

GLACVCD BOARD OF TRUSTEES MEETING STAFF REPORTS



Thursday, February 13th, 2025

7:00 p.m. Board Meeting
Santa Fe Springs District Headquarters
12545 Florence Avenue, Santa Fe Springs, CA 90670

Trustee Ali Saleh, President
Trustee Melissa Ramoso, Vice President
Trustee Sonny Santa Ines, Secretary-Treasurer

General Manager, Susanne Klueh
Assistant General Manager, Administration, Allison Costa
Assistant General Manager, Vector Management, Steve Vetrone
Operations Managers, Martin Serrano & Maritza Olmos
Acting Scientific-Manager, Tanya Posey
Communications Manager, David Pailin Jr.
Finance Manager, Yani Segoro-Nguyen
Human Resources Manager, Cindy Reyes
Board General Counsel, Quinn M. Barrow, Richards, Watson, Gershon
Labor Legal Counsel, Oliver Yee, Liebert, Cassidy, Whitmore

Copies of staff reports or other written documentation relating to agenda items are available online at <https://www.GLAmosquito.org/board-meetings> and are on file at the District's Headquarters at the Front Office for public inspection.

If you have questions regarding an agenda item, please contact the Front Office Staff at (562) 944-9656 during regular business hours.

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GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670
Office (562) 944-9656 | Fax (562) 944-7976
Email: info@glacvcd.org | Website: www.glacvcd.org

General Managers' Report for February 13, 2025 Board of Trustees Meeting

January 2025 started the year off with great sorrow for thousands of Los Angeles County residents as multiple wildfires fueled by up to 100 mph Santa Ana Winds devastated large swaths of highly populated communities. Our hearts go out to those fellow Angelenos who have lost loved ones, or their homes, or those still displaced due to the fires. The District, as well as our dedicated staff have been very fortunate as none of us have lost family or homes, and though our Sylmar office was under mandatory fire evacuation, it remained unharmed. For consideration by the Board, we are including a resolution granting Wildfire Assessment Relief to properties lost or damaged and located on parcels within GLACVCD jurisdiction in this month's agenda package.

When the extremely high winds were forecasted, management decided to conduct supervised, remote continuing education sessions to keep staff off the road and safe from falling trees and toppled trucking rigs. As a result, we did not have to evacuate staff from the Sylmar office, and everyone was kept safe until wind and air quality conditions allowed staff to return to their work in the field. At the same time, we were able to complete large sections of our mandatory continuing education requirements.

As travel-related dengue spiked across Southern California in 2024, our region ended up with 18 locally transmitted cases. Agency managers from the MVCAC Southern Region came together to review and update the existing Southern Region Mutual Aid Agreement, realizing we may all have to rely on each other as dengue epidemics become more frequent and severe in the coming years. Now titled "Southern Region Mutual Assistance Agreement", we were able to make it a little less cumbersome and more user-friendly. The revised document can be found in this month's Board package for consideration.

Continued mild temperatures and a lack of successive rain events to assist with the flushing of mosquito sources keep operational staff busy in the field, Maintenance staff are staying busy with equipment, vehicle, and facility maintenance projects, the Scientific-Technical staff are working on optimizing rearing and release protocols for the SIT program, Communications is organizing the District's educational push in the form of pop-up events and City Council presentations leading up to the April sample ballot efforts, and Administration is composing this year's safety and management training sessions, and are also continuing to plan for the upcoming season as well as the FY25/26 budgeting process.

The Finance and HR Departments are collaborating closely in the implementation of the Tyler Technologies financial and HR management system, and we are scheduled to "go live" with our payroll process switch from ADP over to Tyler at the end of February.

Since we are forgoing the attendance of the AMCA's Annual conference in Puerto Rico this year due to concerns over dengue among others, we had a large contingent of staff represent the District at the MVCAC Annual Conference in Oakland. Staff presentations were excellent and well received by our fellow mosquito control colleagues. In all, it is safe to say that GLACVCD remains a leader in the State with new and innovative approaches to the challenges we face as an industry. We would like to thank the Board for approving the funds allowing this collaborative work across agencies. In particular, we thank Trustee Ryfle for making time to join staff at the conference and witness the importance of these meetings firsthand.

Where tenant improvements at the Pacoima facility are concerned, we are in the final stages of securing a construction management company to help us secure an architectural firm as well as with the design and build of the modifications needed to make Pacoima the new home for our San Fernando Valley office.

During this month's meeting, the Board will ratify the committee assignments for the year 2025. Thank you to everyone who expressed interest in serving on one or more committees. Appointments are made by our Board President, Ali Saleh, and approved by a majority vote of the Board. We rely on committee meetings and member participation to conduct much of the District's business, and we appreciate all of you for your time commitment to this cause.

Sincerely,



Susanne Klueh
General Manager



Allison Costa
Assist. GM - Administration



Steve Vetrone
Assist. GM - Vector Management

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
SCIENTIFIC-TECHNICAL REPORT**

January 2025

Steven Vetrone, Assistant General Manager, Vector Management
Tanya Posey, Acting Scientific Technical Manager
Nicolas Tremblay, Senior Vector Ecologist
Ryan Amick, Rande Gallant, & Courtney Chagolla, Vector Ecologists
Christie Miranda, Limited-Term Sci-Tech Services Projects Assistant
Christopher Ortiz & Leandra Gonzalez, Vector Field Assistants

I. RISK ASSESSMENT

The Risk Assessment for January cannot be calculated, as mosquito samples are not submitted for testing during the winter months to maximize the use of the available departmental budget. Additionally, the State Health Department discontinues the dead bird program for the winter.

II. GLACVCD MOSQUITO-BORNE DISEASE WATCH SUMMARY

- Five travel-related dengue virus cases were reported to the District by Los Angeles County Department of Public Health in January.
 - An additional locally transmitted human dengue case was confirmed and reported. With this confirmation, there were three confirmed locally transmitted human dengue cases within District boundaries in 2024.
- All surveillance programs are suspended for the winter months. Mosquito trapping will resume on March 3, 2025.

III. Off-Season Activities

During this time of the year, Scientific-Technical staff work on presentations for the upcoming statewide and national conferences and prepare for the upcoming mosquito season. However, due to an ongoing dengue fever outbreak in Puerto Rico, the location of the national conference, or AMCA, no District staff will be in attendance.

In January, staff completed the following tasks:

- Repaired and refurbished trapping equipment
- Analyzed adult bioassay data to evaluate the status of pesticide resistance among local mosquito populations
- Maintenance of the mosquito colonies in Sylmar
- Conducted data analysis of the Sterile Insect Technique (SIT) program
- Continued work on the construction of temporary insect rearing facility in Pacoima
- Preparation of in-house training presentations
- Preparation of MVCAC conference presentation and associated manuscript

IV. STATEWIDE MOSQUITO-BORNE DISEASE WATCH 2025

Reporting Period: January 01 - January 31, 2025

No report is available.

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
OPERATIONS REPORT**

January 2025

Steve Vetrone, Assistant General Manager, Vector Management

Martin Serrano, Operations Manager, Headquarters

Mark Hall, Environmental Program Manager

Maritza Olmos, Operations Manager, Sylmar

Fernando Martinez, Facilities & Fleet Maintenance Manager

Departmental Activities

Operations

- Assistant Manager, Vector Management attended the Mosquito and Vector Control Assoc. of California (MVCAC) 93rd Annual Conference in Oakland, CA.
- Maritza Olmos (Operations Manager, Sylmar) gave a presentation at the 93rd Annual MVCAC Conference in Oakland, CA. and the MVCAC Regional Integrated Vector Management (IVM) Committee meeting entitled “Locally Acquired Dengue Response in Panorama City”.
- David Lopez (Vector Control Specialist) gave a presentation at the 93rd Annual MVCAC Conference in Oakland, CA. entitled “A Decade of Truck Mounted Mosquito Larviciding”.
- Santa Fe Springs Operations Manager and supervisors conducted re-assignment interviews to fill a vacancy in the *Aedes* control program.
- Operations staff completed continuing education units required by the State of California Department of Public Health to maintain certification as a Vector Control Technician.
- Preparations are underway for the annual Vector Control Support Training and Exercise in collaboration with the Los Angeles County Department of Public Health.
- Operations supervision continues to assess staff with field evaluations and annual employee performance evaluations.

Environmental Program

- Environmental Program Manager, along with Chris Mershon Vector Control Specialist assigned to the BMP Program, attended the 93rd Annual MVCAC Conference in Oakland, CA.
- Attended the MVCAC Regulatory Affairs meeting representing the Trash Capture Working Group.
- Completed the trash capture device review process for applicant Marin County and a cursory review for the manufacturer of Enviropod filters for the MVCAC Trash Capture Working Group and the State Water Resources Control Board.
- Attended the California Stormwater Quality Association (CASQA) BMP Handbook subcommittee meeting.

STAFF REPORT B

Facilities & Maintenance

- Staff completed services and repairs to (2) service vehicles at both facilities, including (2) 5K services.
- Sylmar maintenance staff completed the vehicle setup for the new BMP truck assigned to service the north region.
- Maintenance staff is nearly complete with the vehicle setup for the new Channel Jeep to operate out of the Santa Fe Springs office.
- Maintenance staff installed water and electricity to the SIT container and is assisting with the painting of the interior.

WORK PERFORMED BY DISTRICT

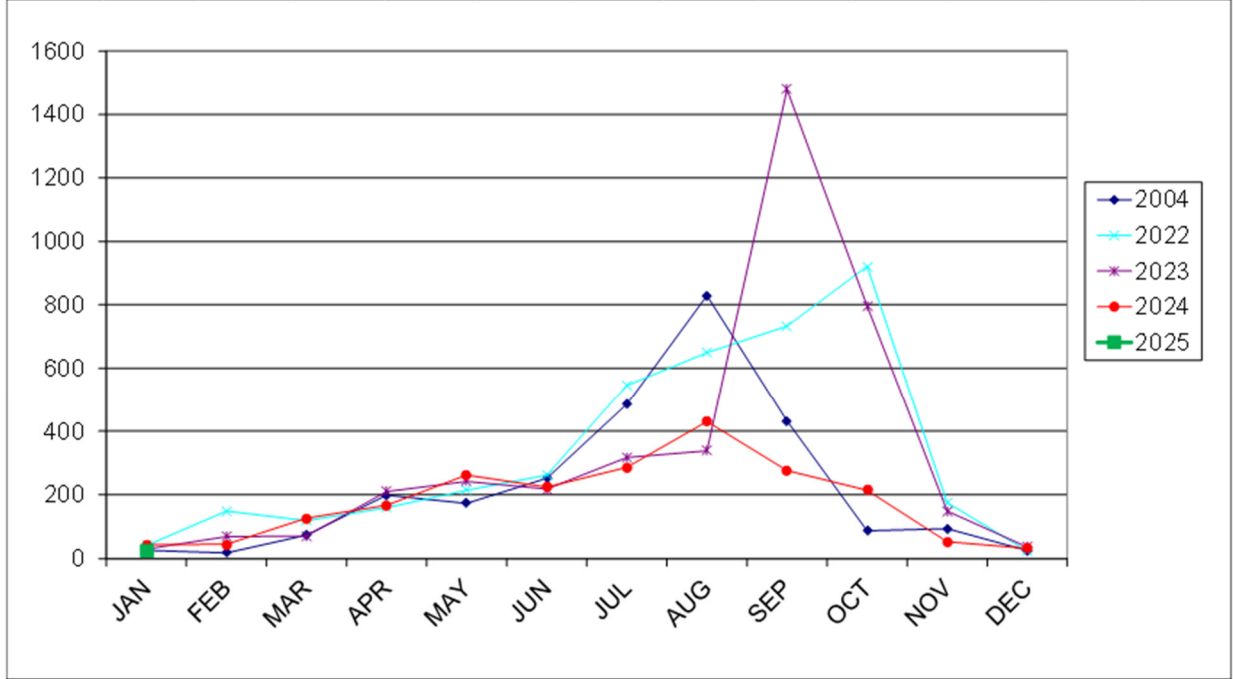
January, 2025

CONTROL AND OPERATIONS

					Hours worked January	2025
Fishing (Mosquito fish)					62	62
Source Reduction					3	3
Mosquito Control	<i>Sources inspected 8,956 / Sources with larvae 2,697</i>				1,882	1,882
Insecticide used:						
Larvicide oils	4.88	gals @	\$45.83 per =	\$ 222.73		
Altosid P35	11.5	lbs @	\$19.47 per =	\$ 223.91		
Altosid Briquets 30 day	1,207	ea @	\$1.30 ea. =	\$ 1,569.10		
Altosid Briquets XR	46	ea @	\$4.09 ea. =	\$ 188.14		
Altosid Pellets	0.04	lbs @	\$27.63 per =	\$ 1.11		
Altosid Liquid Larvicide	0	oz @	\$2.23 per =	\$ -		
Sumilarv WSP	379	ea @	\$1.62 per =	\$ 613.98		
Altosid WSP	155	ea @	\$0.96 per =	\$ 148.80		
Vectobac 12AS	0	gals @	\$48.05 per =	\$ -		
Vectobac G	23.98	lbs @	\$3.06 per =	\$ 73.38		
Metalav XRP	54	ea @	\$2.50 per =	\$ 135.00		
Vectomax FG	52.32	lbs @	\$9.70 per =	\$ 507.50		
Vectomax W SP	118	ea @	\$1.99 per =	\$ 234.82		
Natular SC	0.15	gals @	\$1,403.00 per =	\$ 210.45		
Vectolex WDG	0	lbs @	\$80.40 per =	\$ -		
Vectobac WDG	10.27	lbs @	\$45.13 per =	\$ 463.49		
Midge Control					0	0
Insecticide used:						
Dimilin WP 25%	0	lbs @	\$49.34 per =	\$ -		
Black fly Control					7	7
Insecticide used:						
Vectobac 12AS	0	gals @	\$48.05 per =	\$ -		
Underground Mosquito Control	<i>UGSD inspected 5,559 / UGSD treated 350</i>				1,166	1,166
Insecticide used:						
Vectobac 12AS	0	gals @	\$48.05 per =	\$ -		
Vectolex WDG	0	lbs @	\$80.40 per =	\$ -		
Fogging					0	0
Insecticide used:						
Duet	0	oz @	\$2.05 per =	\$ -		
Deltagard	0	gals @	\$267.75 per =	\$ -		
				Total \$ 4,592.40		
Supervisory					762	762
Continuing Education / Training					1,576	1,576
Overtime: Community Outreach					0	0
Mosquito Control					0	0
<u>REPAIR AND MAINTENANCE OF EQUIPMENT</u>						
Vehicles					247	247
Spray Equipment					30	30
Buildings and yards					200	200
VEHICLE MILEAGE :	January	2025			5,935	5,935
	22,715	22,715				

Mosquito Service Request Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2004	26	18	74	199	173	252	485	829	432	87	94	25
2022	41	149	119	160	214	262	545	649	733	921	175	24
2023	30	69	71	210	242	218	317	338	1479	796	149	36
2024	44	45	127	167	262	224	286	430	276	214	53	32
2025	24											



Breakdown of Monthly Service Requests

	Mosquitoes	Midges	Swimming Pools	Fish Ponds	Other	Black Flies	Yellow Jackets	Total Service Request	Mosquitofish Requests	Number of Mosquitofish
ARTESIA								0		0
BELL								0		0
BELLFLOWER								0		0
BELL GARDENS								0		0
BURBANK								0		0
CARSON								0		0
CERRITOS								0		0
COMMERCE								0		0
CUDAHY								0		0
DIAMOND BAR								0		0
DOWNEY	1							1		0
GARDENA								0		0
GLENDALE	3		2					3		0
HAWAIIAN GARDENS								0		0
HUNTINGTON PARK								0		0
LA CANADA FLINTRIDGE								0		0
LA HABRA HEIGHTS								0		0
LA MIRADA								0		0
LAKEWOOD	1		1					1		0
LONG BEACH								0		0
LOS ANGELES CITY	17		9					17		0
LOS ANGELES COUNTY	1							1		0
LYNWOOD								0		0
MAYWOOD								0		0
MONTEBELLO								0		0
NORWALK								0		0
PARAMOUNT								0		0
PICO RIVERA								0		0
SAN FERNANDO								0		0
SAN MARINO								0		0
SANTA CLARITA								0		0
SANTA FE SPRINGS								0		0
SIGNAL HILL								0		0
SOUTH EL MONTE								0		0
SOUTH GATE								0		0
VERNON								0		0
WHITTIER								1		0
TOTAL	24	0	13	0	0	0	0	24	0	0

STAFF REPORT B

Mosquito Source Activity

City	Non-Pool	Pools	USD Lids	BMP	Gutter Spots	Total Hrs. Activity
+ ARTESIA	9	1	16	6		3.45
+ BELL	8		55	3		4.57
+ BELLFLOWER	67	9	139	23		25.05
+ BELLGARDENS	28	1	56			7.93
+ BURBANK	120	8	317	1		39.21
+ CARSON	54	7	190	1		27.17
+ CERRITOS	86	3	45	42		19.19
+ CITY OF COMMERCE	27		105	63		16.44
+ CUDAHY	11					0.94
+ DIAMOND BAR	57	6	123	37		29.48
+ DOWNEY	86	8	434	67		56.10
+ GARDENA	37		86	1		12.31
+ GLENDALE	241	18	39			44.09
+ HAWAIIAN GARDENS	15		63	3		6.45
+ HUNTINGTON PARK	13		87	1		6.51
+ LA CANADA FLINTRIDGE	26	5				7.51
+ LA HABRA HEIGHTS	8	2	5			2.55
+ LA MIRADA	50	4	38	28		16.38
+ LAKEWOOD	68	6	115	5		18.51
+ LONG BEACH	86	3	594	57		61.76
+ LOS ANGELES CITY	2040	181	1345	35	36	487.39
+ LOS ANGELES COUNTY	383	13	242	86		113.60
+ LYNWOOD	17	2				2.41
+ MAYWOOD	6		45	1		3.21
+ MONTEBELLO	26	1	82	59		11.64
+ NORWALK	41	2	56	47		19.70
+ PARAMOUNT	40		18	6		9.99
+ PICO RIVERA	33		258	45		23.76
+ SAN FERNANDO	9	5	47			6.58
+ SAN MARINO	7					1.31
+ SANTA CLARITA	394	5	378			105.07
+ SANTA FE SPRINGS	70	1	142	117		39.52
+ SIGNAL HILL	31	1	9	1		3.04
+ SOUTH EL MONTE	99		61	19		27.65
+ SOUTH GATE	27		43	15		9.88
+ VERNON	17		121	29		10.40
+ WHITTIER	74	3	205	98		47.94

Non-Pool, Pools etc Column - Total # of insp for source type

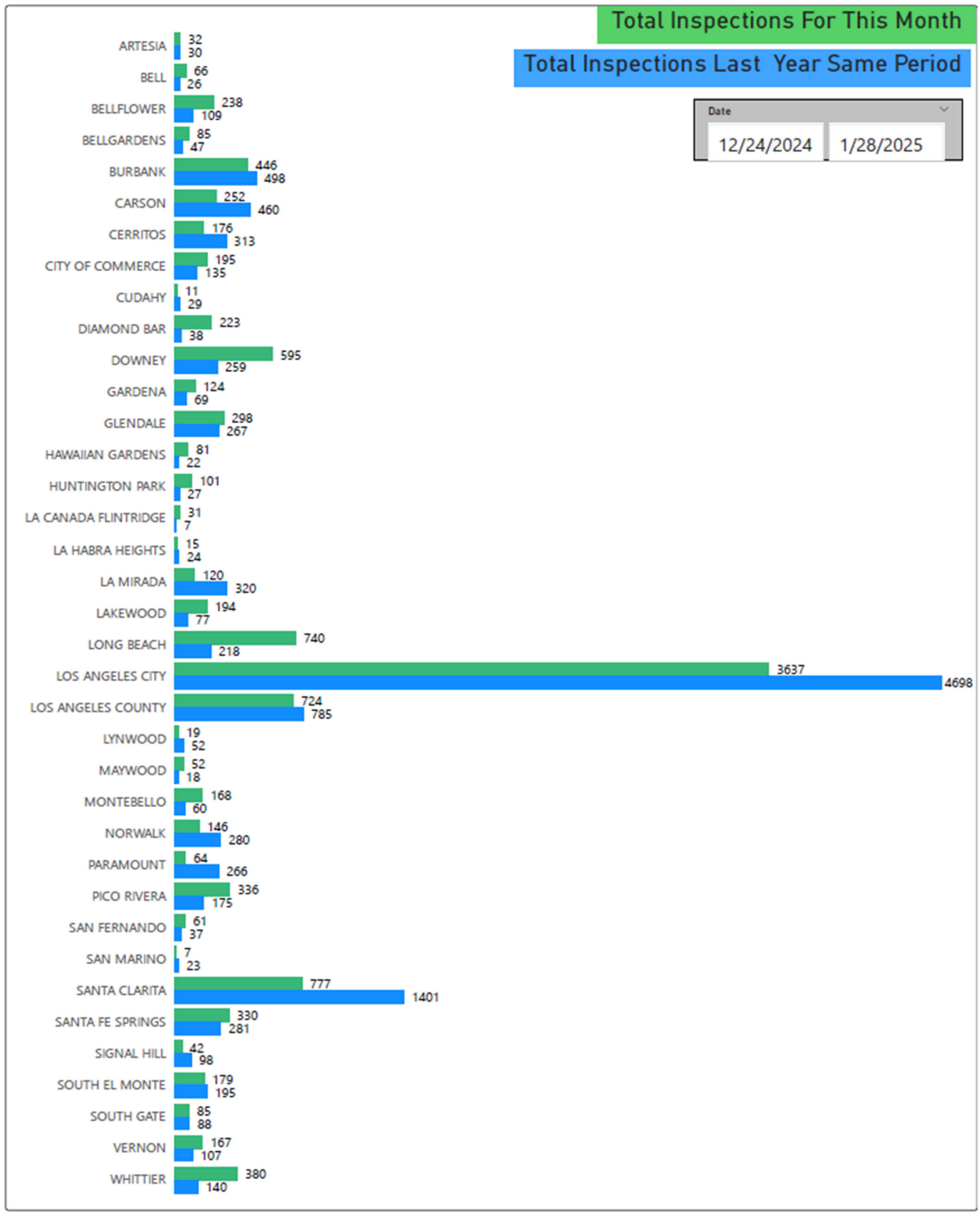
City Column - City name

Total Hrs.Activity Column - Total Activity Hrs for city

Date

12/24/2024 1/28/2025

STAFF REPORT B



GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

COMMUNICATIONS REPORT

January 2025

David Pailin Jr., Communications Manager
Caroline Gongora, Public Information Coordinator
Blake Lynch, Events & Media Coordinator
Liliana Moreno, Education Program Specialist
Laura Rodriguez Pinto, Education Specialist
Brenda Valencia, Communications Specialist

Dear Board of Trustees,

January has been a month of strategic development and operational improvements within the Communications Department. As we move into 2025, we are dedicated to refining our internal processes, strengthening educational outreach, and expanding collaborative efforts across multiple platforms. Below are key highlights from this month's efforts.

Internal Department Advancements

- **Communications Department Planning Meeting**
Following the 360-degree internal assessment, the Communications Department held a strategic planning meeting to assess key strengths, areas of improvement, and align our collective goals for 2025. This effort fostered collaboration and solidified our commitment to enhancing efficiency and innovation in our outreach efforts.
- **Completion of Communications Department Re-Zoning**
We finalized the reorganization of department roles and community outreach zones, optimizing resource allocation to improve engagement and responsiveness to district-wide needs. This restructuring allows for a more strategic and targeted approach to communication and public education.
- **Completion of the Communications Department File Management System**
To improve internal workflows and record-keeping, we have successfully implemented a new File Management System. This system ensures streamlined access to departmental assets, enhances collaboration, and strengthens our compliance with data management best practices.

Education & Community Outreach

- **Start of Education Program Elementary School Visits**
The Education Program has officially launched its 2025 elementary school visits, engaging students in interactive presentations about mosquito control and public health. Initial feedback has been positive, and we anticipate a strong impact on community awareness through these visits.
- **Next Steps in the Pop-Up Location Education Plan**
Building on previous efforts, the department has outlined the next steps for implementing pop-up educational locations in high-traffic community areas. This initiative aims to increase accessibility to mosquito control information and strengthen engagement with diverse audiences.

Digital & Social Media Initiatives

- **Posting of Trustee Collaboration Videos**

This month, we successfully posted the Trustee Collaboration Videos across all social media platforms, amplifying our reach through trusted local leaders. Additionally, we received official social media collaboration approvals from the **City of Whittier, City of Downey, and City of Montebello**, enabling further distribution and engagement with these communities.

Industry Engagement

- **Attendance of the 2025 MVCAC Conference in Oakland, CA**

The Communications Department attended the annual Mosquito and Vector Control Association of California (MVCAC) Conference in Oakland. This conference provided valuable insights into emerging trends, best practices, and innovative outreach strategies that will inform our communication efforts throughout the year.

Prop 218 Update

- **Resident Survey Takeaways**

Between December and January, Assessment Sensitivity saw a significant increase in total participation, rising from 521 to 586 respondents (12.5% increase). The percentage of people willing to increase their taxes remained high at 74.1%.

- In Assessment Comfort, the percentage of respondents comfortable with a tax increase grew from 71.21% to 73.21%. Assessment Comfort by City varied across different locations, with Los Angeles City experiencing a decline in comfort from 77% to 70%, while some smaller cities, such as Downey, remained at 100% comfort levels.
- Finally, in the Fiscal Year 2024/2025 Monthly Comparison, notable increases were observed in digital outreach, with Instagram impressions growing by 513 (12.8%) and Nextdoor impressions decreasing from 678,363 in December to 370,160 in January, highlighting shifts in engagement across platforms.

Why This Survey is Statistically Significant for Key Stakeholders

- **Resident Survey Takeaways**

This survey serves as one indicator for decision makers in evaluating public sentiment toward Prop 218 and the perceived value of mosquito control services. While the 586 survey respondents represent a small fraction of just over 1 million property owners in Greater LA County, the sample size provides a statistically significant snapshot of public opinion with a 95% confidence level and a margin of error of approximately $\pm 4\%$.

- **High Response Quality and Engagement Compared to Industry Norms**

While 586 responses may seem modest compared to the total property owner population, the engagement level within this sample is exceptionally strong when the typical surveyed audience.

Looking Ahead

As we progress into the year, our department remains committed to enhancing public education, optimizing digital engagement, and fostering collaborative relationships with stakeholders.

Thank you for your continued support and guidance.

Sincerely,

David Pailin Jr.
Communications Manager

STAFF REPORT C

January 2025

Category	January
PHYSICAL OUTREACH	
Number of EPC / Mobile Unit Presentations	19
Number of Attendees (Reach) of EPC / Mobile Unit Presentations	354
PHYSICAL OUTREACH REQUESTS	
Number of Media Interview / Event Requests	4
Number of Mosquito Watch Presentation Requests	11
Number of Website Service Requests	10
Number of Resident Phone Call Requests	2
POSTING ACTIVITIES	
Number of Outreach Emails Sent	40,990
Number of LinkedIn Posts	32
Number of Facebook Posts	40
Number of X (Twitter) Posts	44
Number of Instagram Posts	63
Number of TikTok Posts	1
Number of YouTube Posts	3
Number of Nextdoor Posts	30
BEHAVIOR	
Number of LinkedIn Engagements	101
Number of Facebook Engagements	219
Number of X (Twitter) Engagements	37
Number of Instagram Engagements	1,560
Number of TikTok Engagements	33
Number of YouTube Engagements	39
Number of Nextdoor Engagements	288
REACH	
Number of LinkedIn Impressions	1,879
Number of Facebook Impressions	8,841
Number of X (Twitter) Impressions	1,539
Number of Instagram Impressions	4,502
Number of TikTok Impressions	2,300

STAFF REPORT C

Number of Nextdoor Impressions	370,160
Number Website Views	66,371
Number of Youtube Views	2,200
Number of Vimeo Views	5
Number of Flicker Views	158
Number of Virtual Presentation Views	11
AUDIENCE	
Number of Outreach Emails Subscribers	52,202
Number of Nextdoor Subscribers	1,271,090
Number of Instagram Followers	2,082
Number of TikTok Followers	657
Number of Facebook Likes	97
Number of X (Twitter) Followers	1,521
Number of YouTube Subscribers	357
Number of LinkedIn Followers	431
Number of Google, Yelp, Facebook, and Glassdoor Reviews	59

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

FISCAL REPORT

January 2025

Yani Segoro-Nguyen, Finance Manager

May Spence, Staff Accountant

Laquita Brooks, Staff Accountant

Department's Summary:

During January, our focus was on preparing for year-end reporting, while January was dedicated to processing and issuing the final calendar-year reports by month-end. In addition to managing these critical deadlines, the Fiscal Team successfully transitioned to the new calendar year, even though it was not without its challenges. The team promptly addressed and resolved issues that arose during the transition to ensure seamless payroll processing and overall fiscal operations.

A significant portion of the month was also dedicated to configuring the Human Resources Management (HRM) module within Tyler ERP. We have been diligently generating, migrating, and reviewing data for this implementation, with a targeted go-live date at the end of February.

We continue to collaborate with Eide Bailly. They played a crucial role by supporting the implementation of Tyler Technology and facilitating calendar year-end processes. Additionally, their efforts in reconciling the general ledger and providing best-practice guidance to finance staff have been helpful to our fiscal operations.

Throughout these busy periods, the Fiscal Team has maintained excellence in day-to-day fiscal operations while managing the increased workload from both year-end reporting and system implementation challenges. Their proactive planning and adaptability have been instrumental in meeting our objectives and ensuring operational continuity.

For this month's staff report, we have included the balance sheet and income statement for the period ending January. These reports are provided for informational purposes only, reflecting the current status of financial activities, and have not yet been fully reconciled.



Account	Name	Balance
Fund: 10 - General Fund		
Assets		
10-100-10000	Petty Cash	0.00
10-100-10005	Escrow Cash Account	0.00
10-100-10010	Chase - Payables	453,585.62
10-100-10015	Chase - Payroll	586,889.41
10-100-10020	Chase - Employee Fund	0.00
10-100-10025	LA County - Pooled Cash & Investments	13,035,979.74
10-100-10030	LAIF	7,966,122.97
10-100-10050	LAIF FMV	0.00
10-100-10100	CalTrust	2,892,392.06
10-100-10200	VCJPA	1,908,743.00
10-100-11000	Accounts Receivable	208.67
10-100-11100	110 Taxes Receivable-Current Secured	-939,568.32
10-100-11105	111 Taxes Receivable-Current Unsecured	2,351,527.42
10-100-11110	112 Taxes Receivable-Delinquent Secured	0.00
10-100-11115	113 Taxes Receivable-Delinquent Unsecur	0.00
10-100-11120	114 Service Charge Receivable-Current	13,006,809.15
10-100-11125	115 Service Charge Receivable-Delinquent	0.00
10-100-11130	125 Interest Receivable	0.00
10-100-11135	141 Due From Other Funds-Year End	0.00
10-100-11200	Interest Receivable	0.00
10-100-11300	Employee Loan Receivable	0.00
10-100-11400	Prepaid Expenses	59,216.67
10-100-11500	Inventory	0.00
10-100-11600	Due From Other Governments	0.00
10-100-12000	Land	2,228,045.31
10-100-12005	Land Improvements	23,747.00
10-100-12100	Buildings	19,883,654.00
10-100-12105	Building Improvements	1,141,509.92
10-100-12110	Vehicles	3,821,948.72
10-100-12115	Machinery	321,128.91
10-100-12120	Computers	468,249.46
10-100-12125	Equipment & Machinery	687,306.76
10-100-12130	Furniture and Fixtures	334,281.99
10-100-12135	Mobile Education Unit	36,380.48
10-100-12200	Accumulated Depreciation	-8,963,286.59
10-100-13000	Right of Use Lease Asset - Building	0.00
10-100-13100	Accumulated Amortization Lease - Buildin	0.00
10-100-13200	Lease Receivable - Cell Towers	253,468.00
10-100-19000	Deferred Outflow - Pension	4,420,172.00
10-100-19100	Deferred Outflow - OPEB	3,469,709.00
	Total Assets:	69,448,221.35
		<u>69,448,221.35</u>
Liability		
10-100-20000	Accounts Payable	0.00
10-100-21000	Accrued Salaries	143,079.80
10-100-21100	Employee Paychecks Payable	0.00
10-100-21101	Payroll Correction	0.00
10-100-21105	Federal Withholding Payable	0.00
10-100-21110	State Withholding Payable	0.00
10-100-21115	Medicare Payable	55.01
10-100-21120	FICA Payable	0.00
10-100-21125	SDI Payable	0.00
10-100-21130	Miscellaneous Deductions	0.00

Balance Sheet

As Of 01/31/2025

Account	Name	Balance
10-100-21190	Employee Fund Contributions	767.37
10-100-21200	Benefits Payable - Standard Insurance Cor	-3,413.96
10-100-21205	Benefits Payable - EyeMed	-790.20
10-100-21210	Benefits Payable - AFLAC	999.41
10-100-21215	Benefits Payable - American Fidelity	25,791.38
10-100-21300	Mission Square 401A Plan - Employee Con	2,777.68
10-100-21301	Mission Square 401A Plan - Employee Loa	-19.34
10-100-21302	Mission Square 401A Plan - Employer Con	6,141.03
10-100-21310	Mission Square 457 Plan - Employee Conti	1,061.37
10-100-21320	Nationwide & TDS 457 Plan - Employee Cc	6,355.00
10-100-21350	CalPERS Payable	49,889.06
10-100-21360	CalPERS 457 Plan - Employee Contribution	0.00
10-100-21700	Accrued Compensated Absences	733,046.21
10-100-21800	Net Pension Liability	9,530,302.00
10-100-21900	OPEB Liability	7,029,742.00
10-100-22000	Short-Term Lease Liability - Building	0.00
10-100-22100	Long-Term Lease Liability - Building	11,533,481.24
10-100-22200	Accrued Interest - Leases - Building	-157,857.76
10-100-29000	Deferred Inflow - Pension	177,540.00
10-100-29100	Deferred Inflow - OPEB	1,096,440.00
10-100-29200	Deferred Inflow - Leases	291,651.19
	Total Liability:	30,467,038.49
Equity		
10-100-30000	Net Position - Unrestricted	15,343,559.18
10-100-30100	Net Position - Restricted	0.00
10-100-30200	Net Position - Prior Period Adjustment	0.00
10-100-30900	Net Position - Reserves	0.00
10-100-30901	Prop 218 Reserve	2,500,000.00
10-100-30902	Emergency Vector Control Reserve	2,200,000.00
10-100-30903	Capital Designated Reserve	1,722,176.00
10-100-30904	Operations Designated Reserve	861,046.00
10-100-30905	OPEB Designated Reserve	1,200,000.00
10-100-30906	Vehicle Replacement Reserve	203,023.00
10-100-30907	Compensated Absences Reserve	150,000.00
10-100-30908	Earthquake Reserve	586,285.00
10-100-30909	Facility Expansion Project Reserve	2,100,000.00
	Total Beginning Equity:	26,866,089.18
Total Revenue		24,154,248.03
Total Expense		12,039,154.35
Revenues Over/Under Expenses		12,115,093.68
	Total Equity and Current Surplus (Deficit):	38,981,182.86
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>69,448,221.35</u>



		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - General Fund						
Revenue						
10-100-40000	80A Property Taxes - Current - Secured	2,356,100.00	2,356,100.00	0.00	2,348,920.80	7,179.20
10-100-40005	80B Property Taxes - Current - Unsecured	53,200.00	53,200.00	0.00	55,738.79	-2,538.79
10-100-40010	80C Property Taxes - Prior - Secured	-31,600.00	-31,600.00	0.00	-22,847.03	-8,752.97
10-100-40015	80D Property Taxes - Prior - Unsecured	-2,900.00	-2,900.00	0.00	-10,437.49	7,537.49
10-100-40020	80F Supplemental Property Taxes - Current	4,600.00	4,600.00	0.00	-9,663.60	14,263.60
10-100-40025	80G Supplemental Property Taxes- Prior	5,600.00	5,600.00	0.00	3,160.70	2,439.30
10-100-40030	80J Property Taxes - Facility Pass-Through	2,800.00	2,800.00	0.00	0.00	2,800.00
10-100-40035	88Y State - Homeowners' Property Tax Relief	4,300.00	4,300.00	0.00	1,268.43	3,031.57
10-100-40045	91C Redevelopment / Housing	0.00	0.00	0.00	172.07	-172.07
10-100-40100	93E Charges For Services - Parcel Assessme...	21,573,200.00	21,573,200.00	0.00	21,498,052.10	75,147.90
10-100-40200	84D Penalties, Int & Costs on Delinquent Ta...	72,700.00	72,700.00	0.00	55,857.27	16,842.73
10-100-40210	86A Interest	74,400.00	74,400.00	0.00	131,381.87	-56,981.87
10-100-40800	20Q Administrative Services - Property Tax	-12,000.00	-12,000.00	0.00	-317,265.23	305,265.23
10-100-40805	20S Technical Services - Property Tax	-390,000.00	-390,000.00	0.00	0.00	-390,000.00
10-100-45100	Lease Revenue	0.00	0.00	0.00	1,000.00	-1,000.00
10-100-45200	Investment Income	35,000.00	35,000.00	0.00	302,367.51	-267,367.51
10-100-45210	Investment FMV	0.00	0.00	0.00	25,183.64	-25,183.64
10-100-45800	Other Miscellaneous Income	41,700.00	41,700.00	6,619.34	46,631.52	-4,931.52
10-100-45810	Rebates	10,200.00	10,200.00	0.00	9,326.68	873.32
10-100-45820	Gain (Loss) on Sale of Assets	0.00	0.00	0.00	35,400.00	-35,400.00
	Revenue Total:	23,797,300.00	23,797,300.00	6,619.34	24,154,248.03	-356,948.03
Expense						
10-100-60000	Salaried Employees	2,511,615.00	2,511,615.00	179,034.95	1,256,253.93	1,255,361.07
10-100-60020	Hourly Employees	7,421,525.00	7,421,525.00	527,729.12	4,133,185.41	3,288,339.59
10-100-60040	Seasonal Employees	829,148.00	829,148.00	0.00	398,164.48	430,983.52
10-100-60060	Overtime	164,653.00	164,653.00	1,281.62	49,562.57	115,090.43
10-100-60070	Manager's Auto Allowance	6,000.00	6,000.00	461.54	3,615.39	2,384.61
10-100-60075	Leave Cash Outs	203,576.00	203,576.00	0.00	114,540.62	89,035.38
10-100-60800	CalPERS Retirement	1,941,559.00	1,941,559.00	97,051.65	1,354,110.24	587,448.76
10-100-60820	401(a) Contributions	178,302.00	178,302.00	12,273.66	95,989.66	82,312.34
10-100-60840	Medicare	151,050.00	151,050.00	10,264.60	86,657.68	64,392.32
10-100-60849	State Unemployment Insurance	59,094.00	59,094.00	17,698.19	52,597.53	6,496.47
10-100-60850	Medical & Health Insurance	1,856,313.00	1,856,313.00	160,856.28	1,044,415.82	811,897.18
10-100-60851	Retiree Medical Benefits	330,885.00	330,885.00	42,720.80	273,417.53	57,467.47
10-100-60852	HRA Tier IV - Active	17,483.00	17,483.00	0.00	10,950.00	6,533.00
10-100-60870	Dental Insurance	145,050.00	145,050.00	0.00	38,439.30	106,610.70
10-100-60880	Vision Insurance	22,995.00	22,995.00	0.00	5,271.44	17,723.56
10-100-60890	Short Term Disability	83,283.00	83,283.00	0.00	31,424.06	51,858.94
10-100-60900	Wellness Program	3,500.00	3,500.00	0.00	275.67	3,224.33
10-100-60901	Tuition Reimbursement	12,000.00	12,000.00	0.00	0.00	12,000.00
10-100-61000	Professional Services	200,000.00	200,000.00	8,420.92	303,619.79	-103,619.79
10-100-61020	Payroll Processing Fees	100,000.00	100,000.00	3,683.30	32,843.18	67,156.82
10-100-61030	Accounting and Auditing	35,000.00	35,000.00	0.00	24,000.00	11,000.00
10-100-61040	Pre & Post Employment Screening	22,138.00	22,138.00	370.00	3,005.64	19,132.36
10-100-61050	Legal Services	200,000.00	200,000.00	0.00	7,444.31	192,555.69
10-100-61060	Computer Consultant Services	12,000.00	12,000.00	0.00	0.00	12,000.00
10-100-61090	Facilities Expansion Services	1,200,000.00	1,200,000.00	0.00	28,994.60	1,171,005.40
10-100-61091	Transfer to Facilities Reserve	700,000.00	700,000.00	0.00	0.00	700,000.00
10-100-61800	Board of Trustee Stipends	45,000.00	45,000.00	3,100.00	20,300.00	24,700.00
10-100-61810	Board Meeting Expenses	6,000.00	6,000.00	0.00	0.00	6,000.00
10-100-62010	Continuing Education & Seminars	151,016.00	151,016.00	1,834.53	37,528.28	113,487.72

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
10-100-62030	Uniforms	70,237.00	70,237.00	1,761.64	22,333.30	47,903.70
10-100-62035	Foot Wear	32,350.00	32,350.00	0.00	7,931.00	24,419.00
10-100-63010	Security Equipment and Expense	10,700.00	10,700.00	4,444.39	6,447.39	4,252.61
10-100-63020	Internet Expenses	58,400.00	58,400.00	2,041.11	12,523.56	45,876.44
10-100-63030	Website Services	133,185.00	133,185.00	4,618.31	53,475.22	79,709.78
10-100-63040	Wireless Telephone	99,741.00	99,741.00	0.00	39,345.91	60,395.09
10-100-63210	Computer Software & Accessories	16,679.00	16,679.00	0.00	2,523.91	14,155.09
10-100-63510	IT Subscriptions	82,016.00	82,016.00	3,795.87	31,125.78	50,890.22
10-100-64110	Meetings & Supplies	28,999.00	28,999.00	559.29	15,863.19	13,135.81
10-100-64120	Office Supplies	38,621.00	38,621.00	1,096.37	14,859.12	23,761.88
10-100-64130	Supplies & Equipment	87,331.00	87,331.00	296.17	27,829.78	59,501.22
10-100-64150	Postage Expenses	16,064.00	16,064.00	0.00	425.55	15,638.45
10-100-65010	General Fund - Insurance	57,478.00	57,478.00	0.00	8,153.00	49,325.00
10-100-65020	Worker's Compensation Insurance	451,000.00	451,000.00	0.00	445,502.00	5,498.00
10-100-65030	Property Insurance	51,000.00	51,000.00	0.00	68,788.00	-17,788.00
10-100-65040	Liability Insurance	370,000.00	370,000.00	0.00	354,540.00	15,460.00
10-100-65050	Fidelity Insurance	12,000.00	12,000.00	0.00	2,864.00	9,136.00
10-100-65510	Permits & Fees	9,750.00	9,750.00	0.00	4,575.15	5,174.85
10-100-65610	Memberships & Associations	37,900.00	37,900.00	0.00	35,245.60	2,654.40
10-100-66010	Janitorial Expenses	23,500.00	23,500.00	2,258.65	8,890.76	14,609.24
10-100-66110	Electricity & Gas Costs	162,675.00	162,675.00	10,843.27	92,936.91	69,738.09
10-100-66120	Waste Disposal	27,425.00	27,425.00	2,522.94	12,227.67	15,197.33
10-100-66130	Water	33,170.00	33,170.00	67.14	7,244.49	25,925.51
10-100-69010	Miscellaneous Expense	0.00	0.00	0.00	1,049.47	-1,049.47
10-100-80090	Other Capital	351,850.00	351,850.00	0.00	0.00	351,850.00
10-100-95500	Interest Expense - Leases	0.00	0.00	0.00	48,138.28	-48,138.28
10-200-61005	Temporary Services	0.00	0.00	9,491.18	28,590.09	-28,590.09
10-200-61070	Advertising	992,500.00	992,500.00	7,031.57	470,922.74	521,577.26
10-200-61080	Public Outreach	19,675.00	19,675.00	0.00	8,753.26	10,921.74
10-200-61200	Educational Materials & Supplies	57,500.00	57,500.00	337.25	2,937.52	54,562.48
10-200-67520	Fuel	20,163.00	20,163.00	0.00	14,971.70	5,191.30
10-200-69010	Miscellaneous Expense	8,000.00	8,000.00	-197.35	3,822.45	4,177.55
10-200-80070	Equipment	9,730.00	9,730.00	0.00	0.00	9,730.00
10-300-67010	Chemicals	609,000.00	609,000.00	0.00	238,172.87	370,827.13
10-300-67110	Support Equipment	110,575.00	110,575.00	1,009.43	68,016.45	42,558.55
10-300-67120	Aerial Surveillance	0.00	0.00	0.00	17,588.00	-17,588.00
10-300-67520	Fuel	383,387.00	383,387.00	134.10	124,739.14	258,647.86
10-300-80090	Other Capital	64,073.00	64,073.00	0.00	0.00	64,073.00
10-400-66020	HVAC & Other Building Improvements	0.00	0.00	658.98	4,904.58	-4,904.58
10-400-66030	Telephone Land Lines	0.00	0.00	0.00	24.57	-24.57
10-400-66810	Building Supplies	57,133.00	57,133.00	1,306.50	38,224.84	18,908.16
10-400-67510	Vehicle Repair & Services	131,650.00	131,650.00	12,729.23	67,322.88	64,327.12
10-400-67520	Fuel	9,200.00	9,200.00	80.01	4,663.65	4,536.35
10-400-67810	Parts & Supplies	101,700.00	101,700.00	2,807.78	48,479.35	53,220.65
10-400-67820	Safety & First Aid Supplies & Equipment	44,460.00	44,460.00	248.32	1,027.33	43,432.67
10-400-67830	Landscape Maintenance	37,933.00	37,933.00	949.78	16,958.59	20,974.41
10-400-67840	GPS	8,000.00	8,000.00	0.00	12,142.20	-4,142.20
10-400-67850	Hazardous Waste	8,230.00	8,230.00	0.00	645.36	7,584.64
10-400-80020	Vehicles	0.00	0.00	-64.00	47,089.60	-47,089.60
10-400-80090	Other Capital	37,800.00	37,800.00	0.00	0.00	37,800.00
10-500-67520	Fuel	23,125.00	23,125.00	0.00	9,670.80	13,454.20
10-500-67910	Shipping & Testing	73,500.00	73,500.00	0.00	26,055.28	47,444.72
10-500-67920	Field Equipment	38,000.00	38,000.00	65.53	12,720.65	25,279.35
10-500-67930	Lab Supplies & Equipment	18,710.00	18,710.00	8,514.00	28,764.28	-10,054.28
10-500-80060	SIT Capital	52,000.00	52,000.00	0.00	10,500.00	41,500.00

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-500-80090 Other Capital	10,000.00	10,000.00	0.00	0.00	10,000.00
Expense Total:	23,797,300.00	23,797,300.00	1,146,188.62	12,039,154.35	11,758,145.65
Fund: 10 - General Fund Surplus (Deficit):	0.00	0.00	-1,139,569.28	12,115,093.68	
Total Surplus (Deficit):	0.00	0.00	-1,139,569.28	12,115,093.68	

Income Statement

For Fiscal: 2024-2025 Period Ending: 01/31/2025

Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - General Fund					
Revenue	23,797,300.00	23,797,300.00	6,619.34	24,154,248.03	-356,948.03
Expense	23,797,300.00	23,797,300.00	1,146,188.62	12,039,154.35	11,758,145.65
Fund: 10 - General Fund Surplus (Deficit):	0.00	0.00	-1,139,569.28	12,115,093.68	-12,115,093.68
Total Surplus (Deficit):	0.00	0.00	-1,139,569.28	12,115,093.68	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 - General Fund	0.00	0.00	-1,139,569.28	12,115,093.68	-12,115,093.68
Total Surplus (Deficit):	0.00	0.00	-1,139,569.28	12,115,093.68	

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
HUMAN RESOURCES DEPARTMENT REPORT**

January 2025

*Cindy Reyes, Human Resources Manager
Melissa Munoz, Human Resources Analyst
Brianna Esquivias, Human Resources Analyst*

Manager's Summary

As we begin the new year, the Human Resources team is off to a strong and productive start. We kicked off the month by reviewing benefits invoices and making detailed notes to ensure that Open Enrollment changes were processed correctly. This proactive approach will streamline the reconciliation of invoices, making it easier and more efficient throughout the year.

In addition to our regular tasks, we focused on processing the IRS 1095-C Form for staff. This tax form outlines the health insurance available to employees. It is always a large project, as we need to review each form for every active employee from the filing year to ensure everything is accurate before submitting it to the IRS. While it is a significant undertaking, our team is dedicated to completing it thoroughly and on time.

This month, we met with the management team for strategic planning to plan for the upcoming mosquito season. Additionally, we held separate meetings with hiring managers to discuss filling key positions, including Communications Specialist, Assistant Vector Control Specialist/Vector Control Specialist, Mosquito Control Technician, and Applications Development Specialist. These meetings helped us build a strong hiring strategy moving forward.

Another exciting update is our continued collaboration with the Finance team. We started weekly meetings to discuss various topics and keep communication open between our teams. This partnership has been helpful as we work together on the Tyler Technologies system configuration. A special thanks to Finance Manager Yani Segoro-Nguyen for leading this part of the implementation and for offering her valuable Finance insights.

Later in the month, we held our quarterly Safety Committee meeting, where we discussed various topics to ensure workplace safety. I also attended Liebert Cassidy Whitmore's Annual Public Sector Employment Law Conference, which was reassuring as we learned the District is in compliance with key regulations.

We are excited about the year ahead and hope you are too. We look forward to the challenges and opportunities that 2025 will bring for our HR team.

Sincerely,



Cindy Reyes, MPA, IPMA-SCP
Human Resources Manager

STAFF REPORT E

Department Trainings & Workshops

Date	Presenter	Topic	Location
1/23/25	Keenan & Associates	Accretive Employee Benefits Compliance: Post-Inauguration and HSA Issues	Via Remote Location
1/29/25-1/31/25	LCW	2025 Public Sector Employment Law Conference	San Diego, CA

Vacancies

Department	# of budgeted positions	# of filled positions	# of vacant positions
Executive & Administrative Services	12	12	0
Scientific-Technical Services	10	9	1
Operations	60	57	3
Communications	8	7	1
Maintenance	7	7	0
Total	97	92	5

Executive & Administrative Services. Now that the Staff Accountant (Payroll) position has been filled, we are focusing on filling the remaining vacancy.

- **Staff Accountant (Accounts Payable/GL)** – Congratulations and welcome to Laquita Brooks!

Scientific-Technical Services. The Board has approved a reorganization within the Scientific-Technical Services and Operations Departments. With Steve Vetrone’s transition to Assistant General Manager, the position of Scientific-Technical Manager has become vacant.

- **Scientific-Technical Manager** – Job bulletin posted on 01/23/25.

Operations. The Operations Department currently has three regular vacancies. Before opening the Assistant Vector Control Specialist/Vector Control Specialist positions to external applications, we will first offer an internal transfer opportunity. Additionally, the Board has approved the reclassification of the Junior Programmer position to Applications Development Specialist, so we have begun recruiting for that role, along with recruitment for our seasonal vacancies.

- **Assistant Vector Control Specialist/Vector Control Specialist** – Job bulletin posted on 01/14/2025 while the internal transfers are finalized.
- **Applications Development Specialist** – Job bulletin posted on 01/24/25.
- **Mosquito Control Technician** – Job bulletin for Santa Fe Springs and Sylmar posted on 01/27/2025.

Communications. Now that the Public Information Coordinator, Events & Media Coordinator, and Education Specialist positions have been filled, we are focusing on filling the vacancies for the Communications Specialist roles.

- **Communications Specialist** – Job bulletin was posted on 01/09/2025.