

**GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT
MINUTES NO. 2021 - 07**

The regular meeting of the Board of Trustees of the Greater Los Angeles County Vector Control District held at 7:00 p.m. on Thursday, July 8, 2021, via teleconference at the District office at 12545 Florence Avenue, Santa Fe Springs, California.

TRUSTEES PRESENT

Melissa Ramoso, *City of Artesia*
Ali Saleh, *City of Bell*
Pedro Aceituno, *City of Bell Gardens*
Sonny Santa Ines, *City of Bellflower*
Dr. Jeff Wassem, *City of Burbank*
Elito Santarina, *City of Carson*
Mark Bollman, *City of Cerritos*
Leonard Mendoza, *City of Commerce*
Baru Sanchez, *City of Cudahy*
Robert Kiefer, *City of Downey*
Dan Medina, *City of Gardena *7:09pm*
Catherine Houwen, *City of La Habra Heights*
Luis Roa, *City of Hawaiian Gardens*
Marilyn Sanabria, *Huntington Park*
Steve Croft, *City of Lakewood*
John Lewis, *City of La Mirada*
Emily Holman, Vice President- *City of Long Beach*
Steve Appleton, *City of Los Angeles*
Marisela Santana, *City of Lynwood *7:19pm*
Jessica Torres, *City of Maywood*
Avik Cordeiro, *City of Montebello*
Ana Valencia, *City of Norwalk *7:08pm*
Isabel Aguayo, *City of Paramount*
Raul Elias, *City of Pico Rivera*
Scott Kwong, Sec-Treasurer - *City of San Marino*
Heidi Heinrich, President - *City of Santa Clarita*
Jesse H. Avila, *City of San Fernando*
Joe Angel Zamora, *City of Santa Fe Springs*
Robert Copeland, *City of Signal Hill*
Hector Delgado, *City of South El Monte*
Denise Diaz, *City of South Gate *7:08pm*
Jessica Martinez, *City of Whittier*

TRUSTEES ABSENT

Steve Tye, *City of Diamond Bar*
Vrej Agajanian, *City of Glendale*
Steven Goldsworthy, *Los Angeles County*
Leonard Pieroni, *City of La Cañada Flintridge*

OTHERS PRESENT

Truc Dever, *General Manager*
Mark Daniel, *Director of Operations*
Susanne Klueh, *Director of Scientific-Technical Services*
Mary-Joy Coburn, *Director of Communications*
Carolyn Weeks, *Director of Fiscal Operations*
Allison Bradley, *Director of Human Resources*
Anais Medina Diaz, *Public Information Officer*
Quinn Barrow, *General Counsel*

** Denotes time of late arrival (vote tallies on agenda items reflect actual Trustees present at time of vote)*

1. CALL TO ORDER

President Heinrich called the meeting to order at 7:04 pm. The meeting was held via teleconference pursuant to Governor Newsom's Executive Orders in the interest of maintaining appropriate social distancing.

2. **QUORUM (ROLL) CALL**

Following roll call, it was recorded that 28 Trustees were present and eight were absent. Four trustees joined the meeting after roll call bringing the total to 32 Trustees present and four absent.

3. **INVOCATION**

The invocation was conducted by Trustee Bollman.

4. **PLEDGE OF ALLEGIANCE**

The pledge of allegiance was led by Trustee Sanabria.

5. **CORRESPONDENCE**

NONE

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time).

General Manager Dever introduced John Bliss from SCI Consulting Group.

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

NONE

8. **CONSENT AGENDA (8.1 – 8.4)**

(VOTE REQUIRED)

8.1 Consideration of **Minutes 2021-06** of regular Board Meeting held on June 10th, 2021. ***(EXHIBIT A)***

8.2 Consideration of **Resolution 2021-08** Authorizing Payment of Attached Requisition June 1 through June 30, 2021. ***(EXHIBIT B)***

8.3 Consideration of County of Los Angeles Negotiated Tax Exchange Resolution (NTER), related to the annexation of the territory known as Petition No. 70-1019. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territories identified in the resolutions to provide revenue to the County Lighting Maintenance District

(CLMDs) 10006. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. (**EXHIBIT C**)

Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seeks to generate revenue to partially fund the services of CLMD 10006. Similar resolutions have previously been adopted by the Board. These Petitions relate to funding for the operation and maintenance of new street lighting services for properties in Los Angeles County. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

- 8.4 Review and consideration of District’s FY 2021-2022 Investment Policy and **Resolution 2021-09. (EXHIBIT D)**

Trustee Sanabria made a motion to approve the consent agenda. The motion was seconded by Trustee Appleton and approved unanimously.

9. PUBLIC HEARING & ADOPTION OF THE FY 2021-2022 MINIMUM BENEFIT ASSESSMENT AND VECTOR SURVEILLANCE AND CONTROL PROJECTS ASSESSMENT RATES

Summary: This public hearing and discussion follow the June 10th Board approval of the Fiscal Year 2021-2022 Budget and Assessment Report which includes 1) staff’s recommendation to increase the district-wide “minimum benefit assessment rate” (MBAR) to \$14.67, generating \$16,687,637 in estimated benefit assessment revenue for FY 2021-2022, and 2) maintaining the existing \$0.33 per parcel black fly assessment rate, generating \$101,638.02 of the estimated benefit assessment revenue within the black fly assessment zone.

*The Board of Trustees regularly conducts a yearly hearing regarding adoption of its annual general benefit assessment rate. This year, the Board of Trustees intends to consider adoption of **Resolution 2021-10**, regarding increasing the district-wide “minimum benefit assessment rate” (MBAR) at \$14.67 and maintaining the black fly assessment rate at \$0.33 in order to secure operational funding for fiscal year 2021-2022.*

- 9.1 President Heinrich declares the public hearing open.

President Heinrich opened the public hearing.

- 9.2 Presentation of 2021-2022 Engineer’s Report by SCI Consulting Group. (**EXHIBIT E**)

President Heinrich welcomed John Bliss from SCI Consulting Group who provided a brief report on the District's assessment rate. John Bliss offered to answer questions from the Board.

9.3 Public Comments

NONE

9.4 President Heinrich declares the public hearing closed.

President Heinrich closed the public hearing.

9.5 Discussion and consideration of **Resolution 2021-10**, "A Resolution of the Greater Los Angeles County Vector Control District Board of Trustees Determining the Rate of the Assessment for the Fiscal Year 2021-2022 in Connection with Vector Surveillance and Control Projects of Common Benefit to the Greater Los Angeles County Vector Control District as a whole and of benefit to Zone A."

(EXHIBIT F) (VOTE REQUIRED)

Adoption of this Resolution formalizes acceptance of the District's minimum benefit assessment rate (MBAR) contained or modified within Resolution 2021-10 to be made effective for fiscal year 2021-2022 and placed on the County Assessor's tax roll for collection effective July 2021. The justification and support for adopting the MBAR is contained in the District's "Fiscal Year 2021-2022 Budget" and Assessment Report.

Trustee Santa Ines inquired what the County's percentage of the assessment rate was, but John Bliss did not have that quantity at hand and would report back. However, despite the cost, Bliss shared that the County provides administrative services and act as a collection agency that has the authority to place a lien on a property to help collect the assessment rate.

President Heinrich called for a motion. Trustee Bollman made a motion to adopt Resolution 2021-10. The motion was seconded by Trustee Sanabria and approved unanimously.

10. CONSIDERATION OF RESOLUTION 2021-11, "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT IN CONNECTION WITH THE COLLECTION OF AD VALOREM TAXES NECESSARY TO OPERATE THE DISTRICT FOR FISCAL YEAR 2021-2022." (EXHIBIT G) (VOTE REQUIRED)

President Heinrich called for a motion. Trustee Sanabria made a motion to adopt Resolution 2021-11. The motion was seconded by Trustee Croft and approved unanimously.

11. COMMITTEE REPORTS

11.1 Personnel Committee

S. Croft, Chair

11.1.a. CLOSED SESSION PURSUANT TO THE BROWN ACT
Conference with Labor Negotiator: Government Code Section 54957.6

Designated representative attending the Closed Session: General Counsel Quinn Barrow

Unrepresented Employee: General Manager Truc Dever

11.1 b. Consider adopting **Resolution 2021-12** - approving amendment #3 to extend the term of the General Manager's employment agreement and increase compensation. **(EXHIBIT H) (VOTE REQUIRED)**

General Counsel Barrow initiated Closed Session. Upon return, it was reported that the District's Board went into closed session to engage in labor negotiations. The Board gave direction to the labor negotiator and General Counsel suggested that it would be appropriate for the Board to consider adopting a resolution approving an amendment to the General Manager's contract.

Trustee Croft shared that the amendment would establish a new three-year contract with a 10% increase in the first year, and a COLA plus 1% increase in the second and third year as of July 1, 2021.

Trustee Santa Ines made a motion to approve the revised contract for the General Manager. Trustee Croft seconded the motion and passed unanimously.

12. STAFF PROGRAM REPORTS: June 2021

12.1 Manager's Report

T. Dever, General Manager

General Manager Dever thanked the Board of Trustees for the approval of her new contract and the confidence the Board has placed on her leadership. Additionally, she mentioned that the District will be working on adding Juneteenth to the list of holidays given to staff members. Lastly, Governor Newsom's Executive Order allowing the Board to hold virtual board meetings would end on September 30th and Trustees should plan on returning to in-person meetings starting in October.

12.2 Scientific-Technical: (Staff Report A) S. Kluh, Sci.-Tech Services Dir.
Director Kluh thanked the Board for their support of the budget that allows the District to continue their work. To date, the District has not identified any positive mosquito samples within the District boundaries. However, West Nile virus has been detected in the San Gabriel Valley, so the District remains vigilant.

12.3 Operations (Staff Report B) M. Daniel, Operations Dir.
Director Daniels thanked the Board for their support of the budget and shared how the department would be able to purchase the supplies they need to do their work.

12.4 Community Affairs (Staff Report C) M.J. Coburn, Communications Dir.
Director Coburn reported the progress of the District's summer campaign and the multiple cities and agencies that have shared it to their residents. Director Coburn thanked Trustee Medina for facilitating the partnership between the District and the City of Gardena. The District's collateral will be featured on Gardena's bus routes at no cost to the District. Lastly, Director Coburn shared the latest PSA for the department's Mosquito Watch Program.

12.5 Fiscal (Staff Report D) C. Weeks, Finance Director
Director Weeks did not have anything to add to her report.

12.6 Human Resources (Staff Report E) A. Bradley, Human Resources Dir.
Director Bradley reported that the department has filled all vacancies for seasonal positions and thanked her staff for their hard work. She also added that the District has tentatively scheduled the Employee Appreciation Day for Tuesday, October 5th.

12.7 General Counsel Report Q. Barrow, General Counsel
No report.

13. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

NONE

14. ADJOURNMENT

President Heinrich adjourned the meeting at 8:01 p.m. The next Board of Trustees meeting will be scheduled on Thursday, August 12, 2021 at 7:00 PM via Zoom Teleconference.