

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

12545 Florence Avenue, Santa Fe Springs, CA 90670
Office (562) 944-9656 | Fax (562) 944-7976
Email: info@glacvcd.org | Website: www.glacvcd.org

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AGENDA

THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Thursday, February 13, 2020

District Office
12545 Florence Avenue
Santa Fe Springs, CA 90670

6:00 P.M - Operations Conference Room, Education Foundation

6:00 P.M. - Manager's Conference Room, Budget Committee

6:30 P.M. - Library Conference Room: Pre-meeting refreshments

7:00 P.M. - Board Room, Convene Board of Trustees Meeting

1. **CALL TO ORDER**

2. **QUORUM (ROLL) CALL**

3. **INVOCATION**

4. **PLEDGE OF ALLEGIANCE**

5. **CORRESPONDENCE**

6. **INTRODUCTIONS**

(Introductions requested by staff or Trustees of persons attending the meeting are made at this time)

7. **PUBLIC COMMENT**

(This time is reserved for members of the public to address the Board relative to matters of business on and off the agenda. Comments will be limited to three minutes per person).

8. **RECOGNITION OF NEW TRUSTEES**

New Trustees appointed include:

<u>Trustee Representative</u>	<u>City</u>	<u>Term</u>
Vrej Agajanian	Glendale	2 Years
John Lewis	La Mirada	2 Years

9. **CONSENT AGENDA (9.1 – 9.5) (VOTE REQUIRED)**

9.1 Consideration of Minutes 2020-01 of regular Board Meeting held January 9, 2020. **(EXHIBIT A)**

9.2 Consideration of Resolution 2020-02 Authorizing Payment of Attached Requisition January 1, 2020 through January 31, 2020. **(EXHIBIT B)**

9.3 Consideration of one (1) County of Los Angeles Negotiated Tax Exchange Resolution (NTER), related to the annexation of Petition No. 071-2019. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territories identified in the resolutions to provide revenue to the County Lighting Maintenance Districts (CLMDs) 1697. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. **(EXHIBIT C)**

Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seeks to generate revenue to partially fund the services of CLMD 1697. Similar resolutions have previously been adopted by the Board. These Petitions relate to funding for the operation and maintenance of new street lighting services for properties in the City of Carson. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

9.4 Consideration of one (1) County of Los Angeles Negotiated Tax Exchange Resolution (NTER), related to the annexation of Project L 014-2019. This resolution authorizes the County of Los Angeles and GLACVCD to collectively approve and accept the negotiated exchange of ad valorem property tax revenue resulting from the annexation of the subject territories identified in the resolutions to provide revenue to the County Lighting Maintenance Districts (CLMDs) 1687. A copy of the letter from the County of Los Angeles Department of Public Works requesting this resolution is attached. **(EXHIBIT D)**

Analysis: The NTER from the County of Los Angeles is similar to previous L.A. County tax sharing resolutions and seeks to generate revenue to partially fund the services of CLMD 1687. Similar resolutions have previously been adopted by the Board. These Petitions relate to funding for the operation and maintenance of new street lighting services for properties in unincorporated Los Angeles. Although the District gives up a negligible share of its ad valorem property taxes in these exchanges, in subsequent years, that amount would generally be regained, if not exceeded, due to an increase in property values associated with services provided by the CLMD.

- 9.5 District's FISCAL YEAR 19/20 Goals Status Report for second quarter.
(EXHIBIT E)

Summary: Upon adoption of the District's FY 19/20 Budget, the Board of Trustees requested a quarterly update on the status of department goals enumerated in the budget document.

10. CONSIDERATION OF PROPOSALS TO PREPARE COMPENSATION AND CLASSIFICATION STUDY FOR EMPLOYEES AND BUDGET ADJUSTMENT TO COVER THE COST OF THE APPROVED PROPOSAL FROM ACCOUNT #5666 TO ACCOUNT #5664 (EXHIBIT F) (VOTE REQUIRED)

Summary: Pursuant to Board Direction, staff solicited proposals for consultants to prepare a compensation and classification study. The District received three proposals, which are analyzed in the staff memorandum.

STAFF RECOMMENDATION

- a) After considering the proposals, approve the attached Human Resources Management Professional Services Agreement with Koff & Associates in an amount not to exceed \$64,650.
- b) Adopt an adjustment to the FY 19/20 budget transferring up to \$14,650 from Account #5666 (Potential Salary Adjustment) to Account #5664 (Compensation & Classification Study) to cover contract cost.
- c)

11. CONSIDERATION AND RATIFICATION OF BOARD OF TRUSTEES COMMITTEE ASSIGNMENTS FOR CALENDAR YEAR 2020 (EXHIBIT G) (VOTE REQUIRED)

Summary: President Appleton will present the slate of 2020 Committee Members for ratification.

12. SELECTION OF 3 TRUSTEES TO ATTEND THE MVCAC LEGISLATIVE DAY IN SACRAMENTO, CA ON MARCH 3-4, 2020.

Summary: A legislative training session hosted by MVCAC will be held on March 3rd. Legislative meetings will be scheduled on March 4th at the State Capitol.

13. CONSIDERATION AND VOTE FOR SPECIAL DISTRICT LAFCO REPRESENTATIVE FOR TERMS BEGINNING MAY 2020 (EXHIBIT H) (VOTE REQUIRED)

Summary: The Board should vote for one candidate on the ballot for Special District LAFCO Representative to fill the vacancies beginning May 2020. The candidate receiving the highest number of votes will be declared the special district representative to LAFCO. Ballots must be returned by 5:00pm on April 16, 2020.14.

14. REMINDER TO TRUSTEES TO COMPLETE AND FILE ANNUAL CALIFORNIA FORM 700- STATEMENT OF ECONOMIC INTERESTS

Summary: Each year, Trustees are required to complete and file their annual "Statement of Economic Interest" otherwise known as the "conflict of interest" form. Completion instructions and the form will be available to Trustees during the Board meeting. Trustees who have an email address on record with the LA County Conflict of Interest Division may receive an electronic form for completion. This form can also be obtained online at www.fppc.ca.gov. The District can mail the completed and signed form, if you prefer, or you can have your city do this for you. Monetary penalties (\$10/day) may be assessed for failing to file the form on or before the April 1, 2020 deadline. Upon completion of the form, please send a copy to the District for our records.

15. COMMITTEE REPORTS

15.1 Budget & Finance Committee H. Heinrich, Chair

- Discussion and consideration of staff recommendation for allocation of budget savings from FY 18/19 Budget. (**VOTE REQUIRED**)

16. MOBILE SCIENCE AND VECTOR EDUCATION FOUNDATION REPORT

16.1 Education Foundation Report D. Medina, President

17. STAFF PROGRAM REPORTS: FEBRUARY 2020

17.1 Manager's Report T. Dever, General Manager

17.2 Scientific-Technical: (Staff Report A) S. Klueh, Sci.-Tech Services Dir.

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| 17.3 | <u>Operations: (Staff Report B)</u> | M. Daniel, Operations Dir. |
| 17.4 | <u>Community Affairs: (Staff Report C)</u> | MJ. Coburn, Community Affairs Dir. |
| 17.5 | <u>Fiscal: (Staff report D)</u> | C. Weeks, Finance Director |
| 17.6 | <u>Human Resources: (Staff Report E)</u> | R. Knott, Human Resources Dir. |
| 17.7 | <u>Legal Counsel Report</u> | Q. Barrow, Legal Counsel |

18. OTHER

The Board may consider items not on the agenda provided that the Board complies with the Government Code (Brown Act) §54954.2(b).

- Trustee Conference Reports:
 - Denise Diaz – MVCAC Annual Meeting
 - Dan Medina – MVCAC Annual Meeting

19. ADJUORNMENT

The next Board of Trustees meeting will be scheduled on Thursday, March 12th, 2020 at 7:00 PM at the District's headquarters at 12545 Florence Avenue, Santa Fe Springs.