Monday shall be observed as the holiday.

Eligibility for Holiday Pay:

Full-time and part-time regular employees shall be eligible to receive holiday pay as follows:

- 1) To be eligible to receive holiday pay, an employee must work the day before and the day after the observed holiday occurs, unless the employee is on pre-approved leave of absence or scheduled vacation. With General Manager or designee approval, compensatory time (hours) earned for working on a holiday or for a holiday falling on a regularly scheduled day off may be taken immediately or at the earliest opportunity by the employee upon returning to his/her regular work schedule after the holiday.

- 2) A new employee whose first working day is the day after a holiday shall not be paid for that holiday.
- 3) An employee who is terminating employment for reasons other than paid District retirement and whose last paid day was the day before a holiday shall not be paid for that holiday.
- 4) All employees shall be eligible for holiday pay, except as otherwise provided herein.

B. Holiday Pay

On each of the holidays designated above, Regular full-time employees scheduled to work but permitted to take the day off shall receive eight (8) hours pay computed at the employee's base hourly rate. Regular part-time employees scheduled to work but permitted to take the day off shall receive pay computed at the employee's base hourly rate for the number of hours the employee was regularly scheduled to work to a maximum of eight (8) hours of holiday pay.

2) Compensation for Work on Holidays

a. Seasonal employees who are required to work on ~~Dr. Martin Luther King, Jr. Day, Veteran's Day, observed Admission Day, scheduled floating holiday, Lincoln's Birthday, President's Day, New Year's Day, Christmas Day, Memorial Day, Independence Day, Labor Day, or Thanksgiving Day~~ a holiday observed by the District and who meet the eligibility requirements contained herein shall receive pay at his/her based hourly rate regular pay for each hour worked on the holiday.

a.b. Regular full-time and part-time employees who are required to work a holiday observed by the District and who meet the eligibility requirements contained herein shall receive pay at two times the employee's base hourly rate for each hour worked on the holiday. Regular full-time employees shall also receive eight (8) hours of pay computed at the employee's base hourly rate for holiday pay. Regular part-time employees shall also receive pay computed at the employee's base hourly rate for the number of hours the employee was regularly scheduled to work to a maximum of eight (8) hours of holiday pay.

12.6. Authorized Leave of Absence without Pay

- A. Upon written request, an employee may be granted authorized leave of absence without pay at the discretion of the General Manager. A request for a leave of absence without pay shall be made upon forms prescribed by the District and shall state specifically the reason(s) for the request, the date when the employee desires to begin the leave, and the anticipated date of return from the leave. Such leave may be authorized only after an employee has exhausted all forms of paid leave and paid time off, including but not limited to, vacation and sick leave accruals, except if the employee is currently receiving benefits pursuant to the terms of a disability plan.

12.14. Family and Medical Care Leave

I. Substitution of Paid Accrued Leaves

Although family and medical care leave is unpaid, an employee may elect, and the District will require an employee to concurrently use all paid accrued leaves during family and medical care leave as described below.

b. District's Right to Require an Employee to Use Paid Leave When Using Family and Medical Care Leave

Employees must use and exhaust their accrued leaves concurrently with family and medical care leave to the same extent that employees have the right to use their accrued leaves concurrently with family and medical care leave with two exceptions:

1. Employees are not required to use paid leave during leave pursuant to a disability plan that pays a portion of the employee's salary while on leave unless the employee agrees to use paid leave to cover the unpaid portion of the disability leave benefit [subject to the terms of the disability plan](#); and
2. An employee must agree to use leave from the employee's accrued leave to care for a child, parent, spouse, domestic partner, grandparent, grandchild or sibling.

16 Rules of Conduct

16.3. Vehicle Use

C. District Vehicles and Traffic Citations

[The payment of any toll citations, parking violation fees, traffic fines, and/or other citations the employee receives while driving or using a District vehicle is the sole responsibility of the employee.](#)